

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



**JOINT AGENDA OF UNIFIED FIRE SERVICE AREA AND
LOCAL BUILDING AUTHORITY OF THE UFSA**

September 15, 2026, 8:30 a.m.

(or immediately following the UFA Board meeting, if after 8:30 a.m.)

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE SERVICE AREA BOARD OF TRUSTEES AND THE BOARD OF DIRECTORS OF THE LOCAL BUILDING AUTHORITY OF THE UNIFIED FIRE SERVICE AREA SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS, LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTj9lSDlxMS96KzZXZz09>

Password: 123911

-
1. Call to Order – Chair Harris
 2. Public Comment
Please limit comments to three minutes each and be germane to the agenda items or UFSA/LBA business. The UFSA/LBA Board typically will not engage directly but may direct staff to address comments following the meeting.
There are three options for comments during this meeting:
 - a. In-Person.
 - b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the queue and invited to speak.
 - c. Email: Public comments will be accepted prior to the meeting via email at publiccomment@unifiedfire.org until 7:00 a.m. September 14, 2026. Emailed comments submitted prior to 7:00 a.m. September 14, 2026, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFSA/LBA Board, but not read into the meeting record or addressed during the meeting.
 3. Approval of Joint UFSA/LBA Minutes – Chair Harris
 - a. August 18, 2026 UFSA Board Meeting Minutes
 4. UFSA Finance Committee Update – Chair Overson
 - a. Upcoming Meeting-October 5 at 11:00 a.m.
 5. District Administrator Report – District Administrator Anderson

6. Possible Closed Session

The Unified Fire Service Area or Local Building Authority of the UFSA may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205 or for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

- a. the character, professional competence, or physical or mental health of an individual
- b. pending or reasonable imminent litigation
- c. the purchase, exchange, or lease of real property as provided by Utah Code Annotated §52-4-205.

(If only discussing topic (A), character, etc., then you may move to not record that portion of the closed session per Utah Code § 52-4-206 (6).)

7. Adjournment – Chair Harris

The next Board meeting will be held on October 20, 2026, at 8:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFSA MEETINGS.

In accordance with the Americans with Disabilities Act, UFSA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting will also be held electronically to allow members of the UFSA/LBA Boards to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned does hereby certify that the above agenda notice was posted on this 12th day of September, 2026, on the UFSA bulletin boards, the UFSA website <http://unifiedfireservicearea.com> , posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Micayla Dinkel, UFSA Board Clerk



UNIFIED FIRE SERVICE AREA BOARD MINUTES

AUGUST 18, 2026, 8:30 AM (or immediately following the UFA Board Meeting)
Electronically via Zoom Webinar/UFA Headquarters-3380 South 900 West SLC, UT 84119

- Call to Order
Quorum present
Vice-Chair Jackson called the meeting to order at 8:52 a.m.
- Public Comment
No public comments were received. Public comment remained available live and through the posted electronic submission option.
- Approval of Joint UFSA/LBA Minutes
 - a. July 21, 2026 UFSA LBA Joint Board Meeting Minutes
Mayor Overson made a motion to approve the minutes from the July 21, 2026, UFSA Board Meeting as submitted. Mayor Gettel seconded the motion, and all voted in favor; none opposed. The motion passed unanimously.
- UFSA Finance Committee Update
The Finance Committee had not met since the previous Board meeting. The next UFSA Finance Committee meeting will be held on October 5, 2026, at 11:00 a.m.
- Quarterly Report
CFO Hill presented the Quarterly Financial Report, providing a mid-year review of UFSA's revenues and expenditures for January through June 2026.

General Fund

CFO Hill reported that General Fund revenues totaled \$6.2 million against a budget of \$78 million, representing 8% collected through June. He explained that this level of collection is expected because the majority of UFSA's property tax revenue is received later in the calendar year, primarily in November and December. Payments in lieu of taxes from both counties were being received generally as expected.

Impact fee revenue totaled \$319,000 against a budget of \$800,000. CFO Hill noted that UFSA had experienced a slowdown in impact fee collections during the first half of the year.

General Fund expenditures totaled \$34.5 million. The majority of expenditures were associated with the UFA member fee, totaling \$28.7 million, and \$4.2 million in lease payments associated with UFSA's two outstanding bonds.

CFO Hill reviewed additional expenditures, including carpet replacement at Station 126 in Midvale, bond-related transfers, professional services for the District Administrator and legal counsel, audit and banking expenses, and capital maintenance projects at several fire stations. He reported that expenditures and capital maintenance activities remained within budget. CFO Hill also noted expenses associated with issuance of the 2026 Tax Revenue Anticipation Note.

Capital Projects Fund

CFO Hill reported limited activity in the Capital Projects Fund. Remaining proceeds from the 2021 bond continued to earn interest, with approximately \$52,000 in interest revenue received through the reporting period. The fund had one minor expenditure associated with arbitrage compliance for the 2021 bond.

Debt Service Fund

CFO Hill reported that UFSA had made the scheduled principal payments for the year on its two outstanding bonds and had completed half of the required annual interest payments. The remaining interest payments were scheduled for September. CFO Hill stated that both bonds were on schedule to remain fully compliant for 2026.

Mayor Gray asked when UFSA's Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis (IFA) were last updated. CFO Hill stated that the most recent update was completed in 2021 and that funding had been included in the current budget to update the studies.

CFO Hill explained that UFSA had begun preliminary discussions with Zions regarding the update but had not yet initiated the project. While UFSA is within the appropriate timeframe to update the studies, staff are considering whether it would be more appropriate to wait until the timing of Eagle Mountain's withdrawal is finalized.

CFO Hill explained that Eagle Mountain's withdrawal would affect the impact fee analysis because future growth within Eagle Mountain would no longer be included in UFSA's study. For that reason, completing the updated study after the transition details are finalized may provide a more accurate basis for UFSA's future impact fees.

The Board also discussed the importance of maintaining impact fee collections during the transition. CFO Hill explained that UFSA's current impact fee studies, resolutions, and related information are available on the UFSA website. Eagle Mountain will need to complete its own impact fee study and establish its own fees as part of the transition. Staff emphasized the

importance of having the necessary study and fees in place by the effective transition date to avoid a potential gap in impact fee collections.

CFO Hill offered to provide Eagle Mountain with UFSA's existing impact fee information for review by City staff and to answer any questions as the City prepares for the transition.

Mayor Overson made a motion to approve the Quarterly Financial Report as submitted. Mayor Gettel seconded the motion, and all voted in favor; none opposed. The motion passed unanimously.

- District Administrator Report

District Administrator Rachel Anderson provided an update regarding the collection and remittance of UFSA impact fees. Administrator Anderson reminded the Board that she had previously identified a potential issue regarding whether all applicable impact fees were being collected by member communities and appropriately forwarded to UFSA.

CFO Hill had prepared additional financial information to assist with the review, and Administrator Anderson stated that she would continue evaluating the issue to verify that impact fees are being properly collected and remitted to UFSA. Administrator Anderson asked Board members to direct any questions from their municipal staff to her as she continues the review.

- Possible Closed Session

No closed session was held.

- Adjournment

Mayor Gray moved to adjourn the August 18, 2026, UFSA Board Meeting. Mayor Gettel seconded the motion, and all voted in favor; none opposed. The motion passed unanimously.

BOARD MEMBERS IN ATTENDANCE

Councilmember Catherine Harris

Mayor Kristie Overson

Councilmember Chrystal Butterfield

Mayor Roger Bourke

Mayor Cheri Jackson

Mayor Jared Gray

Mayor Dustin Gettel

Councilmember Kathleen Bailey

BOARD MEMBERS ABSENT

SLCo Assessor Chris Stavros

Mayor Scotty John

Mayor Mick Sudbury

Councilmember Sheldon Stewart

STAFF IN ATTENDANCE

District Administrator Anderson

CFO Tony Hill
Clerk Micayla Dinkel

ATTENDEES

Fire Chief Burchett

DOC Easton

FM Watkins

DC Prokopis

OC Kay

Specialist Cochran

Digital Media Specialist Courtney Samuel

AC Russell

DC Greensides

AC Robinson

AC Dern

Captain Costin

DC Fossum

DRAFT