

JENSEN WATER IMPROVEMENT DISTRICT

MEETING APPROVED MINUTES

AUGUST 20, 2026 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent
TYPE OF MEETING	Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	Board Members: Randan Vincent, Russell Tomlinson, Monty Pratt, Jake Wilkins, Lorn Ruppe Employees: Trudy Wheeler, Travis Ruppe Community Participants: Bryan Meier (Sunrise Engineering), Books Jones (Jones & Demille Engineering), Rick Buist, Benson Swain, Jamie Ash, Makensie Peterson

Agenda topics

TOPIC: REVIEW BOARD MEETING MINUTES 7-16-2026

DISCUSSION			
CONCLUSIONS	Monty made a motion to approve the meeting minutes, Russell 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: 2 WATER CONNECTIONS – BENSON SWAIN 3311 & 3331 EAST 3500 SOUTH

DISCUSSION	Benson would like to get 2 meters for the lots at 3311 & 3331 east. He will be building them asap. Had a discussion on where to bore and to join with 2 other customers doing a larger line. Could possibly missile if doing a 2" line but anything larger would need a road cut. Even with the 2" line it may get stuck and will need to bore either way. Discussed crossing once then running a line on the north side in the utility right of way. Will also talk to Batty's and cross over driveway and install their meter. Benson would approve the water line in the utility right of way going in front.		
CONCLUSIONS	Monty made a motion to approve the 2-meter connections with road crossing however we decide to complete it, Jake 2nd the motion. We will talk to the other 2 customers to see if they will all go in on it and split the cost in 4 ways. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved. Russell made a motion to package all 3 or 4 meters on whoever goes in and split the cost., Jake 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved. \$11,500 each connection, \$2300 will go towards bore then the remaining invoice will be split by 3 or 4.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: FARRELL SMUIN – WATER BILL

DISCUSSION	Didn't show		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: METER CONNECTION – PETERSON/UFFORD 3099 N BRUSH CREEK RD

DISCUSSION	Makensie would like to get a meter for one of their lots they are doing, lot 3. They are splitting the lots into 10-acre parcels and would like to build one of them. Discussed pressure and this house will be at the same elevation or lower than the house closest. Discussed hydraulic model and end of lane customer and pressures we have.		
CONCLUSIONS	Russell made a motion to approve the connection at 3099 N Brush Creek Road and that will be the last meter on the line before further study is done. Russ 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved. \$11,500 must be paid within 60 days or start a payment plan.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: CIB/APPLICATION 1MG LINE/BRUSHCREEK ROAD

DISCUSSION	Discussed starting a application for the Brush Creek line from the 1 MG tank back to the master meter and add a PRV. Application needs to be to UBAOG by August 15 th then to the CIB by the 1 st of September. We will need to do a public hearing, and water is usually heard in the 3 rd month. 12" poly line.		
CONCLUSIONS	Russell made a motion to proceed with the application, Lorn 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: SUNRISE ENGINEERING

DISCUSSION	Nothing further		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: JONES & DEMILLE ENGINEERING

DISCUSSION	Paving will be next week the water line still has some time if not a few more months. Have partial pay 3 that was submitted. Board reviewed the documents, pay request is for \$180,433.99.		
CONCLUSIONS	Russell made a motion to pay partial pay #3. Jake 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Russell Left

TOPIC: PARKING LOT PAINTING

DISCUSSION	We discussed painting the parking lot now that it has been paved. Mark Allen recommended Bridger Murray. Trudy called him and said our job is under the min, but he will charge the minimum of \$500 for 5 stalls plus a handicap. This is under our threshold of multiple bids.	
CONCLUSIONS	Jake made a motion to have Bridger Murray paint the parking lot, Lorn 2nd the motion. All board members voted: Randan Vincent-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Russell Tomlinson-Left, Motion passed; board approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: RWAU – SEPTIC SYSTEM TRAINING

DISCUSSION	RWAU came and met with Trudy and asked if anyone in our community would be interested in training and education on their septic system. If 1 or more individuals are interested they will hold a zoom call or come out and do a presentation.	
CONCLUSIONS	We will make a note on our statement that if anyone is interested in septic system training to contact Trudy.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: OFFICE REPORT:

DISCUSSION	We received a note from a customer "Thank you for keeping our water prices reasonable. We appreciate you". Discussed the Jensen Pumping plant preconstruction meeting will be coming soon.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: MAINTENANCE REPORT:

DISCUSSION	Strata has been working their way down the bridge. They hit our old line by Groo's and some water did surface, they have capped the old line. Replaced a setter at Escalate Ranch, Tenney had a leak by their meter, Randan mentioned we need to bill Brush Creek Distribution for Travis time and vac truck on the help that turned out to be irrigation. 8 am to 1 pm.	
CONCLUSIONS	Lorn made a motion to charge \$100 per hour labor for Man, Truck and Vac Trailer, Monty 2 nd the motion. All board members voted: Randan Vincent-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Russell Tomlinson-Left. Motion passed; board approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: FINANCIAL REPORT – MONTY PRATT

DISCUSSION	Review current budget - Bank Statement - Board Review and Initial - A/P Register - Board Review and Initial - PTIF Accounts - Board Review and Initial - Past Due and Shut off Notice List - Board Review and Initial 2026 Budget Worksheet Report - Board Review and Initial 2026 Ashley Valley Water Statement of Water Used Report - Board Review and Initial - G/L Account – Board Review and Initial	
CONCLUSIONS	The offer we made to Uintah Special Service district on purchasing some of water was refused. Discussed interest on the escrow account and to talk to Clegg but create a Escrow interest general ledger.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: **OPERATION DISCUSSIONS**

DISCUSSION	Randan asked if we should purchase an Owl Recorder and asked the board to think about it.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ADJOURN

Jake made a motion to close the meeting, Lorn 2nd the motion.

APPROVED MINUTES