



MURRAY CITY LIBRARY BOARD OF TRUSTEES

NOTICE OF MEETING AND AGENDA

September 17, 2026

05:00 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

APPROVAL OF MINUTES

CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to jpehrson@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

REPORT(S)

1. **Financial Report, Julia Pehrson**

Attachments

1. [SEPT 2026.PDF](#)

2. **Director's Report, Julia Pehrson**

OLD BUSINESS

1. **Close meeting to discuss the purchase, exchange, or lease of real property, Julia Pehrson**

NEW BUSINESS ITEM(S)

1. **Action Item - Library Cards, Loan Periods, Fines Policy, Julia Pehrson**

Attachments

1. [LIBRARY CARDS REDLINED SEPT 2026.PDF](#)

ANNOUNCEMENTS AND QUESTIONS

1. **Staff Day Volunteers, Julia Pehrson**

ADJOURNMENT

NEXT MEETING

The next scheduled meeting will be held on **Thursday, October 15, 2026, at 5:00 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

17% of Year Lapsed					
Full-Acct		Description	2027 Revised Budg	2027 Available	2027 Percent
23-0000-31110	R	Real Property Taxes	-2,635,504.00	-2,615,330.85	0.77
23-0000-31120	R	Personal Property Taxes	-100,000.00	-89,048.61	10.95
23-0000-31130	R	Motor Vehicle Fee-In-Lieu	-125,000.00	-103,621.77	17.10
23-0000-31150	R	Prior Year's Tax Redemptions	-30,000.00	-22,355.27	25.48
23-0000-33200	R	State Grants	-8,000.00	1,655.00	120.69
23-0000-34110	R	Copies and Printing Fees	-6,000.00	-4,588.51	23.52
23-0000-35125	R	Library Fines	-15,000.00	-10,079.91	32.80
23-0000-36100	R	Interest Income	-220,000.00	-191,651.61	12.89
23-2301-41100	E	Regular Employees	925,726.00	776,003.81	16.17
23-2301-41110	E	Seasonal/Part Time Employees	150,000.00	129,580.74	13.61
23-2301-41115	E	Social Security	82,490.00	69,913.56	15.25
23-2301-41200	E	Group Insurance	165,072.00	136,865.24	17.09
23-2301-41300	E	Retirement	168,542.00	140,389.85	16.70
23-2301-41400	E	Worker Comp	1,108.00	937.69	15.37
23-2301-42030	E	Tuition Reimbursement	2,500.00	2,500.00	0.00
23-2301-42040	E	Service Awards	200.00	-50.00	125.00
23-2301-42060	E	Car Allowance	4,500.00	3,755.76	16.54
23-2301-42125	E	Travel & Learning	12,000.00	11,701.00	2.49
23-2301-42140	E	Supplies	15,000.00	13,951.74	6.99
23-2301-42170	E	Small Equipment	14,000.00	13,475.09	3.75
23-2301-42180	E	Miscellaneous	28,000.00	27,800.27	0.71
23-2301-42505	E	Building & Grounds Maintenance	75,000.00	63,328.11	15.56
23-2301-42510	E	Equipment Maintenance	88,000.00	87,857.00	0.16
23-2301-42730	E	Credit Card Fees	3,000.00	2,776.52	7.45
23-2301-43000	E	Professional Services	30,000.00	21,857.66	27.14
23-2301-44000	E	Utilities	30,000.00	24,614.35	17.95
23-2301-44010	E	Internet/Telephone	4,000.00	3,667.38	8.32
23-2301-44020	E	Cell Phone	1,560.00	1,302.00	16.54
23-2301-45920	E	Reserve Buildup	686,307.00	686,307.00	0.00
23-2302-42110	E	Children's Books	64,840.00	57,484.08	11.34
23-2302-42111	E	Children's Audio Visual	6,000.00	4,917.48	18.04
23-2302-42112	E	Children's Audio Books	7,000.00	6,306.16	9.91
23-2302-42113	E	Children's E-books	16,200.00	14,409.99	11.05
23-2302-42600	E	Children's Programs	4,000.00	3,398.09	15.05

23-2303-42110	E	Young Adult Books	9,000.00	7,289.54	19.01
23-2303-42112	E	Young Adult Audio Books	3,000.00	2,499.89	16.67
23-2303-42113	E	Young Adult E-books	23,120.00	20,458.55	11.51
23-2303-42600	E	Young Adult Programs	3,000.00	2,391.10	20.30
23-2304-42110	E	Adult Books	57,000.00	47,734.10	16.26
23-2304-42111	E	Adult Audio Visual	28,560.00	25,381.15	11.13
23-2304-42112	E	Adult Audio Books	5,000.00	4,798.81	4.02
23-2304-42113	E	Adult E-Books	126,780.00	106,443.21	16.04
23-2304-42114	E	Adult Periodicals	3,500.00	3,250.40	7.13
23-2304-42600	E	Adult Programs	3,000.00	2,536.46	15.45
23-2370-47200	E	Buildings	100,000.00	59,034.54	40.97
23-2390-49000	E	Risk Assessment	10,938.00	10,026.00	8.34
23-2390-49310	E	Admin Cost Wages	136,171.00	131,178.00	3.67
23-2390-49311	E	Admin Cost O&M	45,390.00	37,511.00	17.36

Library Cards, Loan Periods, Fines

Goal

The intent of this policy is to set rules which provide fair and equal access to books and other library materials. The Library Board of Trustees delegates to the staff the authority to establish procedures and implement technology which supports this goal.

Library Cards

The following card types are offered:

Adult Resident Card

Any adult resident of Salt Lake County is eligible for this card. Government issued photo identification and proof of current address is required. Employees of Murray City are eligible for this card, regardless of place of residence.

Juvenile Resident Card

Juveniles 3 years of age or older are eligible for this card. Minors under the age of 18 ~~years~~ must have approval of their legal guardian in the library at the time the card is issued. ~~Cardholders have access to all library materials and library computers.~~ Adults must have an Adult Resident Card before their child can have a card and are responsible for all charges to their account and their child's account. ~~The child must be present or a birth certificate presented at the time the card is issued.~~ The Adult Responsible Party is the only person authorized to make changes to Juvenile accounts. ~~With the exception of Hotspots and Telescopes, Juvenile cardholders have access to all library materials and library computers.~~

Juvenile Resident No Movies Card

Juveniles 3 years of age or older are eligible for this card. Minors under the age of 18 must have approval of their legal guardian in the library at the time the card is issued. Adults must have an Adult Resident Card before their child can have a card and are responsible for all charges to their account and their child's account. ~~The child must be present or a birth certificate presented at the time the card is issued.~~ The Adult Responsible Party is the only person authorized to make changes to Juvenile accounts. ~~With the exception of Movies, Hotspots, and Telescopes, Juvenile cardholders have access to all library materials and library computers.~~

Adult Internet Card

Any adult with government issued photo identification is eligible for this card, which offers use of computers in the library.

Juvenile Internet Card

Juveniles 3 years of age or older are eligible for this card. Minors under the age of 18 must have approval of their legal guardian in the library at the time the card is issued; adults must have an Adult Card of any type before their child can have a card. The Adult Responsible Party is the only person authorized to make changes to Juvenile accounts. ~~The child must be present or a birth certificate presented at the time the card is issued.~~

Adult Non-Resident Card

Adults who do not live in Salt Lake County are eligible for this card after paying a \$95 annual fee. Government issued photo identification and proof of current address is required.

Juvenile Non-Resident Card

Juveniles 3 years of age or older are eligible for this card. Minors under the age of 18 years must have approval of their legal guardian in the library at the time the card is issued. Adults must have an Adult Resident Card before their child can have a card and are responsible for all charges to their account and their child's account. The Adult Responsible Party is the only person authorized to make changes to Juvenile accounts. The child must be present or a birth certificate presented at the time the card is issued. Eligible minors must pay a \$95 annual fee. With the exception of Hotspots and Telescopes, Juvenile cardholders have access to all library materials and library computers.

Organization Card

Murray City businesses, non-profits, and educational organizations are eligible for this card upon approval through an application process.

Homebound Card

Homebound Murray City residents are eligible for this card upon approval through an application process.

Adult with Responsible Party

An adult resident of Salt Lake County who requires a caretaker is eligible for this card, which attaches another responsible adult to the account upon approval through an application process.

A valid library card or photo identification which confirms the account must be presented at checkout. Lost or stolen cards and changes in residence, email address, or telephone number should be reported as soon as possible to ensure prompt and accurate notification. While every effort is made to notify patrons of overdue, lost, or missing items, patrons are responsible for the return of items, regardless of notification by the library.

Loan Policies

Books, CD Books, Audio Books, Read-Along Books, and Music checkout for 28 Days.

20 CD Books, 20 Audio Books, and 20 CD Music Discs at a time. 3 Read-Along Books at a time.

Movies, Tablets, Hotspots, and Telescopes checkout for 7 Days.

20 Movies, 1 Tablet, 1 Hotspot, and 1 Telescope at a time.

Procedures are in place to verify library items are working as intended prior to checkout. In the case an item is checked out and does not work as intended, all loan periods, fines, and policies still apply.

Fines

Book, CD Book, Audio Books, and Music overdue fines are \$.15 per day.

Movie and Tablet overdue fines are \$.50 per day.

Hotspot overdue fines are \$2.00 per day.

Telescope fines are \$5.00 per day.

Library materials may be renewed twice if the account, or any account for which the patron is responsible, is in good standing and no holds are pending. Telescopes do not renew. Patrons may have

75 items checked out at a time. New patrons will have a one-month probationary period in which they may have 10 items checked out.

The maximum fine is \$5.00 per item, with the exception of Hotspots (\$70 maximum fine) and Telescopes (\$175 maximum fine.) Borrowing privileges are suspended when fines exceed ten dollars (\$10.00). Borrowing privileges may be revoked for repeatedly damaging items or for excessively or repeatedly returning items past their due date.

Other costs may include \$1.00 to replace a library card and paying the list price to replace a lost item.

Approved by Library Board of Trustees on September 18, 2024; Reviewed & Revised March 19, 2026