



Lakeview Academy Board of Trustees Meeting
August 13, 2026 at 7:00 p.m.
527 W 400 N Saratoga Springs, Utah

Lakeview Academy Mission:

Develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

Lakeview Academy's Board of Trustees Role:

The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

BEGIN TIME: 7:10 PM

END TIME: 7:30 PM

IN PERSON ATTENDANCE: Ashley Hintze, Tina Smith, Michael Hinckley, Nicole Desmond, Rick Veasey and Kassy Oveson

ONLINE: Daniel Dunn

ABSENT: Aaron Glass, Cece Benson

Community Members: None

1. Welcome and Roll Call
2. Pledge of Allegiance
3. Reports
 - a. Board Member's Reports
 - i. Board Retreat Takeaway

The board gave positive feedback including policy improvement and alignment setting a foundation for upcoming board work. The board is expecting deliverables from William within a month.

- ii. CAP report and assignments
 - iii. Conflict of Interest

Routine procedural tasks were addressed, including conflict of interest form distribution and calendar scheduling. The board members were requested to complete & return conflict of interest forms before leaving. Assistant will distribute forms and manage the google calendar for event sign-ups.

- b. Director Report

The director confirmed enrollment exceeded target. There are waitlists remaining in some grades. This enrollment level supports covering planned expenses comfortably. It was reported that families and teachers had high enthusiasm during back-to-school events, boosting community engagement.

The director reported that accreditation preparations are underway with committees formed and meetings scheduled targeting the early November visit. The sessions with the assigned accreditation leads have already begun. Board member support will be requested for information gathering and possibly onsite

interviews during the visit.

The administration anticipates a busy fall combining accreditation, construction completion and an open house.

- c. Board Committee Reports
 - i. Policy Committee

The committee chair will schedule the first policy committee meeting soon now that school is back in session.

- ii. Expansion Committee

The board reviewed ongoing construction and safety compliance challenges affecting classroom usage. The fire marshal's inspection remains incomplete due to unresolved issues with strobes and relays in the alarm system. Electrical contractors and the construction company are actively troubleshooting these complex problems. Until approval, three middle school classes will be relocated to alternative space.

- iii. Financial Audit Committee

The audit committee is actively engaged in the ongoing annual financial audit, with no concerns raised.

- d. June Financial & Accounting Reports
 - i. Financial Scoreboard
 - ii. Monthly Financial Metrics
 - iii. Balance Sheet Report
 - iv. Income Statement Report
 - v. Check Register Report
 - vi. P-Card Purchase Reports
 - vii. Aegis Q3 Report
 - viii. Annual Program Reports

The June financial reports confirmed financial health with the expected shifts in cash metrics due to budget increases. The report showed solid cash on hand and acceptable budget variances closing FY26. All revenue and expense lines remained within approved ranges. Budget variances were mostly related to updated USBE finance reporting guidelines, not operational issues.

The Business Manager reported that next month's reports will reflect a decrease in days cash on hand due to the increased FY27 budget baseline. This is a natural effect of scaling the budget, not a sign of reduced liquidity.

MOTION: Michael Hinckley moved to accept the financial and accounting reports.

Yes Vote: Ashley Hintze, Tina Smith, Michael Hinckley, Daniel Dunn

No Vote: None

Abstain: None

MOTION PASSES

4. Public Comment: The public may address any issue unrelated to items already on the agenda. Participants are asked to state their names for the official minutes, and please be concise. If you cannot

attend the meeting, email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments no later than two hours prior to the start of the meeting.

No comments

5. Consent Agenda

- a. Minutes June 25, 2026
- b. Minutes Aug. 1, 2026
- c. Select Health Contract
- d. Blind Mule Behavioral Services Contract

June minutes and August minutes were reviewed. The August 1st minutes need to remove color and spelling corrections. **MEETING STOPPED RECORDING HERE!**

MOTION: Tina Smith moved to approve the consent agenda with administrative items corrected.

Yes Vote: Ashley Hintze, Tina Smith, Michael Hinckley, Daniel Dunn

No Vote: None

Abstain: None

MOTION PASSES

6. Action Items

- ~~a. Teacher and Student Success Plan (TSSA) Frame work~~
- ~~b. Teacher and Student Success Plan (TSSA) Spend Plan~~

~~Ashley Hintze table 6a and 6b (((need exact wording)))~~

The Board Chair tabled these items. The information will be presented at the next Board meeting.

- c. Droplet

It was recommended that the Business Office begin digitizing some of the most frequently used forms. Droplet is an online platform designed to simplify forms, approvals, and workflows in one centralized location. The platform will allow the Business Office to create digital forms and streamline the submission, approval, and processing procedures. Asked if the board would approve a contract for a 3 form trial for one year.

MOTION: Michael Hinckley moved to approve the Droplet contract for three forms for a one-year trial period.

Yes Vote: Ashley Hintze, Tina Smith, Michael Hinckley, Daniel Dunn

No Vote: None

Abstain: None

MOTION PASSES

7. Closed Session

- a. A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues (all motions, except the motion to exit the closed session, will be made in an open meeting).
- b. Return to Open Meeting

- c. Action may be taken regarding litigation matters, acquisition of real property, or authorized personnel issues.

No closed session was called.

8. Adjourn

MOTION: Tina Smith moved to adjourn.

END TIME: 7:30PM