

Wasatch Peak Academy

Satellite Campus General Committee Assignments

Facility Committee	
Work with Developer to develop and finalize Floor/Site Plan	Sept-Oct
Upon plan completion, secure proposed lease for board/legal review	Oct-Nov
Ensure required state construction reports are timely submitted	Jan-Aug
Update and report progress to board	Each meeting
Grant & Loan Committee	
Attend CSP Grant Trainings	September
Oversee CSP Grant Application Drafting and Submission	Sept/Oct
Analyze and make recommendation to seek Revolving Loan	Oct-Jan
Analyze and make recommendation to other available funds	Oct-Jan
Report progress to Board	Each meeting
Marketing Committee	
Draft marketing plan	Sept-Oct
Begin implementation of marketing plan	Oct
Design/Approve site sign	Sept-Oct
Plan and oversee groundbreaking ceremony	Nov-Dec
Plan and oversee ribbon cutting ceremony	July-Aug
Report progress to Board	Each meeting
Board	
Approve CSP Grant	October
Review legal counsel's lease analysis	Oct-Nov
Approve Lease Agreement	Nov-Dec
Approve Revolving Loan (if applicable)	TBD
Approve Start Up Grant (if applicable)	TBD
Provide direction and input to committees	Each meeting