



Board Meeting Materials

Wasatch Peak Academy will provide a meaningful educational experience focused on student growth to inspire students with an appreciation for community, and enthusiasm for learning, and a drive for academic excellence.

September 10, 2026

**Wasatch Peak Academy
Board of Directors Meeting
Thursday, September 10, 2026**

Location: 414 North Cutler Dr, North Salt Lake, UT 84054



NOTE: It is possible that the WPA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

Wasatch Peak Academy will provide a meaningful educational experience focused on student growth to inspire students with an appreciation for community, and enthusiasm for learning, and a drive for academic excellence

AGENDA

8:15 AM – INTRODUCTORY ITEMS

- Welcome & Roll Call – Marlowe Wolferstan

PUBLIC COMMENT (Comments will be limited to 3 minutes each)

CLOSED SESSION to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d)

REPORTS

- Administration
 - State of the School
- Board of Directors
 - Satellite
 - ✓ Grant & Loan Committee
 - ✓ Facilities Committee
 - ✓ Marketing Committee
 - Financial Report

SCHOOL LAND TRUST COUNCIL

- SLT Board Training Assurances
- [Review SLT FY27 Plan Implementation](#)

CONSENT ITEMS

- [June 18, 2026 Electronic Board Meeting Minutes](#)
- [August 19, 2026 Electronic Board Meeting Minutes](#)

VOTING ITEMS

- [Amend TSSA Framework](#)
- [Teton Science Schools Contract](#)

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

- [Technology Purchase](#)
- [LEA-Specific Educator License\(s\)](#)
- [Investment Policy](#)
- [Amend Bullying & Hazing Policy](#)
- [Amend Electronic Resources Policy](#)
- [Amend Enrollment & Lottery Policy](#)
- [Amend Paid Parental & Postpartum Recovery Leave Policy](#)
- [Amend Sex Education Instruction Policy](#)

DISCUSSION ITEMS

- Calendaring Items
 - Next PreBoard Meeting October 28th
 - Next Board Meeting on November 12th
 - SCSB Meeting November 12th (additional details to come)

CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a)

ADJOURN

WPA UPCOMING CALENDAR ITEMS

November

Winter Bonus
Audit Review

January

2027-2028 School Calendar
Curriculum Purchases (2 Public Comment Periods)
Present 2025-2026 SLT Final Report before March 1 (can be an email)
Gifted & Talented Grant Report

March

2027-2028 School Fee Schedule (1st Public Viewing & Notice to Parents)
2027-2028 School LAND Trust Plan
SLT Training Assurances
Annual Open Meetings Act Training
Building Evaluation
Board Vacancies
*RFP Education Service Provider (Exp. 12-31-27)***

May

2027-2028 School Fee Schedule (2nd Public Viewing)
Audit Engagement Letter
Director EOY Bonus/Compensation/Evaluation
2027-2028 TSSA Plan
Annual PPP Training & Review
Insurance Renewal
Capital Improvements
Review Positive Behavior Plan [*Can email to board or approve if changes*]
New Application for 3-yr Mental Health Grant (Due May 31st) submitted 2024
Ratify Board Members & Terms
Ratify Board Officers
2027-2028 Sex Ed Committee Membership
Set 2027-2028 Board Meeting Schedule
Fraud Risk Assessment/Ethical Behavior
Mental Health Screening Determination [*if changed*]

June

2026-2027 Final Amended Budget
2027-2028 Annual Budget

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LandTRUST 2027 Goals and Budget

Land Trust Budget Proposal

	2025-2026	2026-2027
Tech Specialist		
Music Specialist	15,000	20,000
PE Specialist	15,000	20,000
Student Devices	15,000	20,000
Filed Trips	-	
Software		
Teacher Grants	-	
Books, Library & Classroom	5,000	5,000
Textbooks	10,000 and any additional	10,000 and any additional

Program Goals:

Fine Arts, Physical Education, and Technology content integration is a valuable way for students to connect with the curriculum. Our goal is for all K-6 students to experience weekly educational and activities that inspire creativity and active participation throughout the school day.

Students will be able to master core math concepts and increase their reading abilities by using consumable textbooks and online programs.

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Wasatch Peak Academy

Electronic Board of Directors Meeting

Thursday, June 18, 2026

Zoom Link: <https://us02web.zoom.us/j/87443777619?from=addon>

Meeting ID: 874 4377 7619

Mobile: (669) 900-9128



In Attendance: Marlowe Wolferstan, Jennifer Royall, Tristian Carlisle, Katie Jones,

Excused: Emily Willey, Kristin Kano, Brad Wyatt,

Others in Attendance: Amy Pilkington, Chantel Wixon, Heidi Bauerle, Dawn Kawaguchi,

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MINUTES

8:04 AM – INTRODUCTORY ITEMS

- Welcome & Roll Call – Marlowe Wolferstan

There was no PUBLIC COMMENT.

CONSENT ITEMS

- May 14, 2026 Annual Board Meeting Minutes – There was no further discussion. **Tristian Carlisle made a motion to approve the consent items. Jennifer Royall seconded the motion. The votes were as follows:**
 - Marlowe Wolferstan – Aye**
 - Jennifer Royall – Aye**
 - Tristian Carlisle – Aye**
 - Katie Jones – Aye****Motion passed unanimously.**

VOTING ITEMS

- Amended and Proposed Budget – Chantel Wixon presented amendments to the proposed budgets, including adjustments to local revenue, salaries, and property services totaling about \$149,400 in changes, with the net income projection remaining at \$375,000 for the year end.
- Amend SHiNE Policy – Amy Pilkington presented the amended SHiNE Policy which now allows the school to identify and fund hard-to-hire positions like special education, Spanish teachers and advanced math teachers

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- Schedule A – Amy Pilkington presented Schedule A and explained that this document replaces the charter and is what the school is held accountable for. The state provided recommendations for charter revisions, including streamlining the mission statement and clarifying enrollment preferences, which the school incorporated after a meeting with Academica West. Amy stated that the mission statement was revised to better reflect Wasatch Peak's focus on high academics and advanced classes based on parent feedback.
- Ratify Board Members & Their Terms – The board discussed the one amendment to board member terms to ensure better continuity, with Kristen agreeing to extend her term by one year to July 2029.
- Ratify Board Officers – Marlowe Wolferstan asked if anyone wanted a change to the board officers. There was no further discussion.

Marlowe Wolferstan made a motion to approve the following:

- **Approve the 2025-2026 Final Amended Budget and approve the proposed 2026-2027 Annual Operating Budget as presented;**
- **Approve the Amended Salary Supplement for Highly Needed Educators Program Policy;**
- **Approve Schedule A;**
- **Approve Marlowe Wolferstan & Brad Wyatt with new 4-year terms to expire July 1, 2030, amend Kristin Kano's term to expire July 1, 2029, ratify Tristian Carlisle & Katie Jones with terms to expire July 1, 2028, and ratify Emily Willey & Jennifer Royall with terms to expire July 1, 2027; and**
- **Approve the Board officers as presently constituted.**

Tristian Carlisle seconded the motion. The votes were as follows:

Marlowe Wolferstan – Aye

Jennifer Royall – Aye

Tristian Carlisle – Aye

Katie Jones – Aye

Motion passed unanimously.

DISCUSSION ITEMS

- Review 2026-2027 Board Meeting Dates – Dawn Kawaguchi explained that calendar invites were delayed in being set out due to a scheduling conflict with the May 13th meeting conflicting with an AW director's meeting and proposed moving the meeting back a week. The board approved the new dates for May with no objections, and Dawn agreed to send out the invites later that day.
- Calendaring Items
 - Next PreBoard Meeting is August 26th
 - Next Board Meeting is September 10th

8:21 AM – Marlowe Wolferstan made a motion to enter a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) via Zoom. Jennifer Royall seconded the motion. The roll call votes were as follows:

Marlowe Wolferstan – Aye

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**Jennifer Royall – Aye
Tristian Carlisle – Aye
Katie Jones – Aye**

Motion passed unanimously.

**8:36 AM – Marlowe Wolferstan made a motion to exit the closed session and ADJOURN.
Tristian Carlisle seconded the motion. The roll call votes were as follows:**

**Marlowe Wolferstan – Aye
Jennifer Royall – Aye
Tristian Carlisle – Aye
Katie Jones – Aye**

Motion passed unanimously.

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**Wasatch Peak Academy
Board of Directors
Closed Session Statement
Thursday, June 18, 2026
Location: Via Zoom**



CLOSED SESSION SWORN STATEMENT:

*At a duly noticed public meeting held on the date listed above, the Board of Directors for **WASATCH PEAK ACADEMY** entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).*

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 18th day of June, 2026.



Marlowe Wolferstan
Board Chair

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Wasatch Peak Academy

Electronic Board of Directors Meeting

Wednesday, August 19, 2026



Zoom Link: <https://us02web.zoom.us/j/87612310328?from=addon>

Meeting ID: 876 1231 0328

Mobile: (669) 900-9128

In Attendance: Marlowe Wolferstan, Emily Willey, Brad Wyatt, Jennifer Royall, Kristin Kano, Tristian Carlisle,

Excused: Katie Jones,

Others in Attendance: Amy Pilkington, Heidi Bauerle, Chantel Wixon, Brandon Fairbanks, Sheldon Killpack, Brad Taylor, Dawn Kawaguchi,

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MINUTES

11:32 AM – INTRODUCTORY ITEMS

- Welcome & Roll Call – Marlowe Wolferstan

11:35 AM – Marlowe Wolferstan made a motion to enter a CLOSED SESSION to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d) on Zoom. Tristi seconded the motion. The roll call votes were as follows:

Marlowe Wolferstan – Aye

Emily Willey – Aye

Brad Wyatt – Aye

Jennifer Royall – Aye

Tristian Carlisle – Aye

Kristin Kano – Aye

Motion passed unanimously.

Brad Wyatt and Kristin Kano were excused during the CLOSED SESSION.

12:15 AM – Marlowe Wolferstan made a motion to exit the CLOSED SESSION and ADJOURN. Jennifer Royall seconded the motion. The votes were as follows:

Marlowe Wolferstan – Aye

Emily Willey – Aye

Jennifer Royall – Aye

Tristian Carlisle – Aye

Motion passed unanimously.

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WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Amending Teacher Student Success Act Framework*

Issue:

Leadership Learning Academy's Board of Directors must approve any changes made to the TSSA Framework.

Background:

The TSSA framework is required to be updated to include a Literacy Achievement in accordance with SB 241 (2026) and State Rule R277-927. The Plan has been updated to address the school's progress toward statewide literacy proficiency goals and if the school fails to meet statewide literacy goals, the school must dedicate at least 50% of TSSA funds toward evidence-based literacy interventions and practices as described in 53G-7-921304(2)(e).

Recommendation:

It is recommended that the Board approve the Amended Teacher Student Success Act Framework.

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WASATCH PEAK
ACADEMY

Student Success Framework

Pursuant to UCA 53G-7-1304, Wasatch Peak Academy's Board of Directors adopts the following framework to provide guidelines and processes for the development of a Teacher and Student Success Plan ("Plan"). The School's Director will develop a Plan in accordance with this framework and submit the Plan to the Board for approval. The Plan will be developed by integrating school-specific goals and criteria for improving the school's performance within the state accountability system.

The goal of the School's Plan shall be to improve school performance and student academic achievement. The Plan may contain any of the following strategies:

1. School personnel stipends for taking on additional responsibility outside of a typical work assignment;
2. Professional learning;
3. Additional school employees, including counselors, social workers, mental health workers, tutors, media specialists, information technology specialists, or other specialists;
4. Technology;
5. Before- or after-school programs;
6. Summer school programs;
7. Community support programs or partnerships;
8. Early childhood education;
9. Class size reduction strategies;
10. Augmentation of existing programs; or
11. Any other strategy reasonably designed to improve school performance or student academic achievement.

Funding received pursuant to the school Plan may not be used:

1. To supplant funding for existing education programs;
2. For administrative costs; or
3. For capital expenditures.

Literacy Achievement Requirement

1. The Plan shall address the school's progress toward statewide literacy proficiency goals in accordance with SB 241 (2026) and State Rule R277-927.
2. If the school fails to meet statewide literacy goals, the school must dedicate at least 50% of TSSA funds toward evidence-based literacy interventions and practices as described in 53G-7-921304(2)(e).



WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Teton Science Schools Contract*

Issue

In accordance with the purchasing policy, the Board of Directors is required to approve purchases over \$20,000.

Background

Each year, the 6th grade participates in a trip to the Tetons. In previous years, the Board has approved the trip on an annual basis. This year, administration has entered into a three-year contract, which secures set pricing for lodging, meals, and program fees. The contracted rates are slightly lower than the amounts paid during the previous school year. The contract also establishes a minimum participation requirement of 54 students and a maximum of 68 students.

The contract was signed by administration in June. While it is not the usual practice to execute a contract prior to Board approval, AW's legal counsel recommended that the Board approve the full three-year contract rather than only the total cost for the current year, as the contract identifies the applicable costs and terms. Approval of the three-year contract would eliminate the need for annual Board approval of this trip through 2029. Current transportation costs remain below the threshold requiring full Board approval.

Recommendation

It is recommended that the Board approve the Teton Science Schools 3-year Contract.

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Teton Science Schools

700 Coyote Canyon Rd
Jackson, WY 83001
Phone 307.733.1313 Fax 833.877.3291
www.tetonscience.org tax id # 83-0219163

Jackson Campus (Jackson, WY) - Youth Education Contract

Date of Contract: June 17, 2026

<u>Contact Information</u>		<u>Financially Responsible Entity</u>	
Organization Name:	Wasatch Peak Academy	Entity:	Wasatch Peak Academy
Mailing Address	414 North Cutler Drive North Salt Lake, UT 84054	Address:	414 North Cutler Drive North Salt Lake, UT 84054
Contact Person's Name:	Natalie Newman	Contact Person's Name:	Natalie Newman
Contact Person's Title:	Assistant Principal	Contact Person's Title:	Assistant Principal
Contact Work Phone:	801-936-3066	Work Phone:	801-936-3066
Contact Email:	nnewman@wasatchpeak.org	Email:	nnewman@wasatchpeak.org

Program Name: Wasatch Peak Academy Three Year Contract

Program Dates

Arrival Date:	Monday, May 3, 2027	Arrival Time:	12:30 PM	First Meal:	Lunch
Departure Date:	Thursday, May 6, 2027	Departure Time:	10:00 AM	Last Meal:	Breakfast
Arrival Date:	Monday, May 1, 2028	Arrival Time:	12:30 PM	First Meal:	Lunch
Departure Date:	Thursday, May 4, 2028	Departure Time:	10:00 AM	Last Meal:	Breakfast
Arrival Date:	Monday, April; 30, 2029	Arrival Time:	12:30 PM	First Meal:	Lunch
Departure Date:	Thursday, May 3, 2029	Departure Time:	10:00 AM	Last Meal:	Breakfast

Program Costs

Meals, Lodging and Program Fee per student includes **3** nights lodging, meals, program instruction, transportation to program areas and equipment. Any additional activities and services may require an additional charge.

Item	Price	Description
Lodging	\$127.02	Per Student
Meals	\$151.41	Per Student
Program Fee	\$268.46	Per Student

On-Campus Meal Times:

Breakfast: 7:30am-8:30am

Lunch: 12:00pm-1:00pm

Dinner: 5:30pm-6:30pm

If your group plans to arrive outside of these times, you will need to make alternate arrangements for your meal(s).
Departure Day Lunch will be a Sack/To-Go lunch packed during breakfast.

The cost of adults will be as follows if students are **5th grade or older**:

Number of students	Number of chaperones at no charge	Total chaperon/adults allowed at no charge
1-13	1 teacher/chaperone allowed	1
14-26	One more adult/chaperone allowed	2
27-39	One more adult/chaperone allowed	3
40-52	One more adult/chaperone allowed	4
...etc...		
→ 1 complimentary chaperone/teacher per 13 students		
→ Should there be a request for more than the 1:13 ratio, please arrange approval in advance; each adult will pay the full per student rate		
→ If your group is 4th grader or below, one additional chaperone will be allowed per 13 students		

- Students will be split into Field groups consisting of 12-13 students, 1 school chaperone/teacher and 1 Teton Science Schools Instructor for educational programming each day unless otherwise specified.
- JAC Airport Shuttles may incur additional costs for any requested drop-offs or pickups prior to 8am.
- Chaperones are required to share rooms with other chaperones from their own school group and could be required to share rooms with students, based on dorm capacity during their program.
- **Teton Science Schools assigns and/or reassigns all lodging for all programs at its sole discretion and to accommodate all programs and participants.**
- **Teton Science Schools does NOT guarantee specific rooms, floors, units, and/or cabins, and all lodging is subject to change at any time without prior notification.**
- The scheduling of additional activities outside of Teton Science Schools will incur additional charges and a ten percent booking fee.

Number of Participants

MINIMUM: 54 students. We are responsible to pay for **54** students even if the actual number of students falls below the minimum.

MAXIMUM: 68 students. This number dictates the number of beds reserved for our program.

Please note: TSS requires 1 adult per group of 13 students. Any additional adults exceeding this ratio will be charged the full student price.

Should there be a change in the number of students or adults outside Minimum/Maximum ranges, we will notify you immediately. We understand that an increase in the number of participants is based upon availability of TSS resources.

(Additional students *may* be accepted but *must be approved in advance*.)

As of **06/17/2026** we anticipate that we will bring the following number of students and agree to notify TSS of any changes to these numbers:

female students: 27	male students: 40	total students: 67
female adults: 9	male adults: 8	total adults: 17

Payment

- DEPOSIT: 50% of minimum attendance x cost. Deposit Due = **\$14,766.03**
- **Deposit is due by:**
 - **September 1, 2026**
 - **September 1, 2027**
 - **September 1, 2028**
- Please mail the deposit to 700 Coyote Canyon Rd., Jackson, WY 83001 Attn: Finance
- If the deposit is not received by **the dates listed above**, your contract will be considered null and void.
- The balance due will be determined at the conclusion of the program and an invoice will be emailed to lead teacher and financially responsible entity. Balance is due one month after the conclusion of the program.
- Estimated Program Total Based on Minimum # of Students: **\$29,532.06**
- Program Cancellation from time of contract signature to 121 days of program arrival date forfeits full deposit.
- Program Cancellation within 120 days of program arrival date forfeits Estimated Program Total. If the program must be cancelled due to local, state, or national public health orders, deposits can be returned or applied to future programming with Teton Science Schools.

Program Details

Teton Science Schools Provides:

- Creation of curriculum and schedule in collaboration with visiting contact person
- Implementation of integrated science curriculum that connects to the curriculum of your organization and challenges the students to apply and expand their knowledge, skills and experiences in a hands-on, inquiry-based approach
- Lodging and food services at the Jackson Campus (Jackson, WY)

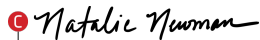
Visiting Organization Provides:

- Each participant will provide their own linens: towels, sleeping bag, pillow case and flat sheet. Rate per student does not include TSS providing linens. **If linens are needed or any one item forgotten, linen rental rate: \$30.00 per person** for duration of stay. (bedding, and/or towel and/or sheet and/or pillowcase)
- Organization and timely completion of all necessary paperwork
- Training, organization, and preparation of students and adult chaperones for their visit to the Jackson Campus (Jackson, WY)
- Transportation to and from the Jackson Campus (Jackson, WY), unless other arrangements are made in advance.
- Adult supervision throughout your visit to the Jackson Campus (Jackson, WY). TSS requires 1 adult per group of 13 students, in addition to the trip leader
- Teton Science Schools is: No Smoking/Drug Free facilities
- Ongoing assistance in keeping TSS Property clean and orderly consistent with TSS's culture of Hands-To-Work. Participants and chaperones under the supervision of TSS staff shall leave TSS Property clean and orderly to the satisfaction of TSS staff. This could include, but not limited to, cleaning of vehicles, TSS gear, dining facility, lodges and bathrooms, and classrooms.

We understand:

- The visiting organization is financially responsible for damages to facilities and lost or broken equipment
- Adult and student medical, risk release, & standards of behavior forms, lodge floor plans, and the field group roster must be completed and sent to the Teton Science Schools 2 weeks prior to the program. Student participation is contingent upon the review and approval of their risk release and medical forms.
- Dietary Restrictions and Food Allergies: At Teton Science Schools, participant safety is our first priority. Teton Science Schools, in coordination with our food vendors and school partners, strive to accommodate dietary restrictions and allergies whenever possible. Replacements of menu items due to restrictions vary based on the specific request and/or allergy. Please carefully review the information in our Parent/Guardian and Chaperone Information Documents for more details.
- TSS does not cancel programming due to weather. Should weather affect travel to or from TSS, TSS will make every effort to accommodate travel changes, based on availability. TSS will offer to extend the program when resources are available. Final invoices issued at the close of your stay will reflect the price quoted in the contract.
- Contract must be signed and returned by: **July 15, 2026**

I have read and agree to the terms and conditions outlined above.



6/24/2026

Visiting Organization's Contact Person

Date



6/22/2026

Visiting Organization's Fiscal Officer

Date



6/22/2026

TSS Director of Partner Sales

Date

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WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Technology Purchase*

Issue

In accordance with WPA's Purchasing Policy, all purchases about \$20,000 must be approved by a majority vote of the Board of Directors. This includes all purchases from a single vendor in a 30-day period.

Background

Several of our Chromebooks are running outdated operating systems and can no longer receive updates. To replace these devices, we would like to purchase 90 new Chromebooks. ETS, our IT provider, has provided a quote of \$49,770.

Recommendation

It is recommended that the Board approve the Technology Purchase not to exceed \$52,000.

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In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.



1103 N 1600 W, Layton, UT 84041
833.758.7300
etscorp.com

Quote
EM-49783-1

Proposal Summary

Prepared by:
Brendan Dearden
ETS Corp
8337587300
<https://etscorp.com>

Prepared for:
Rachel Ebeling
Wasatch Peak Academy
414 North Cutler Drive
84054

Quote information:
Quote #49783-1
Prepared on: 9/9/2026
Expires: 10/9/2026

(Qty. 90) Dell Chromebooks

One-time costs

Name	Description	Quantity	Unit Price	Tax	Price
Chromebook Bundle					
Chromebook Dell Chromebook 11 - 11.6" Display - Intel N series - 4GB RAM - 64GB		90			
Google Chromebook Management License		90			
ITMS Labor Standard Setup & Configuration of Chromebook.		90			

Terms and Conditions

For equipment purchases, payment is due prior to work being completed. Project invoices will be Due Upon Receipt. Invoices not paid within terms will be subject to an interest charge of 18% per annum. If collection is required, the undersigned agrees to pay collection costs and reasonable attorney fees. Standard manufacturer's warranty applies to equipment unless otherwise stated. Sign and date below to accept this quote.

Subtotal: \$49,770.00
Tax: \$0.00
Total: \$49,770.00

ETS Corp

Name: Brendan Dearden

Wasatch Peak Academy

Signature:

Name:



WPA Board of Director's Meeting Wednesday, September 10, 2026

Action Item: *LEA-Specific Educator License(s)*

Issue:

The School's administration is requesting the following be a candidate for an LEA-specific license:

- Macey Tom – Elementary License

Background:

Under the School's LEA-Specific Educator License Policy, the School's administration proposes to the Board of Directors individuals the administration feels are good candidates for an LEA-specific educator license. An LEA-specific educator license is a temporary license that teachers may teach under while they are in the process of completing the requirements for an associate or professional license. An LEA-specific educator license can be valid for one, two, or three years.

The School's administration has followed the processes and considered the criteria outlined in the Policy with respect to proposing the candidate named above to the Board candidates, including vetting and interviewing the candidate. The School's administration has also provided the Board with an explanation and rationale for requesting an LEA-specific educator license for the candidate. The administration's explanation and rationale for requesting an LEA-specific educator license for the candidate includes: the individual has been trained in LLA's teaching model, has experience in classrooms, and will continue to receive training and mentoring while enrolling in a program to receive their professional and/or associate license.

The Board believes that it is appropriate under the policy to approve the administration's request for an LEA-specific educator license for the candidate named above.

Recommendation:

It is recommended that the Board approve the request for an LEA-specific educator license for Macey Tom, authorizing an elementary license for a three-year term.

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LEA (District or Charter) Name	Date LEA's Board Met	CACTUS ID	Last Name	First Name	Is this a RENEWAL Request from SY25-26? (Y/N)	License Area 1	Endorsement 1	Endorsement 2	Endorsement 3	Rational/Motions	Is Educator's Assignment in CACTUS? (Y/N)	Has LEA Specific tab in CACTUS been completed? (Y/N)	Does Educator Have a current BACKGROUND check? (Y/N)	Does Educator Have a current ETHICS check? (Y/N)	Pedagogical Modules Completed and certificate received? (Y/N)	LEA Application Received? (Y/N)	PE ONLY: CPR Cert #
Granite SD	1/5/21	999999	Example	Educator	N	Secondary	Math Level 3	Chemistry		Educator is enrolling in EPP Fall 2021	Y	Y	Y	Y	Y	Y	
Wasatch Peak Academy	9/10/26	788868	Tom	Macey	Y	Elementary				Educator is completing an education program.	Y	AW will apply	Y	Y	Y	Will need to complete LEA Renewal Application	

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WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Investment Policy*

Issue:

Given that the School is investing funds in the Utah Public Treasurers' Investment Fund (the "PTIF"), it is best practice for the School to have an Investment Policy.

Background:

The proposed Investment Policy provides objectives and rules related to the School's investment activities, including with respect to the investment of School funds in the PTIF and other investment vehicles. The policy addresses such things as how investment decisions should be made, which types of investments are proper to purchase, and who has authority to make transfers into and out of the School's investment accounts. This policy should help ensure that the School's investment activities are conducted properly, effectively, and in a legal manner.

Recommendation:

It is recommended that the Board approve the Investment Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Wasatch Peak Academy Investment Policy



PURPOSE

Wasatch Peak Academy (the “School”) shall invest its cash assets in such a manner as to comply with the requirements of the State Money Management Act (the “Act”) as set forth in Utah Code § 51-7-1 *et seq.*

Although certain market conditions may allow for short-term investment of funds in a vehicle other than the Utah Public Treasurers’ Investment Fund (“PTIF”), the primary purpose of this policy is for the investment of funds for periods of two years or longer.

The objectives of this policy include the following:

- A. To provide for the safety of principal, preservation of capital, and mitigation of risk.
- B. To provide for the liquidity necessary to match the School’s cash requirements.
- C. To increase interest income through higher yielding investments.

POLICY

The School shall make investment decisions as follows:

- A. All investment activities shall be conducted with the same degree of judgment and care which an ordinary reasonable person exercises in the management of their own affairs.
- B. Professionals retained by the School as defined in the Act, so long as they are acting in accordance with the Act and this policy and exercise due diligence, shall be relieved of personal responsibility for credit or market price changes, provided that deviations are reported to the Board of Directors (the “Board”) in a timely fashion and appropriate action, if necessary, is taken to control adverse developments.
- C. Individuals involved in the School’s investments shall refrain from personal business activity in conflict with proper execution of this policy.
- D. The Board shall manage investment activities authorized by the Act in consultation with the School’s Management Company and, where required, a certified investment adviser. The Board shall maintain a system of internal controls so that School funds are protected at all times from loss, theft, and fraud.
- E. The Board shall name a financial institution with a Utah office as the custodian for all investments made by the School other than PTIF investments, which are held by financial

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institutions designated by the State Treasurer. In addition, the School shall purchase investments only from those certified dealers and registered agents that have registered with the State Money Management Council.

- F. To the extent possible, the School shall attempt to match investments with anticipated cash requirements, although the PTIF is preferred for periods of two years or longer.
- G. Transfers into and out of the School's investment accounts to accomplish the objectives of this policy may be made when approved by the Principal in consultation with the School's Management Company. All such transfers shall be reported to the Board.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

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WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Amended Bullying and Hazing Policy*

Issue:

Amending the School's Bullying and Hazing Policy.

Background:

The USBE recently published a model Bullying Policy. Although the School's existing Bullying and Hazing Policy is already consistent with the model policy in most respects, several provisions from the model policy have been incorporated to further strengthen and clarify the School's policy. These revisions include adding definitions for "accountability practice" and "restorative justice practice," requiring the School to leave a voicemail and send an email to a parent if the parent cannot be reached by telephone regarding an incident involving the parent's child, clarifying that a student's age, development, maturity, and other relevant factors will be considered when determining appropriate discipline for a policy violation, and expanding the policy's provisions regarding annual reporting, employee training, and bullying incident reporting.

Recommendation:

It is recommended that the Board approve the Amended Bullying and Hazing Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Wasatch Peak Academy Bullying & Hazing Policy



PURPOSE

The purpose of this policy is to prohibit bullying, cyber-bullying, hazing, retaliation, and abusive conduct involving Wasatch Peak Academy (the “School”) students and employees. The School’s Board of Directors (the “Board”) has determined that a safe, civil environment in School is necessary for students to learn and achieve high academic standards and that conduct constituting bullying, cyber-bullying, hazing, retaliation, and abusive conduct disrupts both a student’s ability to learn and the School’s ability to educate its students in a safe environment.

POLICY

Prohibited Conduct

Bullying, cyber-bullying, hazing, retaliation, and abusive conduct towards students and employees are against federal, state, and local policy and are not tolerated by the School. The School is committed to providing all students with a safe and civil environment in which all members of the School community are treated with dignity and respect. To that end, the School has in place policies, procedures, and practices that are designed to reduce and eliminate this conduct – including, but not limited to, civil rights violations – as well as processes and procedures to deal with such incidents. Bullying, cyber-bullying, hazing, retaliation, and abusive conduct towards students and/or employees by students and/or employees will not be tolerated in the School. Likewise, abusive conduct by students or parents or guardians against School employees is prohibited by the School and will not be tolerated in the School.

In order to promote a safe, civil learning environment, the School prohibits all forms of bullying of students and School employees (a) on School property, (b) at a School-related or sponsored event, or (c) while the student or School employee is traveling to or from School property or a School-related or sponsored event.

The School prohibits all forms of bullying, cyber-bullying, hazing, abusive conduct of or retaliation against students and School employees at any time and any location.

Students and School employees are prohibited from retaliating against any student, School employee or an investigator for, or witness of, an alleged incident of bullying, cyber-bullying, hazing, abusive conduct, or retaliation.

Students and School employees are prohibited from making false allegations of bullying, cyber-bullying, hazing, abusive conduct, or retaliation against a student or School employees.

Students and School employees are prohibited from sharing a recording of an act of bullying, cyber-bullying, hazing, abusive conduct, and retaliation in order to impact or encourage future incidents. This restriction does not prevent a student or employee from sharing such a recording

with a teacher or administrator as part of reporting the incident or in response to a request from a teacher or administrator for the recording.

Students and School employees are prohibited from creating or distributing sexually explicit or nonconsensual intimate images.

In addition, School employees, coaches, sponsors and volunteers shall not permit, condone or tolerate any form of hazing, bullying, cyber-bullying, or abusive conduct and shall not plan, direct, encourage, assist, engage or participate in any activity that involves hazing, bullying, cyber-bullying, or abusive conduct.

Any bullying, cyber-bullying, hazing, abusive conduct, or retaliation that is found to be targeted at a federally protected class is further prohibited under federal anti-discrimination laws and is subject to OCR compliance regulations.

Definitions

Abusive Conduct – For purposes of this policy, “abusive conduct” means verbal, nonverbal, or physical conduct of a parent or guardian or student directed toward a School employee that, based on its severity, nature, and frequency of occurrence, a reasonable person would determine is intended to cause intimidation, humiliation, or unwarranted distress. A single act does not constitute abusive conduct.

Accountability Practice – For purposes of this policy, “accountability practice” means any evidence-based practice that increases academic outcomes, decreases behavior that disrupts the learning environment, and holds students accountable for their actions by requiring them to take responsibility to repair harm and provide restitution when appropriate.

Action Plan – For purposes of this policy, “action plan” means a process to address an incident of bullying, cyber-bullying, hazing, or retaliation.

Bullying – For purposes of this policy, "bullying" means student bullying and staff bullying.

Civil Rights Violations – For purposes of this policy, “civil rights violations” means violations as outlined in the following federal laws:

- (1) Title VI of the Civil Rights Act of 1964 (prohibits discrimination on the basis of race, color, or national origin);
- (2) Title IX of the Education Amendments of 1972 (prohibits discrimination on the basis of sex);
- (3) Section 504 of the Rehabilitation Act of 1973 (prohibits discrimination on the basis of disability); or
- (4) Title II of the Americans with Disabilities Act (prohibits discrimination on the basis of disability).

Cyber-bullying – For purposes of this policy, "cyber-bullying" means using the Internet, a cell phone, or another device to send or post text, video, or an image with the intent or knowledge, or

with reckless disregard, that the text, video, or image will hurt, embarrass, or threaten an individual, regardless of whether the individual directed, consented to, or acquiesced in the conduct, or voluntarily accessed the electronic communication.

Hazing – For purposes of this policy, “hazing” means a School employee or student intentionally, knowingly, or recklessly committing an act or causing another individual to commit an act toward a School employee or student that:

- (1) (a) endangers the mental or physical health or safety of a School employee or student;
(b) involves any brutality of a physical nature, including whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;
(c) involves consumption of any food, alcoholic product, drug, or other substance or other physical activity that endangers the mental or physical health and safety of a School employee or student; or
(d) involves any activity that would subject a School employee or student to extreme mental stress, such as sleep deprivation, extended isolation from social contact, or conduct that subjects a School employee or student to extreme embarrassment, shame, or humiliation; and
- (2) (a)(i) is committed for the purpose of initiation into, admission into, affiliation with, holding office in, or as a condition for membership in a School or School sponsored team, organization, program, club, or event; or
(ii) is directed toward a School employee or student whom the individual who commits the act knows, at the time the act is committed, is a member of, or candidate for membership in, a School or School sponsored team, organization, program, club, or event in which the individual who commits the act also participates.
- (3) The conduct described above constitutes hazing, regardless of whether the School employee or student against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

Incident – For purposes of this policy, “incident” means a verified incident of bullying, cyber-bullying, hazing, abusive conduct, or retaliation that is prohibited in Utah Code § 53G-9-601 *et seq.*

Restorative Justice Practice – For purposes of this policy, “restorative justice practice” means a discipline practice that brings together students, school personnel, families, and community members to resolve conflicts, address disruptive behaviors, promote positive relationships, and healing.

Retaliate or Retaliation – For purposes of this policy, “retaliate or retaliation” means an act or communication intended:

- (1) as retribution against a person for reporting bullying or hazing; or
- (2) to improperly influence the investigation of, or the response to, a report of bullying or hazing.

School Employee – For purposes of this policy, “School employee” means an individual working in the individual’s official capacity as:

- (1) a School teacher;
- (2) a School staff member;
- (3) a School administrator; or
- (4) an individual:
 - (a) who is employed, directly or indirectly, by the School; and
 - (b) who works on the School’s campus(es).

Staff Bullying – For purposes of this policy, “staff bullying” means a School employee, with the intent to cause harm, repeatedly committing a written, verbal, or physical act against a student or another School employee, or engaging in a single egregious act toward another employee involving an imbalance of power, that:

- (1) creates an environment that a reasonable person would find hostile, threatening, or humiliating; and
- (2) substantially interferes with a student’s or employee’s educational or professional performance, opportunities, or benefits.

Student Bullying – For purposes of this policy, “student bullying” means one or more students, with the intent to cause harm, repeatedly committing a written, verbal, or physical act against another student, or engaging in a single egregious act toward another student involving an imbalance of power, that:

- (1) creates an environment that a reasonable person would find hostile; and
- (2) interferes with a student’s educational performance, opportunities, or benefits.

“Student bullying” and “staff bullying” do not mean instances of:

- (1) ordinary teasing, horseplay, argument, or peer conflict;
- (2) reasonable correction of behavior by a School employee; or
- (3) reasonable coaching strategies and techniques by a School employee who is a coach.

Verification – For purposes of this policy, “verification” means that an alleged incident has been found to be substantiated through a formal investigation process done by the School as outlined in this policy.

Volunteer – For purposes of this policy, “volunteer” means a non-employee with significant, unsupervised access to students in connection with a School assignment.

Reporting Prohibited Conduct

Students who have been subjected to or witnessed bullying, cyber-bullying, hazing, or retaliation, and students who have witnessed abusive conduct, ~~must~~ are strongly encouraged to promptly

report such prohibited conduct to any School personnel orally or in writing. School personnel who receive reports of such prohibited conduct must report them to the Director.

School employees who have been subjected to or witnessed hazing, bullying, cyber-bullying, abusive conduct, or retaliation must report such prohibited conduct to the School's Director orally or in writing.

Each report of prohibited conduct shall include:

- (1) the name of complaining party;
- (2) the name of person subjected to the prohibited conduct (if different than complaining party);
- (3) the name of perpetrator (if known);
- (4) the date and location of the prohibited conduct; and
- (5) a statement describing the prohibited conduct, including names of witnesses (if known).

In connection with a report of prohibited conduct, students and School employees may request that their identity be kept anonymous, and reasonable steps shall be taken by the Director and others involved in the reporting and investigation to maintain the anonymity of such individuals, if possible. School employees must take strong responsive action to prevent retaliation, including assisting students who are subjected to prohibited conduct and his or her parents or guardians in reporting subsequent problems and new instances of prohibited conduct.

The Director or his/her designee shall promptly make a reasonably thorough investigation of all complaints of prohibited conduct, including, to the extent possible, anonymous reports, and shall, in accordance with the Consequences of Prohibited Behavior section below, administer appropriate discipline to all individuals who violate this policy. Formal disciplinary action is prohibited based solely on an anonymous report.

The Director may report to OCR all incidents of bullying, hazing, cyber-bullying, abusive conduct, or retaliation that he/she reasonably determines may be violations of a student's or employee's civil rights.

It is the School's policy, in compliance with state and federal law, that students have a limited expectation of privacy on the School's computer equipment and network system, and routine monitoring or maintenance may lead to discovery that a user has violated School policy or law. Also, individual targeted searches will be conducted if there is reasonable suspicion that a user has violated policy or law. Personal electronic devices of any student suspected of violation of this policy will be confiscated for investigation and may be turned over to law enforcement.

Investigation of Alleged Incidents

The School will investigate all allegations of bullying, cyber-bullying, hazing, retaliation, and abusive conduct in accordance with this policy and applicable law. The Director or his/her designee will investigate such allegations, and the School shall ensure that the investigator is provided adequate training to conduct such an investigation. The Director will be the point person with training and expertise to assist, direct, and supervise training of other employees in the responsibilities set forth in this paragraph.

The School will investigate these alleged incidents by interviewing:

- (1) the individual who was allegedly targeted;
- (2) the individual who is alleged to have engaged in the prohibited conduct;
- (3) the parents or guardians of the students who were allegedly targeted and the individual who is alleged to have engaged in prohibited conduct;
- (4) any witnesses;
- (5) School staff familiar with the student who was allegedly targeted;
- (6) School staff familiar with the individual who is alleged to have engaged in prohibited conduct; or
- (7) Other individuals who may provide additional information.

The individual who investigates an alleged incident will inform an individual being interviewed that (1) to the extent allowed by law, the individual is required to keep all details of the interview confidential; and (2) further reports of bullying will become part of the review. However, the confidentiality requirement described in this paragraph does not apply to conversations with law enforcement, requests for information pursuant to a warrant or subpoena, a state or federal reporting requirement, or other reporting required by R277-613.

In conducting this investigation, the School may (1) review disciplinary reports of involved students; and (2) review physical evidence, including video or audio, notes, email, text messages, social media, or graffiti.

The School shall keep a written record of the date and time individuals were interviewed; which individuals were interviewed (unless the individual requests to remain anonymous); and disciplinary reports and physical evidence reviewed as part of the investigation.

The School will report alleged incidents of bullying, cyber-bullying, hazing, retaliation, and abusive conduct to law enforcement when the Director reasonably determines that the alleged incident may have violated criminal law.

The School shall follow up with the parents or guardians of all parties to:

- (1) inform parents or guardians when an investigation is concluded;

- (2) inform parents or guardians what safety measures will be in place for their child, as determined by the investigation;
- (3) provide additional information about the investigation or the resolution consistent with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g (“FERPA”); and
- (4) inform parents or guardians of the School’s Parent Grievance Policy if the parents or guardians disagree with the resolution of the investigation.

If the investigation results in a verification of an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct, the School shall create and implement an action plan for each such incident in accordance with Utah Code § 53G-9-605.5 and R277-613.

In addition, following verification of an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct, the Director may, if he/she determines it is appropriate:

- (1) use accountability practices in accordance with policies established by the School;
- (2) provide supportive services designed to preserve the student’s access to educational opportunities and a sense of safety.

However, a student to whom an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct is directed is not required to participate in a restorative justice practice with an individual who is alleged to have engaged in prohibited conduct. If the School would like any student to participate in a restorative justice practice, the School will notify the student’s parent or guardian of the restorative justice practice and obtain consent from the student’s parent or guardian before including the student in the process.

Parental Notification

The Director or his/her designee will timely notify a student’s parent or guardian if:

- (1) the student threatens suicide; or
- (2) the student is involved in an incident (including if the student is subjected to the incident or is the person who caused the incident) and of the action plan to address the incident.

If the Director or his/her designee believe that a situation exists which presents a serious threat to the well-being of a student, the Director or his/her designee shall notify the student’s parent or guardian without delay, before the end of the school day.

The Director or his/her designee will attempt to contact the parent or guardian by telephone to provide this notification and to discuss the matter. If the parent or guardian is not available by telephone, the Director or his/her designee will leave a voicemail and then also provide the parent or guardian the required notification by email.

The Director or his/her designee will produce and maintain a record that:

- (1) verifies that the School notified each parent or guardian as required above. If an in-person meeting takes place, the Director or his/her designee may ask the parent or guardian to sign the record acknowledging that the notification was provided. If a telephone conversation takes place, the Director or his/her designee may document on the record such details as the date and time of the telephone call, who was spoken to, and brief notes regarding the notification that was provided and the content of the conversation. If an email is sent, the Director or his/her designee will retain a copy of the email; and
- (2) tracks implementation of the action plan addressing the incident, if applicable.

The School will retain the record for at least as long as the student is enrolled at the School and will provide or expunge the record in accordance with Utah Code § 53G-9-604. The School will maintain the confidentiality of the record in accordance with the state and federal student data privacy laws referenced in Utah Code § 53G-9-604.

In addition to notifying the parent or guardian as set forth above, the Director or his/her designee will provide the parent or guardian with the following:

- (1) suicide prevention materials and information as recommended by the Utah State Board of Education in accordance with Utah Code § 53G-9-604(2)(b);
- (2) information on ways to limit a student's access to fatal means, including firearms or medication; and
- (3) information and resources on the healthy use of social media and online practices as provided in R277-613.

Action Plan to Address Incidents

Following verification of an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct, the School shall develop and implement an action plan. The action plan shall include:

- (1) with respect to the targeted student and in direct coordination with the student's parent or guardian:
 - (a) a tailored response to the incident that addresses the student's needs;
 - (b) a mechanism to consider consequences or accommodations the student may need regarding decreased exposure or interactions with the student who caused the incident;
 - (c) notification of the consequences and plan to address the behavior of the student who caused the incident, to the extent allowed by FERPA;
 - (d) support measures designed to preserve the student's access to educational services and opportunities; and
 - (e) to the extent available, access to other resources the parent requests for the student; and
- (2) with respect to the student who caused the incident and in direct coordination with the student's parent or guardian:
 - (a) a range of tailored and appropriate consequences, making reasonable effort to preserve the student's access to educational services and activities;

- (b) a process to determine and provide any needed resources related to the underlying cause of the incident;
- (c) supportive measures designed to preserve the student's access to educational services and opportunities while protecting the safety and well-being of other students; and
- (d) a process to remove the student from School in an emergency situation, including a description of what constitutes an emergency.

The School may not include in an action plan a requirement that the student to whom the incident was directed change the student's:

- (1) educational schedule or placement; or
- (2) participation in a School sponsored sport, club, or activity.

The School shall try to involve the parent or guardian of a student who was involved in an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct in the development and implementation of an action plan. However, if, after the School attempts to involve a parent or guardian in the development and implementation of an action plan, the parent or guardian chooses to not participate in the process, the School may develop and implement an action plan without the parent or guardian's involvement.

Communication Plan

The School shall communicate with the parent or guardian of each student involved in an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct about the implementation of the action plan. Specifically, the School shall provide regular updates on the implementation of the action plan to each such parent or guardian. The updates shall include:

- (1) the outcome of the School's investigation (if not already provided at the conclusion of the investigation);
- (3) a discussion of safety considerations for the student who is the subject of the incident; and
- (3) an explanation of the School's process for addressing the incident.

The Director or his/her designee shall oversee the implementation of the action plan, monitor the implementation of the communication plan/requirements within the action plan, and assist the School with case-specific needs when the School is addressing an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct.

Consequences of Prohibited Behavior

If, after an investigation, a student is found to be in violation of this policy by participating in or encouraging conduct prohibited by this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion, pursuant to Utah Code § 53G-8-205 and School policy, removal from participation in School activities, and/or discipline in accordance with regulations of the U.S. Department of Education Office for Civil Rights (OCR). In determining the appropriate disciplinary or other responsive action for such a student, the School shall consider

all relevant circumstances, including the involved students' respective ages and development and maturity levels, the nature and impact of the prohibited conduct, the surrounding circumstances, any prior incidents or patterns of behavior, the relationship between the parties involved, and the extent to which the prohibited conduct disrupted or interfered with the orderly operation of the School. Discipline may only be imposed on a student after appropriate due process has been provided.

If, after an investigation, a School employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures, which may include termination, reassignment or other appropriate action.

School officials have the authority to discipline students for off-campus or online speech that causes or threatens a substantial disruption to School operations, including violent altercations or a significant interference with a student's educational performance and involvement in School activities.

Grievance Process for School Employees

As explained above, a School employee who has experienced abusive conduct must report the abusive conduct to the School Director orally or in writing. If the School employee is not satisfied with the Director or designee's investigation of the abusive conduct and/or the resulting disciplinary action (or recommended disciplinary action) against the perpetrator, the School employee may address/raise the issue in accordance with the School's Staff Grievance Policy.

Grievance Process for Parents and Guardians

A parent or guardian of a student who caused an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct may appeal one or more of the consequences included in an action plan in accordance with the School's Parent Grievance Policy.

Additional Provisions

The Director will ensure compliance with OCR regulations when civil rights violations are reported, as follows:

- (1) Once the School knows or reasonably should know of possible student-on-student bullying, cyber-bullying, or hazing, the School must take immediate and appropriate action to investigate.
- (2) If it is determined that the bullying, cyber-bullying, or hazing of a student did occur as a result of the student's membership in a protected class, the School shall take prompt and effective steps reasonably calculated to:
 - (a) end the bullying, cyber-bullying, or hazing;
 - (b) eliminate any hostile environment; and
 - (c) prevent its recurrence.

- (3) These duties are the School's responsibilities even if the misconduct is also covered by a separate anti-bullying policy and regardless of whether the student makes a complaint, asks the School to take action, or identifies the bullying, cyber-bullying, or hazing as a form of discrimination.

The Director will take reasonable steps to ensure that any person subjected to prohibited conduct will be protected from further hazing, bullying, cyber-bullying, abusive conduct, and retaliation and that any student or School employee who reports such prohibited conduct will be protected from retaliation.

If the Director believes that any person who was subjected to or who caused conduct prohibited by this policy would benefit from counseling, the Director may refer such individuals for counseling.

If the Director believes that it would be in the best interests of the individuals involved, the Director may involve the parents or guardians of a student who was subjected to or a student who caused hazing, bullying, cyber-bullying, or retaliation in the process of responding to and resolving conduct prohibited by this policy.

Incidents of bullying, cyber-bullying, hazing, and retaliation will be reported in the School's student information system as required.

Student Assessment

The Director or his/her designee will assess the prevalence of bullying, cyber-bullying, hazing, and retaliation in the School, specifically locations where students are unsafe and additional adult supervision may be required, such as playgrounds, hallways, and lunch areas.

Training

The Director will ensure that School students, employees, coaches, and volunteers receive training on bullying, cyber-bullying, hazing, retaliation, and abusive conduct from individuals qualified to provide such training. The training shall meet the standards established by the Utah State Board of Education's rules and include information on:

- (1) bullying, cyber-bullying, hazing, retaliation, and abusive conduct;
- (2) discrimination under the following federal laws:
 - (a) Title VI of the Civil Rights Act of 1964;
 - (b) Title IX of the Education Amendments of 1972;
 - (c) Section 504 of the Rehabilitation Act of 1973; and
 - (d) Title II of the Americans with Disabilities Act of 1990;
- (3) how bullying, cyber-bullying, hazing, retaliation, and abusive conduct are different from discrimination and may occur separately from each other or in combination;

- (4) how bullying, cyber-bullying, hazing, retaliation, and abusive conduct are prohibited based upon race, color, national origin, sex, disability, or religion;
- (5) the right of free speech and how it differs for students, employees, and parents or guardians; and
- (6) safe digital citizenship.

The training will also complement the suicide prevention program required for students under R277-620 and the suicide prevention training required for licensed educators consistent with Section 53G-9-704(1), and also include information on when issues relating to R277-613 may lead to student or employee discipline.

The training shall be offered to:

- (1) new school employees, coaches, and volunteers within the first year of employment or service;
- (2) all School employees, coaches, and volunteers at least once every three years after the initial training; and
- (3) all students (regardless of whether they are involved in athletics or extracurricular activities or clubs) at a frequency determined by the Director.

In addition to the training requirements described above, any student, employee, or volunteer coach participating in a School sponsored athletic program, both curricular and extracurricular, or extracurricular club or activity, shall, prior to participating in the athletic program or activity, participate in bullying, cyber-bullying, hazing, retaliation, and abusive conduct prevention training. This training shall be offered to new participants on an annual basis and to all participants at least once every three years. The School will inform student athletes and extracurricular club members of prohibited activities under R277-613 and potential consequences for violation of the law and the rule.

The School will maintain training participant lists or signatures and provide them to the Utah State Board of Education upon request.

Liaison to Utah State Board of Education

The Director or his/her designee shall act as the School's liaison to the Utah State Board of Education regarding bullying, cyber-bullying, hazing, abusive conduct, and retaliation.

Distribution of Policy and Signed Acknowledgement

The School will inform students, parents or guardians, School employees, and volunteers that hazing, bullying, cyber-bullying, abusive conduct, and retaliation are prohibited by distributing a copy of this policy to such individuals annually. A copy of this policy will also be posted on the

School's website and included in any student conduct or employee handbooks issued by the School.

On an annual basis, School employees, students who are at least eight years old, and parents or guardians of students shall sign a statement indicating that they have received this policy.

Annual Reporting

In accordance with Utah Code 53G-9-606 and R277-613, the School shall annually report the following information to the Utah State Board of Education on or before June 30:

(1) a copy of this policy;

(2) the School's implementation of the signed statement requirement described in Utah Code § 53G-9-605;

(3) verification of the School's training of its employees relating to bullying, cyber-bullying, hazing, retaliation, and abusive conduct described in Utah Code § 53G-9-607;

(1) incidents of student bullying, cyber-bullying, hazing, and retaliation; and

(2) the number and type of incidents described in subsection (4) immediately above that include a student who was alleged bullied, cyber-bullied, hazed, or retaliated against based on the student's actual or perceived characteristics, including disability, race, national origin, religion, sex, gender identity, or sexual orientation, including the federal reporting requirements for civil rights violations.



WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Amending Electronic Resources Policy*

Issue:

Amending the Electronic Resources Policy.

Background:

This policy has been revised to comply with the changes to law, including those in SB 88 from the 2026 legislative session. The changes include specifying that the policy must be reviewed and approved at least every three years, that all rules and procedures applicable to the policy must be available for review at the school, that AI glasses are now included in the definition of “electronic device,” and that parents may request administration to allow their student to briefly use a privately-owned electronic device during non-instructional time at a specified location designated by the school. The changes also include clarifying the definition of “obscene” and “harmful to minors” and explaining that the school’s technology protection measures include a parent-accessible monitoring system that allows parents to review the activity of their children on school-owned electronic devices.

Considerations:

The administration recommends the Board’s consideration and approval of the amended Electronic Resources Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Wasatch Peak Academy Electronic Resources Policy



PURPOSE

Wasatch Peak Academy (the “School”) recognizes the value of computer and other electronic resources to facilitate student learning and help the School’s employees accomplish the School’s mission. The School has therefore made substantial investments to establish a network and provide various electronic resources for its students’ and employees’ use. Because of the potential harm to students and the School from misuse of these resources, the School requires the safe and responsible use of computers; computer networks, including e-mail and the Internet; and other electronic resources. This policy should ensure such safe and responsible use and to comply with Utah Administrative Rule R277-495, Utah Code § 53G-7-227, Utah Code § 53G-7-1001 *et seq.*, the Children’s Internet Protection Act, and other applicable laws.

Electronic Devices

The School recognizes that various forms of electronic devices are widely used by both students and employees and are important tools in today’s society. The School seeks to ensure that using electronic devices, both privately-owned devices and devices owned by the School, does not cause harm or otherwise interfere with the learning, safety, or security of students or employees.

Definitions

“**Electronic device**” means a device that is used for audio, video, or text communication or any other type of computer or computer-like instrument including but not limited to: a cell phone or smart phone, a smart or electronic watch, a tablet, ~~or~~ a virtual reality device or AI glasses.

~~“**Instructional time**” means the hours during the School day designated by the School for class instruction.~~

“**Privately-owned electronic device**” means an electronic device that is not owned or issued by the School to a student or employee, including any emerging technology (which includes any device that has or will be able to act in place of or as an extension of an individual’s cell phone).

“**School day hours**” means the ~~hours that make up time from the beginning of the School day, as designated by~~ according to the School’s schedule, until the end of the School day, as designated by the School’s bell schedule, including all instructional time, lunch periods, recess, and transition times between classes.

“**School-owned electronic device**” means an electronic device that is owned, provided, issued, or lent by the School to a student or employee.

“**School-sponsored activities**” means field trips, curricular and extracurricular activities, and extended School-sponsored trips or activities, including School-provided transportation to and from such activities.

Student Use of Electronic Devices

Electronic devices may only be possessed and used by students during ~~the~~ School ~~day~~hours and during School-sponsored activities under the following standards:

- Electronic devices may not be used to view, access, download, store, or transmit pornography or other obscene or inappropriate material.
- Electronic devices may not be used to bully, threaten, humiliate, embarrass, harass, or intimidate other students, teachers, volunteers, School guests, or School employees. This behavior includes but is not limited to photographing other people in crude, vulgar, embarrassing, compromising, etc. ways with or without their knowledge and then sharing those photographs in any form.
- Electronic devices may not be used in ways that violate local, state, or federal laws.
- Electronic devices may not be used during quizzes, tests, and standardized assessments except as otherwise provided herein.
- Electronic toys are not allowed in the School.
- Privately-owned electronic devices, if brought to School, must remain out of sight in a bag or backpack and be turned off or set to a mode where notifications can’t be received during ~~the~~ School ~~day~~hours, unless an exception provided herein applies.
- Students may not use or respond to privately-owned electronic devices during ~~the~~ School ~~day~~hours, unless an exception provided herein applies.

Exceptions

The Principal may give permission for a student to possess and use a privately-owned electronic device for good cause if the device does not distract from the instructional or educational process and is not otherwise used inappropriately.

Parents may request that the Principal allow a student to possess and use a privately-owned electronic device on active mode during ~~the~~ School ~~day~~hours and during School-sponsored activities, except for during tests and standardized assessments, for good cause, including medical needs or unusual family situations. Parents may also request that the Principal allow a student to briefly use a privately-owned electronic device during non-instructional time in a specified location designated by the School.

Students may use a privately-owned electronic device to address a medical necessity.

A student may possess and use a privately-owned electronic device on active mode during ~~the regular~~ School ~~day~~hours and during School-sponsored activities, including during assessments, if such an accommodation is specified in a written Section 504 plan, an Individualized Education Plan, or for other legitimate circumstances determined by the Principal.

Privately-owned electronic devices may be possessed and used if an emergency occurs during the limited period of the emergency to protect the safety of a student or School employee, visitor or volunteer. This includes using a privately-owned electronic device to respond to an imminent threat to health or safety of an individual or to respond to a School-wide emergency.

Students may use a privately-owned electronic device during ~~the~~ School ~~day~~ hours and during School-sponsored activities to use the SafeUT Crisis Line.

Parents may make other individualized requests for exceptions to this policy to the Principal.

Consequences for Violation

A student will receive one warning prior to discipline for violating this policy unless the violation involves cheating or constitutes violating the School's Student Conduct and Discipline Policy or Bullying and Hazing Policy or at the discretion of the Principal. On the second violation of this policy, if the violation involves a privately-owned electronic device, the privately-owned electronic device will be confiscated, labeled, and held in a secure location. The Principal, teachers, and other individuals designated by the Principal may confiscate privately-owned electronic devices under this policy.

Despite the foregoing, a privately-owned electronic device may be confiscated after an initial or other violation of this policy if the violation is deemed serious by the Principal, teacher, or another individual designated by the Principal. Serious violations include but are not limited to a student using a privately-owned electronic device to:

- Threaten, harass, bully, or intimidate another person;
- Access pornography or obscene material;
- Engage in academic dishonesty;
- Participate in criminal behavior; or
- Repeatedly or egregiously disrupt classroom or other School instruction.

An individual other than a student that finds or confiscates a privately-owned electronic device may search the device to determine the device's owner. Students may not search privately-owned electronic devices that do not belong to them. Privately-owned electronic devices used inappropriately may be subject to search by the Principal or other individuals designated by the Principal if there is a reasonable suspicion that the device contains obscene or pornographic material or has been used to cheat or to threaten, embarrass, harass, or intimidate other students, teachers, volunteers, School guests, or School employees. School-owned electronic devices may be searched at any time by School officials, with or without cause.

The School is not responsible for loss, damage or theft of any privately-owned electronic devices. The School will reasonably try to notify parents/guardians if the School has confiscated a student's privately-owned electronic device. Parents/guardians who show identification may retrieve confiscated electronic devices during School hours or by appointment. The School will retain un-retrieved privately-owned electronic devices until the end of the School year, at which the devices will be disposed of to ensure that no data stored on the device may be retrieved.

The Principal may, subject to applicable law, impose additional disciplinary consequences for a student's violation of this policy, considering the violation and other disciplinary actions in which the student has been involved. Such disciplinary actions may include:

- Loss of the privilege to possess or use electronic devices
- Disciplinary letter to the student's parent/guardian placed in the student's file
- Detention
- In-School suspension
- Suspension
- Expulsion
- Loss of the privilege of participating in School-sponsored activities or of receiving honor recognition

The School may contact law enforcement if School employees believe that a student has used an electronic device for a violation of criminal law, and criminal penalties may arise from inappropriate use of electronic devices.

Notice of the Policy

The School will give parents and students written notice of this policy annually. Written notice will be satisfied by posting the policy on the School's website in the same location as the School's Data Governance Plan required in R277-487. The School may also provide notice by publishing the policy in a School handbook, sending the policy to the student's home, or any other reasonable means.

~~Complaints about this policy or its enforcement, or complaints about observed behavior regarding the policy, should be addressed in accordance with the School's grievance policies.~~

Creative and Innovative Uses for Electronic Devices

Teachers and other School employees are encouraged to use electronic devices creatively in order to effectively communicate with students and parents/guardians and to enhance instruction. Creative uses might include notifying absent students of assignments, communicating with parents when students excel or if they are behind or absent, notifying students and parents of news articles or events that would enhance the learning experience, providing feedback to students on tests and assignments, parents notifying the School when students are absent or tardy.

Other Provisions

Picture taking or sound or video recording by students is prohibited in School unless authorized by a teacher or the Principal. Picture taking or sound or video recording by students is prohibited in private areas of the School such as locker rooms, counseling sessions, washrooms, and dressing areas. Violations of this may subject students to discipline, and any suspected illegal activity may be reported to law enforcement.

Students bring privately-owned electronic devices on School property at their own risk. The School is not responsible for lost, stolen or damaged privately-owned electronic devices.

Students are responsible for their privately-owned electronic devices and may be subject to discipline if their device is misused by another.

Parents, guests and visitors to the School may use privately-owned electronic devices at School and at School-sponsored activities only under rules established by the Principal. Such individuals who use the School's electronic resources, including the School's equipment, services, or connectivity, whether on or off School property, may not use such resources to access inappropriate material or information.

Internet Safety

It is the School's policy to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act (section 254(h) of title 47, United States Code).

Definitions

Key terms are as defined in the Children's Internet Protection Act.

"Technology Protection Measure" means a specific technology that blocks or filters Internet access to visual depictions that are:

- 1- Obscene, which means material that is obscene under as that term is defined in section 1460 of title 18, United States Code and applicable United States Supreme Court.
- 2- Child Pornography, as that term is defined in section 2256 of title 18, United States Code; or
- 3- Harmful to minors.

"Harmful to Minors" means, as set forth in section 254 of title 47, United States Code, any picture, image, graphic image file, or other visual depiction that:

- 1- Taken as a whole and regarding minors, appeals to a prurient interest in nudity, sex, or excretion;
- 2- Depicts, describes, or represents, in a patently offensive way regarding what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
- 3- Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

"Sexual Act" and **"Sexual Contact"** have the meanings given such terms in section 2246 of title 18, United States Code.

Access to Inappropriate Material

~~To the extent practical, the~~ The School ~~will~~ employs technology protection measures (or “Internet filters”) to block or filter Internet access to—or other forms of electronic communications containing—inappropriate information over the School’s network or by School-owned electronic devices. These technology protection measures constitute the School’s preapproved content filtering system as described in Utah Code § 53G-7-1003, and they are employed by the School regardless of whether a parent requests them or not. The School also employs a parent-accessible monitoring system, which is a technology platform that enables a parent to review the activity of the parent’s student on School-owned electronic devices.

As required by the Children’s Internet Protection Act, blocking shall apply to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes. Procedures for disabling or otherwise modifying any technology protection measures shall be the responsibility of the Principal or designated representatives.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the School online computer network when using electronic mail, chat rooms, instant messaging, social media, and other forms of direct electronic communications.

As required by the Children’s Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called “hacking” and other unlawful activities and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all School employees to educate, supervise and monitor appropriate usage of the School’s online computer network and access to the Internet under this policy, the Children’s Internet Protection Act, the Neighborhood Children’s Internet Protection Act, and the Protecting Children in the 21st Century Act. This includes educating students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response. The School will also provide information regarding these matters to parents/guardians.

Student Acceptable Use of School Electronic Resources

The School provides various electronic resources to students. These resources include computers and other electronic devices and related software and hardware and the School’s network and access to the Internet. The School’s goal in providing such electronic resources to students is to enhance the educational experience and promote the accomplishment of the School’s mission.

Electronic resources can provide access to a multitude of information and allow communication with people all over the world. With this access comes the availability of materials that may be inappropriate, unacceptable, of no educational value, or even illegal. The School has initiated safeguards to restrict access to inappropriate materials and use of the Internet and other electronic resources is monitored as well.

In order to use the School's electronic resources, students must abide by the rules of acceptable use. Use of the School's electronic resources is a privilege, and students have no expectation of privacy for their use of the School's electronic resources.

Students who abuse this privilege by actions such as damaging the School's electronic resources; violating copyrights; bullying, hazing, intimidation, humiliation, harassment and threats; accessing pornography or other obscene or inappropriate material; inappropriate language; gambling; unauthorized games; hacking; invasion of the reasonable expectations of privacy of students or employees; or other unauthorized or inappropriate use, will be subject to discipline. Violation of policies and rules regarding the School's electronic resources may also result in confiscation of School-issued devices and denial of access to the School's electronic resources. This may cause missed assignments, inability to participate in required assignments and assessments, and possible loss of credit or academic grade consequences.

The School may contact law enforcement if School employees believe that a student has used School electronic resources for a violation of criminal law, and criminal penalties may arise from inappropriate use of electronic resources. This applies to use of the School's electronic resources at any time and place, whether on or off School grounds.

Students are personally responsible for School electronic resources provided to them and the students and their parents/guardians may be held responsible for loss or damage to such electronic resources.

Parents play an important role in helping students understand what constitutes acceptable use.

The Principal shall ensure that additional rules and procedures regarding students' use of the School's electronic resources are established and communicated to students and their parents/guardians. The Principal shall ensure that students receive appropriate training regarding these rules and procedures.

Staff Acceptable Use of School Electronic Resources

Improper use of the School's electronic resources by employees has the potential to negatively impact students, damage the School's image, and impair the School's electronic resources. Therefore, this policy shall govern employees' and volunteers' use of the School's electronic resources, and employees must agree to these terms as a condition of employment.

At-Will Employment

Nothing in this policy creates additional rights for any employee or to otherwise alter or amend the at-will nature of the employment relationship between the School and any employee.

The School's Rights

It is the School's policy to maintain an environment that promotes safe, ethical and responsible conduct in all activities involve the use of the School's electronic resources. The School recognizes its legal and moral obligation to protect the well-being of students and to preserve the integrity of its electronic resources. The School's rights with its electronic resources include but are not limited to the following:

1. All data, files, programs, and materials downloaded with or used, sent, received, or stored upon the School's electronic resources are the School's property, and the School may deal with such items as it deems appropriate.
2. The School may log network use and monitor server space utilization by users and assumes no responsibility or liability for files deleted due to violation of server space allotments.
3. The School may remove a user account on the network with or without notice.
4. The School may monitor all user activities on the School's electronic resources, including but not limited to real-time monitoring of network activity and/or maintaining a log of Internet activity for later review.
5. The School may provide internal and external controls of network usage, including but not limited to restricting online destinations through software or other means.
6. The School may limit or restrict, with or without notice, access to the School's electronic resources for those who do not abide by this policy or other direction governing using the School's electronic resources.
7. The School may determine, in its sole discretion, what materials, files, information, software, communications, and other content or activity are permitted or prohibited.
8. The School may delete or remove, with or without notice, any files, programs, data or other materials from the School's electronic resources.
9. The School may provide additional policies or guidelines regarding acceptable use of electronic resources.

Employees' Responsibilities Regarding Students' Use of Electronic Resources

Employees who supervise students, control electronic resources, or otherwise have the ability to observe student use of School electronic resources shall educate students on appropriate use of the School's electronic resources. Such employees shall reasonably try to monitor such use to ensure that it is consistent with applicable rules. Employees should make reasonable efforts to become familiar with the Internet and using the School's electronic resources to help ensure effective monitoring, instruction, and assistance.

User Responsibilities

Use of the School's electronic resources is a privilege intended to help employees fulfill their responsibilities and promote the School's mission. To maintain this privilege, users must agree to comply with this policy. Users aware of any violation of this policy by any employee must report

the violation to the Principal. Employees are responsible for any School electronic resources issued to them and may be held responsible for any inappropriate use, regardless of the user.

Employees may use privately-owned electronic devices at School or at School-sponsored activities under rules and procedures established by the Principal. Employees may not use privately-owned electronic devices at School or at School-sponsored activities to access inappropriate material.

Violation of this policy is grounds for discipline, up to and including termination. The School may also notify law enforcement, and such actions may subject an employee to criminal penalties.

Acceptable Use

Standards for acceptable use of the School's electronic resources include but are not limited to the following:

1. All use of the School's electronic resources, including but not limited to computers and other electronic devices, use of e-mail, and network and Internet access must be consistent with the School's mission.
2. Network accounts are to be used only by the authorized user of the account for the authorized purpose.
3. Users must try to protect the privacy of students, School employees and other members of the School community and must strictly maintain the confidentiality of information regarding such individuals.
4. Use of the School's electronic resources, whether inside or outside the School, must comply with the School's employee handbook, as established from time to time.
5. Employees must comply with applicable copyright laws, ethical rules, and other applicable laws and regulations.
6. Users must exercise appropriate judgment and common sense when transporting files to and from school, remembering copyright and other legal issues, and ensuring the non-School files that are being transferred are employing appropriate virus-control technologies.
7. Users must exhibit professionally appropriate behavior when using the School's electronic resources in order to professionally represent and preserve the image the School.
8. Users must take reasonable precautions to protect the School's electronic resources to reduce repair costs, maintain the integrity of the network, and protect the School's assets. Employees who damage School electronic resources may be financially responsible for the cost of repair or replacement.
9. From time to time, the School will make determinations on whether specific uses of the School's electronic resources follow the intent of this policy.

Unacceptable Use

The following uses of the School's electronic resources are prohibited:

1. Excessive use of the School's electronic resources for personal matters. "Excessive use" includes but is not limited to use of electronic resources in a manner that interferes with an

employee's performance of work-related responsibilities or with the functioning of the School's electronic resources.

2. Use of the School's electronic resources in connection with social networking sites for non-academic purposes is prohibited.
3. Use of the School's electronic resources for commercial or for-profit purposes.
4. Use of the School's electronic resources for product advertisement or political lobbying.
5. Personal electronic devices may only be connected to the School's network with appropriate authorization.
6. Intentionally seeking information on, obtaining copies of, or modifying files, other data, or passwords belonging to other users, or impersonating or misrepresenting other users of the School's network.
7. Unauthorized use or disclosure of personal student information in violation of R277-487 and the Family Educational Rights and Privacy Act, 34 CFR, Part 99.
8. Use of the School's electronic resources in a manner that disrupts the use of the network by others.
9. Destroying, modifying, or abusing the School's electronic resources in any way.
10. Use of the School's electronic resources to threaten or impair the integrity or security of the network.
11. Use of the School's electronic resources for hate mail, chain letters, harassment, discriminatory remarks, and other antisocial behaviors.
12. Downloading or installation of any software, including shareware and freeware, for use on the School's electronic resources without the approval of the Principal or designee.
13. Use of any software on the School's electronic resources in violation of the license or use agreement.
14. Use of the School's electronic resources to access, process, store, send or receive pornographic, sexually explicit or otherwise inappropriate material (as determined by the Principal).
15. Use of the School's electronic resources for downloading entertainment software, files or other material not related to the mission of the School. This prohibition pertains to freeware, shareware, copyrighted commercial and non-commercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of the School.
16. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials without the specific written permission of the copyright owner, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of federal copyright law.
17. Use of the School's electronic resources for any unlawful purpose.
18. Use of the School's electronic resources to intentionally access, process, store, send or receive materials containing profanity, obscenity, racist terms, or other harassing, abusive, intimidating, threatening, discriminatory or otherwise offensive language or images.
19. Use of the School's electronic resources for playing games unless it is for instructional purposes or otherwise approved by the Principal or designee.
20. Participating in activities, including but not limited to the preparation or dissemination of content, which could damage the School's professional image, reputation and/or financial stability.

21. Permitting or granting access to the School's electronic resources, including but not limited to granting use of an e-mail or network account or password, to another individual, including but not limited to someone whose access has been denied or terminated.
22. Portable data storage devices may only be used to backup or transport files and data between computers and use of such devices for the operation of unauthorized portable applications is prohibited.
23. Establishing connections to live communications, including text, voice, or video, may only be done in a manner approved by the Principal or designee.
24. Malicious use of the School's electronic resources to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system.

Disclaimer

1. The School cannot be held responsible for information that is retrieved via the network.
2. Under the Electronic Communications Privacy Act of 1986 (18 U.S.C. § 2510, et seq.), notice is hereby given that there are no facilities provided by the School's system for sending or receiving private or confidential electronic communications. System administrators have access to all mail and will monitor messages. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.
3. The School is not responsible for any damage users may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by the School's negligence or your errors or omissions.
4. Use of any information obtained is at the user's own risk.
5. The School makes no warranties (expressed or implied) regarding:
 - The content of any advice or information received by a user, or any costs or charges incurred because of seeing or accepting any information;
 - Any costs, liability, or damages caused by the way the user uses his or her access to the network.
6. The School reserves the right to change its policies and rules at any time.

Privacy

Use of and access to the School's electronic resources is provided to employees as a tool for the School's business. The School reserves the right to monitor, inspect, copy, review, store or remove without prior notice, any and all usage of the School's electronic resources such as the network and the Internet, including but not limited to e-mail, and any and all materials, files, information, software, electronic communications, and other content transmitted, received or stored with this usage. All such information, content, and files are the property of the School.

Employees should have no expectation of privacy regarding them. Network administrators may review files and intercept communications, including but not limited to maintaining system integrity and ensuring employees are using the system consistently with this policy.

Training

The School will provide, within the first 45 days of each school year, a School-wide or in-classroom training to employees and students that covers:

- The contents of this policy;
- The importance of digital citizenship;
- The School's conduct and discipline related consequences as related to a violation of this policy;
- The School's general conduct and discipline policies;
- The benefits of connecting to the Internet and utilizing the School's Internet filters while on School property; and
- Any specific rules governing the permissible and restricted uses of privately-owned electronic devices while in a classroom.

Each educator who allows the use of a privately-owned electronic device in the classroom must clearly communicate to parents and students the conditions under which the use of such a device is allowed.

Miscellaneous

The School will provide an annual notice to all parents of the location of information for in-home network filtering options (<https://consumerprotection.utah.gov/edu/filtering.html>) as provided for in Utah Code § 76-5c-402.

Complaints

Complaints about this policy or its enforcement, or complaints about observed behavior regarding the policy, should be addressed in accordance with the School's grievance policies.

Review and Approval

This policy will be reviewed and approved ~~periodically~~ at least every three years to ensure that it continues to meet the School's needs

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WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Amending Enrollment & Lottery Policy*

Issue:

Amending Enrollment & Lottery Policy.

Background:

The changes to this policy are intended to bring the policy into compliance with current law and the School's charter and Schedule A regarding enrollment preferences, and to reflect current law governing the denial of student admission based on prior disciplinary issues and misconduct (see SB 131 and SB 167 from 2026 legislative session). Additional revisions clarify the school's procedures for addressing material misrepresentations or omissions in lottery applications that are discovered after a student has been enrolled.

Recommendation:

It is recommended that the Board approve the amended Enrollment & Lottery Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Wasatch Peak Academy Enrollment & Lottery Policy



PURPOSE

The purpose of this policy is to provide guidelines on appropriate procedures on enrollment and lottery processes for Wasatch Peak Academy (the "School").

POLICY

The School will follow all applicable laws related to its lottery and the enrollment of students.
~~In regards to applications, enrollment, and lottery procedures, Wasatch Peak Academy will follow all state and federal laws and guidelines.~~

General Information

Notice of the opportunity to submit an application and procedures for enrollment at the School shall be published on the School's website beginning no later than sixty (60) days before the School's initial open enrollment period. The School's website shall also include, but not be limited to, the following lottery and enrollment information: (i) a description of the procedures for applying for admission to the School; (ii) the application timeline to be considered for enrollment in the School; (iii) timelines for acceptance of new students into the School; (iv) procedures for transferring to or from the School; and (iv) the School calendar.

For each enrollment period during which the School accepts applications from students, the School shall publicize that it is accepting applications on the School's website.

The School shall follow the provisions of Utah Code § 53G-6-503, Utah Administrative Code Rule R277-551, and Utah Administrative Code Rule R277-472, which include requirements related to applications, enrollment, withdrawals, and transfers.

Lottery

For each enrollment period, if there are more applications for admission in any grade than there are available openings in that grade, the School shall conduct a lottery to determine which students will be admitted to the School. The School shall conduct its lottery electronically and notify accepted students via e-mail or telephone.

In accordance with Utah Code § 53G-6-502, the following students shall receive preference in the School's lottery in the following order: children or grandchildren of founding members; siblings of students currently enrolled; and children of School employees. Such students shall not, however, be given priority notice or guaranteed admission to the School.

The School shall not give preference to any student and shall not make any enrollment decision on any basis prohibited by state or federal law, including Utah Code § 53G-6-403(3)(a), federal civil rights laws, and the Individuals with Disabilities Education Improvement Act of 2004 (“IDEA”).

The School’s lottery shall be held in or around January of each year with additional lotteries held periodically as needed until the desired enrollment numbers are reached. The School may, at the discretion of the School’s Principal, continue to enroll students from the lottery throughout the school year to fill spots left open when students withdraw.

Past Disciplinary and Misconduct Issues

Any student seeking enrollment in the School who was previously suspended or expelled from another school for serious misconduct may not be admitted to the School until a thorough review of the student’s prior conduct is evaluated by the School’s administration and the School’s administration approves the student to be admitted. In addition, the School may not enroll a student from another school unless the student record from the previous school, including the discipline file (if applicable), is received or the School’s administration reviews the data gateway for any safe-school violation, reintegration, or threat assessment.

In accordance with Utah Code § 53G-8-205(3), the School may deny admission to students who were expelled from the School or any other school during the preceding twelve (12) months.

Consistent with Utah Administrative Code Rule R277-472-7, the School may deny admission to students who have disciplinary procedures pending at their previous school until previous allegations have been resolved. The School generally recognizes and honors disciplinary actions imposed on a student by another school. Accordingly, the School may deny admission to a student who is currently under suspension or expulsion from another school.

In accordance with Utah Code § 53G-6-403(3)(b), the School may deny admission to students who (i) have committed serious infractions of the law or school policies, including policies of the School; (ii) have been guilty of chronic misbehavior which would, if it were to continue after the student was admitted to the School, endanger persons or property, cause serious disruptions in the School, or place unreasonable burdens on School staff; or (iii) have any school safety incidents or safe-school violations.

Parents of students seeking admission to the School must disclose in their application information about their student’s past serious disciplinary actions and criminal convictions. If this information is not disclosed, if materially false or misleading information is provided in the application, or if information that would have been relevant to the School’s enrollment decision is omitted, and the School discovers the omission or misrepresentation after the student has been enrolled in the School, the School may place the student’s enrollment under review while the School investigates the matter. Following the investigation, the School may take appropriate action in accordance with this and other School policy, which may include but is not limited to continued enrollment, continued enrollment subject to conditions, or rescission of the student’s enrollment if the School determines that the undisclosed information would have provided a lawful basis to deny admission at the time of the application. Parents of students whose enrollment has been rescinded consistent

with this paragraph may appeal the decision in accordance with the School's Parent Grievance Policy.

During the investigation process mentioned above, the School may restrict a student's attendance at the School if deemed necessary by the School to protect student safety or facilitate the review.

Situations involving students receiving special education and related services under the IDEA shall be handled in a manner consistent with applicable laws and School policy.



WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Amend Paid Parental & Postpartum Recovery Leave Policy*

Issue:

Amending Paid Parental and Postpartum Recovery Leave Policy.

Background:

HB 329 from the 2026 legislative session expanded paid leave benefits for qualified LEA employees. The bill requires LEAs to provide an additional three (3) weeks of paid leave to a qualified employee who adopts a child under six (6) years of age (this leave is in addition to the three (3) weeks of parental leave already available to a qualified employee who adopts a child). The bill also creates a separate category of foster leave, requiring LEAs to provide four (4) weeks of paid leave to a qualified employee who becomes a foster parent of a child. Unlike adoption leave, foster leave is not in addition to parental leave because the bill removes foster leave from the parental leave category and establishes it as a separate leave benefit. The Paid Parental and Postpartum Recovery Leave Policy has been revised to incorporate these changes, and its title has been updated to the Paid Parental, Postpartum Recovery, Adoption, and Foster Leave Policy. Another change to the policy was made to specify that non-contract days during an employee's summer break count toward the applicable leave period.

Recommendation:

It is recommended that the Board approve the Amended Paid Parental and Postpartum Recovery Leave Policy and changing its title to Paid Parental, Postpartum Recovery, Adoption, and Foster Leave Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Wasatch Peak Academy

Paid Parental, ~~&~~ Postpartum Recovery, Adoption, and Foster Leave Policy



In accordance with Utah Code § 53G-11-209, the School offers qualified employees paid parental leave, ~~and~~ postpartum recovery leave, adoption leave, and foster leave ~~to enable employees to care for and bond with their new child and to recover from childbirth.~~ This policy is effective July 1, 2025.

Definitions

For purposes of this policy:

“Adoption leave” means paid leave hours the School provides to an adoption leave eligible employee.

“Adoption leave eligible employee” means a School employee who:

- (a) receives regular paid personal time off (PTO) benefits from the School; and
- (b) is legally adopting a young child, unless the employee is the spouse of the young child’s pre-existing parent.

“Child” means an individual younger than 18 years old.

“Foster leave” means paid leave hours the School provides to a foster leave eligible employee.

“Foster leave eligible employee” means a School employee who:

- (a) receives regular paid personal time off (PTO) benefits from the School; and
- (b) is the foster parent of a child.

“Parental leave” means paid leave hours the School provides to a parental leave eligible employee to bond with a child or incapacitated adult, including a child or incapacitated adult for whom the parental leave eligible employee is appointed the legal guardian.

“Parental leave eligible employee” means a School employee who receives regular paid personal time off (PTO) benefits from the School and is:

- (a) a birth parent as defined in Utah Code § ~~78B-6-103~~ 81-13-101;
- (b) legally adopting a ~~minor~~ child, unless the ~~individual~~ employee is the spouse of the child’s pre-existing parent;
- (c) the intended parent of a child born under a validated gestational agreement in accordance with Title 81, Chapter 5, Part 8, Gestational Agreement; or
- (d) appointed the legal guardian of a ~~minor~~ child or incapacitated adult; ~~or~~
- ~~(e) a foster parent of a minor child.~~

“Postpartum recovery leave” means paid leave hours the School provides to a postpartum recovery leave eligible employee to recover from childbirth that occurs at 20 weeks or greater gestation.

“Postpartum recovery leave eligible employee” means ~~an~~ School employee who:

- (a) ~~who~~ receives regular paid personal time off (PTO) benefits from the School; and
- (b) ~~who~~ gives birth to a child.

“Qualified employee” means:

- (a) a parental leave eligible employee; ~~or~~
- (b) a postpartum recovery leave eligible employee;
- (c) an adoption leave eligible employee; or
- ~~(b)~~(d) a foster leave eligible employee.

“Qualified leave” means:

- (a) parental leave;
- (b) postpartum recovery leave;
- (c) adoption leave; or
- (d) foster leave.

“Retaliatory action” means to do any of the following regarding an employee:

- (a) dismiss the employee;
- (b) reduce the employee’s compensation;
- (c) fail to increase the employee’s compensation by an amount to which the employee is otherwise entitled to or was promised;
- (d) fail to promote the employee if the employee would have otherwise been promoted; or
- (e) threaten to take an action described immediately above.

“Young child” means an individual younger than six years old.

~~Paid~~ Postpartum Recovery Leave

The School allows a postpartum recovery leave eligible employee to use up to three calendar weeks of ~~paid~~ postpartum recovery leave for recovery from childbirth that occurs at 20 weeks or greater gestation.

Postpartum recovery leave as described above:

- (a) shall be used starting on the day on which the postpartum recovery leave eligible employee gives birth, unless a health care provider certifies that an earlier start date is medically necessary;
- (b) shall be used in a single continuous period, unless otherwise authorized in writing by the Principal; and
- (c) runs concurrently with FMLA leave, if applicable to the postpartum recovery leave eligible employee; ~~and~~
- ~~(d) runs consecutively to parental leave.~~

A postpartum recovery leave eligible employee's ~~paid~~ postpartum recovery leave does not increase if the postpartum recovery leave eligible employee has more than one child born from the same pregnancy.

Paid Parental Leave

The School allows a parental leave eligible employee to use up to 15 contracted workdays of ~~paid~~ parental leave for:

- (a) the birth of the parental leave eligible employee's child;
- (b) the adoption of a child; or
- (c) the appointment of legal guardianship of a child or incapacitated adult; ~~or~~
- ~~(d) the placement of a foster child in the parental leave eligible employee's care.~~

Parental leave as described above:

- (a) may not be used before the day on which:
 - (1) the parental leave eligible employee's child is born;
 - (2) the parental leave eligible employee adopts a child; or
 - (3) the parental leave eligible employee is appointed legal guardian of a child or incapacitated adult; ~~or~~
 - ~~(4) a foster child is placed in the parental leave eligible employee's care;~~
- (b) may not be used more than six months after the date described immediately above;
- (c) shall be used in a single continuous period, unless:
 - (1) by mutual written agreement between the School and the parental leave eligible employee; or
 - (2) a health care provider certifies that intermittent leave is medically necessary due to a serious health condition of the child;
- (d) runs concurrently with FMLA leave, if applicable to the parental leave eligible employee; and
- (e) runs consecutively to postpartum recovery leave, if applicable to the parental leave eligible employee.

A parental leave eligible employee's ~~paid~~ parental leave does not increase if the parental leave eligible employee:

- (a) has more than one child born from the same pregnancy;
- (b) adopts more than one child; or
- ~~(c) has more than one foster child placed in the parental leave eligible employee's care; or~~
- ~~(d)~~ (c) is appointed legal guardian of more than one child or incapacitated adult.

A parental leave eligible employee may not use more than 15 contracted workdays of ~~paid~~ parental leave within a single 12-month period, regardless of whether during that 12-month period the parental leave eligible employee:

- (a) becomes the parent of more than one child;
- (b) adopts more than one child; or

- ~~(c) has more than one foster child placed in the parental leave eligible employee's care; or~~
~~(d)~~(c) _____ is appointed legal guardian of more than one child or incapacitated adult.

Adoption Leave

The School allows an adoption leave eligible employee to use up to 15 contracted workdays of adoption leave for adopting a young child, unless the employee is the spouse of the young child's pre-existing parent.

Adoption leave as described above:

- (a) may not be used before the day on which the adoption leave eligible employee adopts a young child;
- (b) may not be used more than six months after the date described immediately above;
- (c) shall be used in a single continuous period, unless:
 - (1) by mutual written agreement between the School and the adoption leave eligible employee; or
 - (2) a health care provider certifies that intermittent leave is medically necessary due to a serious health condition of the young child;
- (d) runs concurrently with FMLA leave, if applicable to the adoption leave eligible employee; and
- (e) runs consecutively to parental leave taken for the adoption of a child.

An adoption leave eligible employee's adoption leave does not increase if an adoption leave eligible employee adopts more than one young child. Accordingly, an adoption leave eligible employee may not use more than 15 contracted workdays of adoption leave within a single 12-month period, regardless of whether during that 12-month period the adoption leave eligible employee adopts more than one young child.

If a young child is legally adopted by two adoption leave eligible employees, the adoption leave eligible employees are entitled to use a single 15-contracted-workday period of adoption leave, which the employees may allocate between themselves. Adoption leave eligible employees who intend to allocate adoption leave as described in this paragraph shall provide notice of this intent in the manner and before the deadline described in the "Notice of Plan to Take Leave" section below.

Foster Leave

The School allows a foster leave eligible employee to use up to 20 contracted workdays of foster leave for the placement of a foster child in the employee's care.

Foster leave as described above:

- (a) may not be used before the day on which a child is placed in foster care with a foster leave eligible employee;
- (b) may not be used more than six months after the date described immediately above;
- (c) may not be used after the child is no longer placed in foster care with the foster leave eligible employee;

- (d) may be used intermittently; and
- (e) runs concurrently with FMLA leave, if applicable to the foster leave eligible employee.

A foster leave eligible employee's foster leave does not increase if a foster leave eligible employee has more than one child placed in foster care with the foster leave eligible employee. Accordingly, a foster leave eligible employee may not use more than 20 contracted workdays of foster leave within a single 12-month period, regardless of whether during that 12-month period more than one child is placed in foster care with the foster leave eligible employee.

If a child is placed in foster care with two foster leave eligible employees, the foster leave eligible employees are entitled to use a single 20-contracted-workday period of foster leave, which the employees may allocate between themselves. Foster leave eligible employees who intend to allocate foster leave as described in this paragraph shall provide notice of this intent in the manner and before the deadline described in the "Notice of Plan to Take Leave" section below.

A qualified employee may not use:

- (a) both foster leave and parental leave with respect to the same child; or
- (b) both foster leave and adoption leave with respect to the same young child.

Leave Period

The maximum amount of ~~paid~~ postpartum recovery leave available to qualified employees under this policy is three calendar weeks. Any non-contracted workdays (such as weekends, holidays, days during summer break, etc.) that occur ~~during~~after a qualified employee's ~~paid~~ postpartum recovery leave has begun count toward the three-calendar-week leave period.

The maximum amount of ~~paid~~ parental leave available to qualified employees under this policy is 15 contracted workdays. Any non-contracted workdays (such as weekends, holidays, days during summer break, etc.) that occur ~~during~~after a qualified employee's ~~paid~~ parental leave has begun do not count toward the 15-contracted-workday leave period.

The maximum amount of adoption leave available to qualified employees under this policy is 15 contracted workdays. Any non-contracted workdays (such as weekends, holidays, days during summer break, etc.) that occur after a qualified employee's adoption leave has begun do not count toward the 15-contracted-workday leave period.

The maximum amount of foster leave available to qualified employees under this policy is 20 contracted workdays. Any non-contracted workdays (such as weekends, holidays, days during summer break, etc.) that occur after a qualified employee's foster leave has begun do not count toward the 20-contracted-workday leave period.

Notice of Plan to Take Leave

Qualified employees shall give the School's Principal notice at least 30 days before the day on which the qualified employee plans to:

- (a) begin using qualified leave~~parental leave or postpartum recovery leave~~; and

(b) stop using ~~qualified leave~~~~postpartum recovery leave~~.

If circumstances beyond the qualified employee's control prevent the qualified employee from giving notice as described above, the qualified employee shall give the School each notice described above as soon as reasonably practicable.

All such notices shall be reviewed by the Principal. If the employee providing notice does not meet the definition of a qualified employee under this policy (and is therefore not entitled to ~~qualified leave~~~~paid parental or postpartum recovery leave~~), the Principal shall inform the employee. Employees may be required to provide documentation supporting the need for ~~qualified leave~~~~parental or postpartum recovery leave~~.

Other Leave

Except with respect to FMLA leave, the School may not charge ~~parental leave or postpartum recovery~~~~qualified~~ leave against a qualified employee's regular paid personal time off (PTO) or any other leave a qualified employee is entitled to under the School's leave policies.

Employee Benefits During Leave

During the time a qualified employee uses ~~parental~~~~qualified~~ leave~~or postpartum recovery leave~~, the qualified employee shall continue to receive all employment related benefits and payments at the same level that the qualified employee received immediately before beginning the ~~parental leave or postpartum recovery~~~~qualified~~ leave, provided that the qualified employee pays any required employee contributions.

Employee Position after Leave

Following the expiration of a qualified employee's ~~parental~~~~qualified~~ leave~~or postpartum recovery leave~~, the School shall ensure that the qualified employee may return to:

- (a) the position that the qualified employee held before using ~~parental~~~~qualified~~ leave~~or postpartum recovery leave~~; or
- (b) a position within the School that is equivalent in seniority, status, benefits, and pay to the position that the qualified employee held before using ~~parental~~~~qualified~~ leave~~or postpartum recovery leave~~.

Despite the foregoing, if during the time a qualified employee uses ~~parental~~~~qualified~~ leave~~or postpartum recovery leave~~, the School experiences a reduction in force and, as part of the reduction in force, the qualified employee's employment would have been terminated had the qualified employee not been using the ~~parental leave or postpartum recovery~~~~qualified~~ leave, the School may terminate the qualified employee's employment in accordance with any applicable process or procedure as if the qualified employee were not using the ~~parental leave or postpartum recovery~~~~qualified~~ leave. In addition, upon termination of a qualified employee's employment (for any reason), the employee is not entitled to be paid for any unused ~~parental~~~~qualified~~ leave~~or postpartum recovery leave~~.

Retaliatory Action

The School may not interfere with or otherwise restrain a qualified employee from using ~~parental~~qualified leave ~~or postpartum recovery leave~~ in accordance with this policy. In addition, the School may not take retaliatory action against a qualified employee for using ~~parental~~qualified leave ~~or postpartum recovery leave~~ in accordance with Utah Code § 53G-11-209.

Part-Time Qualified Employees

In the event a qualified employee of the School is also a part-time employee, the employee shall be allowed to use the amount of ~~parental~~qualified leave ~~or postpartum recovery leave~~ available to the qualified employee under this policy on a pro rata basis.

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WPA Board of Director's Meeting Thursday, September 10, 2026

Action Item: *Amending Sex Education Instruction Policy*

Issue:

Amending the Sex Education Instruction Policy.

Background:

HB 281 from the 2025 legislative session revised the definition of “sex education instruction.” It also modified the list of sex education related topics that are not allowed to be taught in school (e.g., adding abortion or abortive methods to the list of prohibited topics). In addition, HB 281 revised health curriculum requirements for junior high and high school students (e.g., requiring instruction in “situational awareness” and the “success sequence”). The school’s Sex Education Instruction Policy has been revised to comply with the updated definitions and requirements from HB 281. Other proposed revisions to the policy and procedure have also been made, including specifying that parent or staff complaints about the school’s sex education instruction materials should be addressed in accordance with the school’s applicable grievance policy. Although HB 281 was passed in 2025, the changes relative to sex education instruction go into effect beginning July 1, 2026.

Recommendation:

It is recommended that the Board approve the Amended Sex Education Instruction Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Wasatch Peak Academy

Sex Education Instruction Policy



POLICY PURPOSE

The purpose of this policy is to ensure that ~~the any Ssex E~~education instruction or instructional program ~~Curriculum~~ taught at Wasatch Peak Academy (the "School") is compliant with state law.

POLICY

The School will comply with applicable state law regarding the presentation of sex education instruction or instructional programs.

"Sex education instruction or instructional programs" means any course, unit, class, activity or presentation that provides instruction or information to students about: sexual abstinence, human ~~sexuality~~ development, including puberty and maturation; ~~human-reproduction~~ reproductive processes, including conception, fetal development, pregnancy, and birth; ~~human;~~ reproductive anatomy and; physiology, ~~pregnancy~~ healthy dating practices, marriage, and parenthood, in accordance with the success sequence as defined in Utah Code § 53G-10-402;- adoption in accordance with Utah Code § 53G-10-404; information about contraceptive methods or devices in accordance with Utah Code § 53G-10-402(2)(b) and (c); ~~childbirth, parenthood, contraception, HIV/AIDS,~~ chronic, infectious, and acute diseases and conditions of the reproductive system, including sexually transmitted diseases, or refusal skills, as defined in Utah Code § 53G-10-402. While these topics are most likely discussed in courses such as health education, health occupations, human biology, physiology, parenting, adult roles, psychology, sociology, child development, and biology, this policy applies to any course or class in which these topics are the focus of discussion.

The Director shall establish administrative procedures to help the School comply with the requirements related to sex education instruction or instructional programs under Utah law.

Review

Every two years the Board of Directors will (a) review this policy; and (b) review data for the county in which the School is located regarding teen pregnancy, child sexual abuse, sexually transmitted diseases and sexually transmitted infections, and the number of pornography complaints or other instances reported in the School.

Sex Education Instruction Procedures

These administrative procedures are established pursuant to the Sex Education Instruction Policy adopted by the School's Board of Directors.

In accordance with state law, all sex education instruction or instructional programs, which include all maturation programs, will comply with the requirements of Utah Code § 53G-10-402 through -403 and Utah Admin Code R277-474. ~~Specifically, the School will:~~

- ~~• teach sexual abstinence before marriage and fidelity after marriage as methods for preventing certain communicable diseases;~~
- ~~• teach personal skills that encourage individual choice of abstinence and fidelity; and~~
- ~~• obtain prior parental consent before any sex education instruction, maturation education, or other instructional program.~~

The Director will establish a curriculum materials review committee composed of parents, health professionals, school health educators, and administrators ~~school employees, and others selected by the Director.~~ ~~If possible, the committee will also include health professionals and school health educators.~~ The committee will have at least as many parents as school employees. ~~The committee will select officers and is subject to the Utah Open and Public Meetings Act.~~ The School's Board of Directors will review and approve the membership of the committee on or before August 1 each year. ~~If the School's Board of Directors is composed of a majority of parents, it may elect to act as the committee.~~

The curriculum materials review committee will meet on a regular basis, as determined by the members of the committee, select officers for the committee and designate a committee chair, and comply with the Open and Public Meetings Act. The committee will review and make recommendations to the School's Board of Directors regarding instructional materials to be used by the School in connection with sex education instruction, including ~~or~~ a maturation education program. Program materials and guest speakers supporting instruction on these topics must also be reviewed and approved by the curriculum materials review committee.

Instructional materials used by the School in connection with sex education instruction, including ~~or~~ a maturation education program must be approved by the School's Board of Directors. These materials will comply with the requirements of applicable law and will be available for parents to review for a reasonable period of time prior to consideration for adoption by the Board of Directors.

The following topics may not be taught in the School:

- The intricacies of ~~intereourse,~~ sexual stimulation or erotic behavior;
- The advocacy of premarital or extra marital sexual behavior;
- The advocacy or encouragement of the use of contraceptive methods or devices (however, instruction that includes information about contraceptive methods or devices, not including abortion or any abortive methods, that stresses effectiveness, failure rates for youth, limitations, risks and information on state law applicable to minors obtaining contraceptive methods or devices is allowed); or
- Any means or methods that facilitate or encourage the violation of any state or federal criminal law by a minor or an adult, including as a response to a spontaneous question from a student ~~The advocacy of premarital or extramarital sexual activity.~~

The School will comply with the ~~Utah Family Educational Rights and Privacy Act~~, student privacy laws in Utah Code § 53E-9-202 through -203, and obtain parental consent prior to any sex education instruction, including maturation education, ~~or other instructional program~~. At no time will a student be in the classroom during any such sex education instruction, ~~maturational education, or other instructional program~~ unless an approval form signed by the student's parent/guardian is on file. The parental notification form (aka the approval form) will:

- a) explain a parent's right to review proposed curriculum materials in a timely manner;
- b) request the parent's permission to instruct the parent's student in identified course material related to sex education instruction, including ~~or~~ maturation education;
- c) allow the parent to exempt the parent's student from attendance for a class period where identified course material related to sex education instruction, including ~~or~~ maturation education, is presented and discussed;
- d) be specific enough to give parents fair notice of topics to be covered;
- e) include a brief explanation of the topics and materials to be presented and provide a time, place and contact person for review of the identified curricular materials;
- f) be retained on file with affirmative parental consent for each student prior to the student's participation in discussion of issues protected under Section 53G-10-402; and
- g) be maintained at the School for a reasonable period of time.

Instructors may not intentionally elicit comments or questions about matters subject to parental consent requirements. Additionally, instructors' responses to questions spontaneously raised by students must be brief, factual, objective and in harmony with content requirements of this policy and state law. Responses must also be age appropriate and limited in scope to that reasonably necessary under the circumstances.

The School will ensure that all educators with any responsibility for any aspect of sex education instruction will receive appropriate professional development outlining the sex education curriculum and the criteria for sex education instruction. The School will ensure that educators receive this professional development at least once every three years. Additionally, the School will ensure that such educators are familiar with the student privacy requirements of ~~the Utah Family Educational Rights and Privacy Act~~ Utah Code § 53E-9-202 through -203.