

## **APPROVED MINUTES OF REGULAR PUBLIC MEETING**

**Northwestern Special Service District**

**August 11, 2026 at 6:30 PM**

**Gunlock Community Center / Fire Department**

**423 N Main St, Gunlock, UT 84733**

### **Board Members Present:**

Mike Johnson – Chair

Mark Cain – Vice Chair

Slade Hughes – PIO

John Leavitt – Director

Rosemary D'Amato – Treasurer



### **Fire Chief's Present:**

District Chief Guthrie

Central Chief Flores – Deployed

Veyo Chief Larsen

Five board members present representing a quorum for the regular meeting. One member of the community was in attendance. The meeting was called to order at 6:32 PM, followed by the Pledge of Allegiance and an invocation from staff.

The minutes from the August 11, 2026 board meeting were discussed. A motion to approve the minutes was made, seconded, and passed unanimously, 5-0.

### **Financial Report and Discussions**

- PTIF (Public Treasurers' Investment Fund): Current balance approx. \$117,000
- Zions Bank: Approx. balance: \$55,000
- One paper check and six eChecks written in July
- Visa charges were routine with receipts on file

A motion to approve the Financial Reports was made, seconded, and passed unanimously, 5-0

Chief Guthrie asked to confirm that a tuition payment was made to Gold Cross Services for a volunteer's AEMT course. Director Cain will ensure that has been done.

2027 Budget issues were discussed. A work meeting was conducted earlier this evening and another work meeting is scheduled in September. We plan to present the proposed 2027 budget at the October meeting and hold the public hearing in November with Board approval after that. The approved 2027 budget will be submitted to the State of Utah before the end of December.

### **Sale of NWSSD surplus vehicles was discussed.**

- Our 1992 Ford box-style ambulance should be disposed of by public notice with sealed bids.
- Our new 2024 Ford Police Explorer has been replaced with a 2024 Chevrolet Silverado 1500 4x4 (R-171). The Explorer should be sold to another qualified government agency as it is fully equipped with emergency lighting and push bumper. It has only 2,500 miles on it.
- The sale of our 1992 Ford brush truck, currently on loan to the village of Motaqua was discussed. It is the only fire apparatus in the area and it acts as a first response fire suppression vehicle for the residents. A volunteer Gunlock FD trained firefighter operates the vehicle. Chief Guthrie requests that the truck remains with the responsible individual for the foreseeable

future. It is recommended that the district only carries the minimum state required vehicle insurance on the vehicle.

A motion was made and seconded to accept the above recommendations and passed 5-0.

Director Cain is reviewing the District's Workers' Comp, Vehicle, Building and General Liability coverages in an attempt to lower our overall premiums. He will present his findings to date at the September meeting.

### **Station Chief's Reports:**

Chief Flores - CFD – On Deployment

Chief Larsen - VFD – The new Chevy First Response Vehicle is in service and operating nicely.

District Chief Guthrie – GFD/BFD – The swamp cooler has been installed at GFD. Firefighter Slade Hughes was presented with his official badge identifying him as District Public Affairs Officer. Staff met with County officials and several stakeholders regarding the upcoming opportunity to change the District's area of response (AOR) from mile marker 10 on Gunlock Road to mile marker 4. The County will be submitting an RFP to the State Agency to change medical response to allow Gunlock Fire medical personnel to serve their community. Currently, Santa Clara/Ivins Fire has the medical response license for Gunlock and they have repeatedly refused to sign an agreement to allow our EMT's & Paramedics to practice in our own jurisdiction. A second initiative will open the transport license for the Gunlock area to the RFP process. If selected, Gold Cross Ambulance will provide 24/7 paramedic response from Veyo Fire Department, cutting the current response time from Ivins in half.

### **Directors / Staff Comments:**

District Clerk Paula Guthrie – Nothing to report

PIO Slade Hughes – Will be working on our website to add images.

Director Leavitt – No Comments

Treasurer Rosemary D'Amato – No Comments

Vice Chair Mark Cain – Director Cain proposed that the District present a Certificate of Appreciation to Pine Valley Fire for their years of providing outstanding mutual aid to the residents of Central, and particularly their ongoing efforts to provide rapid medical response when Central Fire staff are not available. Chief Guthrie and board members agreed. Director Cain will create an appropriate document.

Chairman Mike Johnson – Just returned from deployment. Will be back on the deployment list in 3 days.

Final Public Comments: Mr. Poppitt feels politics should play no part in medical response.

Adjournment: The meeting was adjourned at 7:25 pm.

APPROVED FOR PUBLICATION: /s/  DATED: September 8, 2026  
Mike Johnson, Chair