



**MAGNA CITY COUNCIL
MEETING MINUTES
June 23, 2026**

Webster Center
8952 West Magna Main Street
Magna, Utah 84044

COUNCIL MEMBERS PRESENT: Mayor Mick Sudbury, Council Member Terry George, Council Member Michael Jensen, Council Member Audrey Pierce, Council Member Megan Olsen, Council Member Steve Prokopis

STAFF PRESENT: Diana Baun – City Recorder, Kelly Bush – City Manager, Brian Tucker – Planning Manager, Justin Smith – Planner, Daniel Hoffman – Accounting Manager, Claire Gillmor – Deputy City Attorney, Chad Anderson – Assistant City Engineer

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Mayor Mick Sudbury.

2. DETERMINE QUOROM

Mayor Sudbury confirmed that a quorum of the City Council was present.

3. PLEDGE OF ALLIEGENCE

The Pledge of Allegiance was recited.

4. PUBLIC COMMENTS (Limited to 2 minutes per person)

Mayor Sudbury announced that only audio was available for the meeting due to technical issues.

Shane Manwaring introduced himself as a former UPD lieutenant previously assigned to Magna and a candidate for Salt Lake County Sheriff. He described his background in military service as a Colonel, his law enforcement experience, and concerns about jail release practices for individuals experiencing drug withdrawal. He stated his intention to reform accountability measures and open communication directly with the city.

Kent Davis, Republican nominee for Salt Lake County District Attorney, introduced himself and discussed his military and legal background, including service with the Department of Justice and prior work in the Salt Lake County DA's Office. He expressed intentions to improve communication with cities and ensure Magna receives direct updates on criminal cases affecting the community.

Kari Duckworth raised concerns regarding businesses and schools watering during restricted hours, noting Elk Run Elementary and a nearby neighborhood watering around 5:30 PM. She also questioned the timeline for future phases of the Magna Regional Park expansion. Mayor Sudbury responded that

Salt Lake County had identified funding for park maintenance and improvements. Council Member Prokopis clarified that the Regional Park is managed by Salt Lake County and encouraged residents to advocate directly to the County Council.

Brittany Webb, representing Magna FACT, expressed concerns regarding a persistent parking issue near Aunt Ernie's Pet Parlor. She stated that visitors parking in restricted areas resulted in repeated calls to Unified Police, straining resources. She noted that curbs and a driveway had been painted red, reportedly by Unified Fire Authority, and stated her organization cannot control public parking decisions nor deny food to those in need. The Council committed to investigating who painted the curb and discussing possible resolutions with UFA and the city manager. Council Member Prokopis agreed to contact the Fire Marshal regarding the issue.

Tanya Powers, speaking on behalf of postal employees and the community, reported the impending closure of Magna's post office retail operations and difficulty residents would face traveling to West Valley for postal services. She stated USPS had not communicated the closure directly to the City. Mayor Sudbury and Council Member Prokopis acknowledged the concerns and discussed drafting a letter supporting retention of local postal services. Ms. Powers stated USPS had a legal 60-day timeline prior to relocation.

Donnie Swayze explained that his Conditional Use Permit (CUP) had been revoked. He stated his appeal window had been compromised by delayed mailing of notices, creating difficulty in securing legal representation. He requested consideration of system changes that rely on complaints only from nearby residents rather than broader community action.

Crystal Peterson expressed concerns regarding the loss of the local post office, increased housing density near the high school, accessibility issues at Pleasant Green Park, lack of safe mobility-scooter access near Helen Drive, and conditions at the Magna dog park. Kelly Bush, City Manager, committed to contacting Salt Lake County regarding sidewalk ramp access. Mayor Sudbury noted ongoing plans to relocate the dog park.

5. CONSENT AGENDA

- A. Approval of City Council Meeting Minutes
 - 1) June 9, 2026 City Council Meeting

Council Member Jensen moved to approve the June 9, 2026 City Council Meeting Minutes as published. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

6. PRESENTATION ITEMS - None

7. PUBLIC HEARING ITEMS

- A. Discussion and Potential Action Regarding **Resolution R2026-39** - Adoption of a Budget Amendment to the Current (Fiscal Year 25-26) Magna City Budget

Daniel Hoffman presented the budget amendment authorizing cemetery fund expenditures to replace the cemetery sign, with a \$40,000 allocation. He stated unused funds would remain in the cemetery account.

Mayor Mick Sudbury opened the public hearing, no public comments were offered and the Mayor closed the public hearing.

Council Member Jensen moved to approve Resolution R2026-39, Adoption of a Budget Amendment to the Current Magna City Budget as discussed above. Council Member Olsen seconded the motion; vote was 5-0, unanimous in favor.

- B. ****Moved to Council Business**** Discussion and Potential Action Regarding **Resolution R2026-32**, A Resolution of the Magna City Council Authorizing the City to Complete an Impact Fees Facilities Plan

This item was moved to Council Business, at which time legal counsel recommended tabling the item. Council Member Jensen motioned to table Resolution R2026-32, Authorizing the City to Complete an Impact Fees Facility Plan. Council Member Prokopis seconded the motion; vote was 5-0, unanimous in favor.

8. COUNCIL BUSINESS

- A. Discussion and Potential Action Regarding **Ordinance 2026-O-11**, An Ordinance of the Magna City Council Amending the Zoning Map to Change the Zoning of the Property at 7610 West 2820 South from A-1/zc TO R-1-6

Justin Smith presented a request to rezone the parcel from A-1/ZC to R-1-6. He described the applicant's intent to divide the existing 0.43-acre parcel into two lots and elaborated on required street dedication along Craig Rocky Vince Lane. Council Members discussed road width, flag-lot feasibility, necessary setbacks, future access for neighboring residents, and coordination with other developers also planning improvements along the lane.

Brian Tucker explained transportation plan requirements and impacts on subdivision feasibility. Council Members expressed concern about lot size minimums and advised further review. During the discussion, members of the Planning Commission in attendance expressed concern and noted that their recommendations were not represented properly and requested additional discussion on this item.

Council Member Olsen moved to table Ordinance 2026-O-11, Amending the Zoning Map as detailed above, for additional Planning Commission review. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

- B. Discussion and Potential Action Regarding **Ordinance 2026-O-14**, An Ordinance of the Magna City Council Amending Section 19.50.020 of the Zoning Ordinance to Clarify the Exemptions from Landscaping Requirements that Apply to Single and Two Family Dwellings Not Within a Planned Unit Development or Planned Community

Brian Tucker explained the ordinance corrects language inadvertently exempting single-family and two-family dwellings from maintenance standards after prior code restructuring. The amendment retains exemptions related to irrigation and landscape design standards but restores provisions regarding weed abatement, clean property, and trimming requirements.

Council Member Jensen moved to approve Ordinance 2026-O-14, Amending Section 19.50.020 of the City's Zoning Ordinance as detailed above. Council Member George seconded the motion; vote was 4-1, majority in favor with Council Member Pierce voting "no."

C. Discussion and Potential Action Regarding **Ordinance 2026-O-15**, An Ordinance of the Magna City Council (“The Council”) Repealing and Replacing Magna Municipal Code Title 3 Revenue and Finance

Claire Gillmor presented an extensive overhaul of Title 3 to modernize procurement, surplus property, solicitation of city funds, and fee waiver policies. She highlighted clearer procedures for competitive bidding, emergency procurement, grant tiers, fee waiver guidelines, reporting requirements, and a new template grant agreement. The Council discussed budgeting limits, hardship considerations, insurance requirements, and administrative authority.

Council Member Jensen moved to approve Ordinance 2026-O-15, Repealing and Replacing Title 3 of the City Code as discussed above with the following directions:

- **directing the City Attorney to make corrections to reflect direction and approval of the council**
- **allow administrative corrections by staff if needed**
- **approve the published template agreement as presented**

Council Member Olsen seconded the motion; vote was 5-0, unanimous in favor.

9. MANAGER/CITY ATTORNEY UPDATES

A. City Manager Updates

Kelly Bush reported on building exterior improvements nearing completion, Main Street tree installations, and fireworks concerns following statewide drought and wildfire conditions. The Council discussed legal limitations, red-flag conditions, public safety messaging, and coordinating with Unified Fire Authority. The consensus was to encourage safety, enhance public communication, and remain prepared to revisit restrictions should conditions worsen.

B. City Attorney Updates

Claire Gillmor had no further updates.

10. COUNCIL REPORTS

Council Member Steve Prokopis reported that UFA had approved its annual budget, noting an approximate 5% increase over the previous year due largely to fuel costs, cost-of-living adjustments for personnel, and investment in a new fire training center. He stated that members of UFA, including Magna, would be contributing toward a state-of-the-art training facility located at approximately 8000 West and 3950 South, an upgrade from decades-old facilities. He expressed appreciation to the UFA board for its support of the project and emphasized how it would benefit Magna’s firefighters and community safety. He also reported on the Unified Police Department budget, noting a 3.13 percent increase overall, offset in part by the use of \$1.1 million in fund balance across various UPD agencies. He stated Magna’s net increase amounted to approximately 0.44 percent, with the city using \$200,000 from fund balance to limit the final budget impact to an estimated \$47,000 over the prior year.

Council Member Megan Olsen discussed upcoming parade participation for area celebrations. She noted that Copperton’s parade would occur on Thursday at 6:00 PM and thanked Copperton for inviting Magna to participate. She stated she had boxes of taffy available for distribution during the parade. She also confirmed participation in Taylorsville Days on Saturday and reported that Magna had successfully participated in West Fest the previous weekend. She previewed plans for the Magna 4th of July parade,

noting that the City would have multiple floats, including floats from other cities, and praised the work of Jennifer D’Haenens for organizing a record number of parade entries and for significant fundraising success. She encouraged continued support of the parade and its volunteers.

Council Member Terry George reported on the Wasatch Front Waste and Recycling District. He stated that container usage was up 12% and described participation in the bulk waste program near the park, noting only fifty households had participated out of approximately eight thousand homes in Magna. He expressed concern at the low participation rate. He also reported ongoing negotiations involving Herriman City’s potential departure from the district. He stated Herriman was requesting thirteen percent of resources and seven vehicles, and that further updates would be provided as negotiations continued.

Council Member Michael Jensen reported on the MSD Board’s recent actions. He explained that the Board approved a budget amendment addressing change orders connected to delays and property-related issues affecting the 8000 West project, resulting in an additional \$135,000 expenditure. He further informed the Council that population data showed Magna at 36,660 residents as of the prior month, and he described recent changes to the MSD’s weighted voting system, noting that population now accounts for ten percent of weighted voting, with road miles serving as the largest determinant. He stated this system altered quorum rules such that two of three major contributors—Magna, Kearns, or unincorporated Salt Lake County—must be present for quorum. He also previewed discussion of a budget amendment planned for the next day’s MSD meeting related to tree removal. Finally, he expressed interest in holding a future Council discussion regarding redevelopment of the old high school site, including establishing a long-term plan and issuing a potential RFP once the Council identifies preferred redevelopment objectives.

Council Member Audrey Pierce stated she had no board meeting updates but noted she had been in communication with Emergency Management staff in preparation for their report later in the meeting. She explained that Emergency Management liaison duties for the Council would be discussed further during that report, particularly in relation to succession planning.

11. FUTURE AGENDA ITEMS

Council Member Jensen requested a strategic discussion regarding reuse and redevelopment of the old high school, with an intent to begin RFP planning. Items 7B and 8A were to be moved to the next City Council Meeting.

12. STAKEHOLDER REPORTS

- A. Unified Police Department – Lt. Christopher Benedict reported May enforcement data including 309 calls, 11 criminal citations, and seven DUI arrests.
- B. Unified Fire Authority – Chief Kelly Millard was not present, Council Member Prokopis delivered updates regarding UFA’s newly approved budget and investment in a regional fire training center.
- C. Magna 4th of July – Ms. Jennifer D’Haenens reported parade registration exceeding the original 75-entry cap and continued need for volunteers to carry sponsor banners. Mayor Sudbury thanked her for considerable fundraising and event organization efforts.

- D. Engineering Updates –Chad Anderson reported ongoing grant applications, sidewalk repairs, 9100 West sidewalk construction, Main Street punch-list sealing, 8000 West property acquisition progress, and 7200 West and 8400 West project timelines. He also discussed potential asphalt donation inquiries.
- E. Emergency Management –Madison Warner reviewed her presentation included in the meeting packet with a quarterly update on emergency planning, wildfire preparedness plans, continuity of operations planning, shelter site assessments, training recommendations, and emergency management succession considerations.

Council Member Jensen motioned to recess the City Council Meeting and move to a Closed Session. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

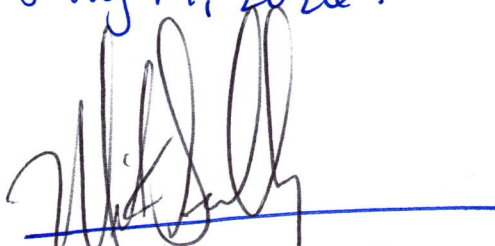
**13. CLOSED SESSIONS IF NEEDED AS ALLOWED PURSUANT TO UTAH
CODE §52-4-205**

- A. Discussion of the character, professional competence or physical or mental health of an individual.
- B. Strategy sessions to discuss pending or reasonably imminent litigation.
- C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
- D. Discussion regarding deployment of security personnel, devices, or systems; and
- E. Other lawful purposes as listed in Utah Code §52-4-205

14. ADJOURN

The meeting adjourned following the closed session.

This is a true and correct copy of the June 23, 2026
Magna City Council Meeting Minutes, approved on
July 14, 2026.



Mayor Mick Sudbury

ATTEST:



Diana Baum,
City Recorder

Emergency Management Planning Division

EM UPDATES Q2/3 2026

Upcoming & In-Progress Plan Updates

CWPP – Community Wildfire Preparedness Plan

COOP – Continuity of Operations Plan

Evacuation & Mass Care Annex (CEMP Annex)

Event Action Plans (if applicable)



State Required Succession Survey



LINK SENT TO EMS BY SLCO EM IN
EARLY JUNE



*MUST DESIGNATE THREE LEVELS OF
SUCCESSION BY JULY 1ST VIA FORMAL
SURVEY*

Emergency Management Guide

Step-by-step guide to pilot the jurisdiction through the first 24 hours of a large emergency

- Intended primarily for Emergency Manager, but would be helpful for the 3 levels of successors to be familiar with
- Contains guides, forms, maps, meeting agendas and contact lists
- Shows how government officials can assess the severity of the incident, establish communications with stakeholders and request resources from MSD if needed
- Sent to EM via Microsoft Teams in May – we suggest having a printed copy on hand as well
- Encourage EMs to review and schedule a time to meet with planner 1:1 to go over in detail

1. Activation

- a. *Emergency Manager Task Flow Chart*
- b. *General EEI*
- c. *Situation Report*
- d. *City/Town ECC Activation Checklist*
- e. *Planning P Stem*
- f. *Initial Incident Briefing Call agenda*

2. Command Staff Checklists

- a. *Safety Officer*
- b. *Liaison Officer*
- c. *Public Information Officer*
- d. *Logistics Section Chief*
- e. *Operations Section Chief*
- f. *Finance/Admin Section Chief*
- g. *Planning Section Chief*

3. Evacuations, Sheltering & TEPs

- a. *Evacuation Zone Maps*
- b. *TEP/Shelter Location Maps*
- c. *TEP Operations Guide*
- d. *Shelter Operations Guide*

4. Communications

- a. *SLCo EM IPAWS request form*
- b. *Messaging samples/examples*
- c. *Master Contact List*

- d. *MSD Contact List*
- e. *Emergency Declaration Template*
- f. *HAM Radio request/operations*
- g. *Starlink request form/operations*

5. ICS & Other Forms

- a. *WebEOC Offline Request Form*
- b. *ICS Forms*
- c. *Damage Assessment Form*

6. Maps

- a. *City/town Boundaries*
- b. *Critical Infrastructure*
- c. *County Map*

7. Resources

- a. *Activation Charts/Levels*
- b. *ESF Descriptions*
- c. *Hazard Specific EEIs*

8. Meeting Agendas

Shelter Site Assessments

As part of the Mass Care annex, we have begun shelter site assessments in the jurisdictions...

- Sites can be used for:
 - Overnight sheltering
 - Point of distributions
 - Staging
 - Temporary evacuation point/transportation point
 - Volunteer/donations management sites
 - Alternate ECC

Sites Assessed

- Magna STEAM Academy
- Senior Center
- Recreation Center
- Library

• **Other Sites In Progress/Sought**

- School Districts
- Houses of Worship
- Jurisdiction-owned facilities

Requests to use the sites must go through official channels



Training and Exercise

Upcoming Available Trainings

- G191 ICS/EOC Interface, 09/15/26
- ICS 300, 10/06/26
- Emergency Management for Elected Officials (402), available upon request
- ICS 100, 200, 700, 800 suggested for all elected officials

Table Top Exercise Opportunity

Discussional scenario for your jurisdiction that will spark conversations about city/town response & recovery



Can schedule via Council Workshop Meeting

Should include law, fire, & public works personnel



Suggested preparation work includes reviewing recently adopted plans, EM binder, & writing down questions/concerns as related to jurisdiction preparedness and response