Draft Minutes

TREMONTON CITY CORPORATION
REDEVELOPMENT AGENCY
AUGUST 4, 2026

Board Members Present:
Bret Rohde, Chairman
Kristie Bowcutt, Board Member
Brent Jex, Board Member
Beau Lewis, Board Member
Sharri Oyler, Board Member—excused
Blair Westergard, Board Member
Linsey Nessen, Executive Director
Cynthia Nelson, Executive Secretary

Chairman Rohde called the Tremonton Redevelopment Agency Meeting to order at 8:12 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Chairman Rohde, Board Members Bowcutt, Jex, Lewis, Oyler, and Westergard, Executive Director Nessen, and Executive Secretary Nelson.

1. Approval of agenda:

    Motion by Board Member Oyler to approve the August 4, 2026 agenda. Motion seconded by Board Member Jex. Vote: Board Member Bowcutt - yes, Board Member Jex - yes, Board Member Lewis - yes, Board Member Oyler - yes, Board Member Westergard - yes. Motion approved.

2. Approval of minutes – July 7, 2026

    Motion by Board Member Lewis to approve the minutes of July 7, 2026. Motion seconded by Board Member Bowcutt. Vote: Board Member Bowcutt - yes, Board Member Jex - yes, Board Member Lewis - yes, Board Member Oyler - yes, Board Member Westergard - yes. Motion approved.

3. New Business
    a. Discussion and consideration of adopting RES RDA 26-07 approving a Professional Services Agreement with the Main Street Director

    Executive Director Nessen said we have approved Kelly Wood as the Main Street Director, but never approved the agreement or her compensation. This lays that out, saying she gets paid monthly and will cover travel expenses. Chairman Rohde said what are the spending authorities? She can utilize the RDA budget, spending up to $100,000 a year. Can she just go spend that or does she need to come to the Council for approval on purchases? Executive Director Nessen said we follow our procurement policy, which is anything over $40,000 then she will have to obtain three bids. I will send her a copy of that policy. She has had a chance to look at the agreement. Our attorney made one quick change about her being an independent contractor.

Motion by Board Member Jex to approve the resolution. Motion seconded by Board Member Westergard. Roll Call Vote: Board Member Bowcutt - yes, Board Member Jex - yes, Board Member Lewis - yes, Board Member Oyler - yes, Board Member Westergard - yes. Motion approved.

4. Adjournment

Motion by Board Member Jex to adjourn the meeting. Motion seconded by Board Member Oyler. Vote: Board Member Bowcutt - yes, Board Member Jex - yes, Board Member Lewis - yes, Board Member Oyler - yes, Board Member Westergard - yes. Motion approved.

The meeting adjourned at 8:16 p.m.

The undersigned duly acting and appointed Executive Secretary for Tremonton City Corporation Redevelopment Agency hereby certifies that the foregoing is a true and correct copy of the minutes for the RDA Meeting held on the above referenced date. Minutes were prepared by Jessica Tanner.

Dated this __________ day of __________________, 2026.

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Cynthia Nelson, Executive Secretary