



Dutch John Town Council Work & Business Meeting

Minutes

Wednesday, August 26, 2026 at 6:00 pm

Meeting Address: Dutch John Community Building, 530 S. Blvd., Dutch John

Electronic participation will be available. See <https://dutchjohn.gov/pages/calendar> for more details.

Work Items:

1. Call to Order / Pledge of Allegiance

Minutes:

- Call to Order at 6:10pm

2. Attendance

Minutes:

- Butch Johns, Sandy Kunkel, Amy McDonald, Rachel Albritton, Allen Parker
- Absent / Excused: Harriet Dickerson

3. Interlocal Agreement Dutch John Airport

Minutes:

- The Council reviewed the draft ILA between the Town and the County regarding the operation of the airport, which is modeled after the existing Vernal City/Uintah County airport agreement.
- The agreement proposes a 50/50 split of operating expenses between the Town and the County.
- The Town intends to oversee operations, with professional management provided by Ken Campbell.
- The draft is currently under review by the County Commission and legal counsel.

4. Interlocal Agreement Dutch John Water and Sewer

Minutes:

- The Council reviewed the draft ILA for the transfer of the water and sewer system

from the County to the Town. The purpose of this agreement is to clarify the Town's obligations and address concerns regarding the administration of services.

- The agreement establishes the Town's responsibility to provide water and sewer services in accordance with Town ordinances and state law.
- Discussions included the intent to transition all assets, funds, and operational responsibilities (including current personnel) to the Town.
- A request was made to include a service availability clause to protect the Town against over-committing water resources/capacity.
- The agreement is intended to remain in effect until the RDA is dissolved.

5. Financial Report

Minutes:

- Discussion tabled

Business Meeting, 7:00PM:

6. Call to Order

Minutes:

- Call to order at 7pm

7. Roll Call

Minutes:

- Council & Staff: Butch Johns, Sandy Kunkel, Amy McDonald, Rachel Albritton, Allen Parker. Harriet Dickerson (absent / excused).
- Public: Julie Handy

8. Consent Agenda

Minutes:

Motion

- Rachel motioned to accept the consent agenda. Amy second. All in favor.

a. Minutes of meeting: August 12, 2026 and August 19, 2026

Minutes:

- The Council reviewed and approved minutes.

b. Expenditures: Voucher List

c. Correspondence:

Minutes:

- Council discussed the volume of correspondence received from community members regarding the disconnect request. Efforts are underway to organize these communications into a single file.

9. Committee / Staff Reports

a. Mayor's Report

Minutes:

- The Mayor reported on recent meetings with the County Commission and attendance at tourism events.

b. Volunteer Fire Department

c. Planning and Zoning

Minutes:

- The committee noted a need for additional volunteers.

d. Building and Grounds

Minutes:

- Town Hall Remodel: Construction updates were provided, noting the completion of concrete work, framing, and wiring. The Council discussed potential finishes (e.g., lighting and ceiling color) and the installation of a new security system.
- Fire Station/Clinic: Updates provided on the bidding process, architect selection for the clinic, and timeline projections.

e. Cemetery

Minutes:

- Water service has been restored.

f. Freedom Festival: July 4, 2026

g. America 250 Utah Celebration

Minutes:

- The Council discussed reviewing remaining funds and planning for the finale celebration.

10. Public Comment

11. Old Business

Minutes:

- Updates on the Conference Hall remodel and the Sunrise Engineering fire station project were incorporated into the Building and Grounds report.

a. Conference Hall Remodel Update - Discussion and Possible Action

b. Sunrise Engineering Fire Station Remodel Update - Discussion Only

12. New Business

a. Business Licenses: Luke Affolder, Maurice Kirwan

Minutes:

- Rachel motioned to accept the business license applications. All in favor. No opposed.

b. Dark Skies, Julie Handy - Discussion and Possible Action

Minutes:

- Julie Handy presented a proposal for a phased dark sky ordinance, emphasizing education, the Kelvin scale, and a complaint-driven enforcement model.
- Following the presentation, the Council accepted Handy's offer to volunteer for the Planning and Zoning committee.

c. Utah Code Compliance - Discussion and Possible Action**Minutes:**

- Brief discussion regarding state-mandated administrative requirements for data security.

d. CIB Grant Request - Discussion and Possible Action**Minutes:**

- The Council discussed the potential need to seek additional funding from CIB to cover project costs for the fire station and clinic.

13. Closed Session, if necessary* Pursuant to 52-4-20**a. Legal Discussion re Disconnect****Minutes:**

- Amy motioned to go into closed session to discuss ongoing legal issues.

VOTE

- Butch Johns: yes
- Sandy Kunkel: yes
- Amy McDonald: yes
- Rachel Albritton: yes

14. Adjournment

Contact: Harriet Dickerson (hdickerson@dutchjohn.org 435-880-8042) | Minutes published on 08/27/2026, adopted on 09/09/2026



Deputy Clerk