MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES MEETING
Date: June 17, 2026
Location: 9067 S 1300 W, West Jordan, UT 84088
In Attendance: Kari Malkovich, Kara Finley, Royce Kimmons, Jen Robison
Excused Board Members: Wade Glathar
Others In Attendance: DeLaina Tonks, Priscilla Stringfellow, Hannah Dorius, Tom Rupp, Cathie Hurst, Gabe Clark, Mike Dodge

MINUTES

CALL TO ORDER

Kari Malkovich called the meeting to order at 9:33AM.

PUBLIC COMMENT

There was no public comment.

CONSENT ITEMS

- April 28, 2026 Board Meeting Minutes
  The board reviews and approves the draft minutes from the April 28, 2026 Board of Trustees meeting.
  Kara Finley made a motion to approve the April 28, 2026 Board Meeting Minutes. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye.

UAPCS FELLOWSHIP PROGRAM PRESENTATION BY TOM RUPP

Tom Rupp presented his experience in the UAPCS Fellowship Program. Tom spent time with Mountain Heights Academy to learn more about how a charter school is run. Tom Rupp expressed gratitude for his experience at Mountain Heights Academy and shared his main takeaways with the board.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a) and to discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(I)(c).

At 9:45AM Royce Kimmons made a motion to convene in closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a) and to discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(I)(c)., located at the Mountain Heights Academy offices. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye.

Jen Robison joined the meeting at 10:04AM.

Mike Dodge left the meeting at 10:47AM.

At 11:11AM Kara Finley made a motion to leave the closed session and re-enter the general meeting. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

VOTING AND DISCUSSION ITEMS

- Director Employment Agreement
  This item was discussed in closed session.

  Kara Finley made a motion to approve the Director Employment Agreement as discussed. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- 2026/2027 Proposed Budget
  Cathie Hurst presented the 2026/2027 Proposed Budget. The proposed budget is balanced, based on future projections and historical data, and is designed to support the school's mission while ensuring compliance with applicable financial policies and regulations.

  Royce Kimmons made a motion to approve the 2026/2027 Proposed Budget. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- 2025/2026 Amended Budget
  Cathie Hurst presented the 2025/2026 Amended Budget, which reflects final adjustments to the prior school year's financials based on actual revenues and expenditures.

  Kara Finley made a motion to approve the 2025/2026 Amended Budget. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- Audit Engagement Letter (Statement of Work)
  Cathie Hurst presented the recommendation to engage Eide Bailly to perform the audit attestation services for the 2025/2026 school year, including audited financial statements and state compliance procedures.

  Jen Robison made a motion to approve the Audit Engagement Letter (Statement of Work). Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- Board Member Terms & Elected Offices
  The board discussed member terms to ensure continuity, effective governance, and compliance with bylaws.

  Kara Finley made a motion to approve the Board Member Terms & Elected Offices as *presently constituted. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.*

- Award RFP for Education Service Provider
  The school issued an RFP to elicit proposals for Education Service Provider services. The RFP was scored by two separate committees. AW Services received a score of 99 out of 100 total points and is the recommended awardee for a five-year contract.

  Jen Robison made a motion to award the RFP for Education Service Provider to AW Services for a period of five years. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- Tuition Reimbursement
  Dr. Tonks presented two tuition reimbursement requests to the board: Caitlin Malaska, a CTE teacher pursuing a Master's of Ed Tech at WGU ($1,302), and Julie Crisp, a math teacher pursuing a Master's of Education at WGU ($1,674). Total reimbursement: $2,976.

  Kara Finley made a motion to approve the Tuition Reimbursements for Caitlin Malaska and Julie Crisp as presented. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- OpenLMS Contract
  Dr. Tonks presented the OpenLMS Contract. OpenLMS houses all of the school's courses. Mountain Heights Academy has opted for a three-year contract for lower pricing. The total cost for three years is $68,121.51, with the first installment due in July.

  Royce Kimmons made a motion to approve the OpenLMS Contract for three years. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- eLuma Contract
  eLuma provides related services as required by student IEPs and recommended by school counselors, including occupational therapy, psychological evaluations, speech language, behavioral, and mental health therapies. The contract is for up to $314,219.90.

  Royce Kimmons made a motion to approve the eLuma Contract. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- Sex Education Committee

The board reviews and approves the membership of the school's Sex Education Committee, as required on or before August 1 each year. The committee is composed of parents, health professionals, and school administrators, with at least as many parent members as school employee members.

Kara Finley made a motion to approve the Sex Education Committee. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- SHiNE Policy
  The SHiNE Policy is required to be re-approved annually. The updated policy adds provisions addressing prorated salary supplement payment: if a teacher's employment ends before the supplement is paid, the teacher receives only a prorated portion based on the portion of the school year worked.

  Kara Finley made a motion to approve the SHiNE Policy. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- Attendance Policy
  Dr. Tonks presented the amended Attendance Policy, revised to reflect that the school operates a learner-validated program rather than an attendance-validated program. Attendance procedures have been updated accordingly.

  Royce Kimmons made a motion to approve the Attendance Policy. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

- Scholarship Policy
  The Scholarship Policy authorizes the school to award modest, merit-based scholarships as cash awards recognizing student achievement or offsetting educational expenses, consistent with Utah Rule R277-417.

  Kara Finley made a motion to approve the Scholarship Policy. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Jen Robison, Aye.

Jen Robison left the meeting at 11:37AM.

REPORTS

- Directors Report
  - Wellness Report
  - Positive Behaviors Plan Report
  - Math Competency Report

  Dr. Tonks presented the Directors Report to the board. Mountain Heights Academy won the UAPCS Board of the Year Award amongst other awards. Several reports were shared with the board including the Wellness Report, Positive Behaviors Plan Report, and Math Competency Report. The average schoolwide passing rate is 85%, up from 79% the previous year. Enrollment has increased for the 2026/2027 school year. Referrals are the school's largest marketing tool. Part-time SOEP numbers increased significantly this year.

- Finance Report
  - Annual Commitment to Ethical Behavior
  - Fraud Risk Assessment

  Cathie Hurst informed the board of a PTIF transfer. The school's fraud risk level is rated "Very Low Risk." Board members signed the Annual Commitment to Ethical Behavior committing to abide by the board's approved Ethic's Policy.

CALENDARING

- Board Meetings
  - Next meeting: September 4, 2026

  Opening Day Professional Development is scheduled for August 18, 2026.

ADJOURN

At 12:19PM Royce Kimmons made a motion to adjourn the meeting. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye.

MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES
CLOSED SESSION STATEMENT

Mountain Heights Academy
LEADERS IN DIGITAL EDUCATION

Date: June 17, 2026
Location: 9067 S 1300 W West Jordan, UT 84088

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Mountain Heights Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a) and to discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(1)(c).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 17th day of June, 2026.

Kari L Malkovich

Kari Malkovich, Board President