



ROY CITY CORPORATION

Council Meeting Minutes

Date: July 21, 2026

Time: 5:30 p.m.

Roy City Council Chambers, 5051 S 1900 W. Roy, UT 84067

These are the approved minutes that have been prepared in draft form before being approved by the public body that held the open meeting. These final meeting minutes were approved in the September 1, 2026, City Council Meeting. Notice of this meeting was provided in accordance with Utah Code Ann. § 52-4-203. This meeting was also streamed on YouTube, and the video archive can be found at youtube.com/@RoyCityCorporation.

Elected Members present:

Mayor Ann Jackson
Councilmember Hulbert
Councilmember Jackson
Councilmember Saxton
Councilmember Sphar
Councilmember Wilson

Legislative Staff present:

City Manager, Matt Andrews
City Recorder, Brittany Fowers

Legal Staff present:

City Attorney, Matt Wilson

Department Directors present: Management Services Director, Amber Kelley; C.E.D Director, Brody Flint; Police Chief, Matt Gwynn; Fire Chief, Theron Williams; Parks and Recreation Director, Michelle Howard;

Presenters: N/A

A. Welcome and Roll Call

Mayor Jackson welcomed those in attendance and noted which Elected Members were in attendance.

B. Moment of Silence

Mayor Jackson invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Mayor Jackson led the audience to recite the Pledge of Allegiance.

D. Consent Items

1. June 2, 2026, Roy City Council Meeting Minutes
2. June 9, 2026, Roy City Council Work Session Minutes
3. June 16, 2026, Roy City Council Meeting Minutes

Councilmember Wilson moved to approve the above consent items with changes to the pending minutes as provided by Councilmember Wilson. Councilmember Hulbert seconded the motion, all present members voted in favor.

E. Public Comments



Mayor Jackson opened the floor for public comments. Public comments are held to a 3-minute maximum per speaker in accordance with the Roy City Council Meeting Rules of Procedure and Order.

Geoffrey Cox first apologized to City Manager Andrews for some of his previous comments which had disproportionately blamed Mr. Andrews for the City's budget problems. Mr. Cox then detailed a dream he had the night before about the City's budget crisis.

Dennis Brown said he had attended a previous City Council meeting in which Councilmember Jackson and Wilson had given presentations. He opined that the two presentations had been in defense of the 55% tax increase. He stated that he was going to be out of town during the next Council meeting, so he wanted to use the public comment period of this meeting to ask that the Council not move forward with the 55% increase. He appreciated that the Council needed to do a tax increase to some extent but felt that 55% was too high.

Melissa Conclely spoke about the recent fire in Roy City. She appreciated Mayor Jackson's ban on fireworks. Mrs. Conclely then asked the Council not to vote in favor of the 55% property tax increase. She expressed appreciation for the work that the Council did and said that they had to make difficult decisions. She also thanked Roy City firefighters for the way they had responded to the fire. She summarized that although she was opposed to the tax increase, she was grateful for the work that the Council did.

Tim Higgs echoed both of the previous comments. Mr. Higgs discussed that he used City trails daily and noted there were many places where the grass was very high and weeds were overgrown. He hoped that due diligence was being done to ensure that those fire hazards would be removed before the Roy Days firework show. Mr. Higgs then thanked the City for the information they put in the MyWater app, and he felt this was increasing the amount of people who used waterwise landscaping practices. He noted there were some homeowners throughout the City that appeared to not be watering at all, however, and he suggested that the City send out some messaging that encouraged people to not let their lawns completely die.

David Young stated that the Public Works, Police, and Fire departments all did admirable work for the City. Mr. Young asked if personal fireworks would be allowed that year. He commented that many of his neighbors had not watered their lawns at all and he cautioned that fireworks could lead to disaster, as they had recently seen.

Mayor Jackson closed the floor for public comment.

F. Action Items



1. Consideration of Resolution 26-21; A Resolution of the Roy City Council Adopting a Memorandum of Understanding between Roy City Corporation and the Weber Fire District for Temporary Staffing Assistance and Operational Crew Exchange.

Fire Chief Williams presented this MOU and stated the purpose of the agreement was to resolve the department's staffing issues. Chief Williams commented that the recent fire had highlighted the importance of addressing the City's staffing shortages.

Councilmember Jackson asked how this MOU differed from their current agreement. Chief Williams clarified this MOU was distinct from their current automatic aid agreement since the County would help staff their equipment. Chief Williams elaborated that this agreement would ensure that their apparatuses were staffed appropriately at all times.

Chief Williams discussed that it took about four to six months to hire a new firefighter because of the extensive training that they needed, and so this MOU would resolve their staffing issue more quickly than hiring new employees. Chief Williams stated that the department still had staffing shortages, but they were on a hiring freeze. City Manager Andrews added context to explain why hiring freezes were only helpful as a temporary money-saving measure, whereas a reduction of staff would yield long-term savings. City Manager Andrews added that the City would have to pay overtime when firefighters came in from the County at their rate, which was slightly higher than Roy City's rate.

Councilmember Wilson moved to approve Resolution 26-21; Councilmember Saxton seconded the motion to approve. The roll call votes are as follows:

Councilmember Hulbert	<u> X </u> "Aye"	<u> </u> "Nay"	<u> </u> "Excused"
Councilmember Jackson	<u> X </u> "Aye"	<u> </u> "Nay"	<u> </u> "Excused"
Councilmember Saxton	<u> X </u> "Aye"	<u> </u> "Nay"	<u> </u> "Excused"
Councilmember Sphar	<u> X </u> "Aye"	<u> </u> "Nay"	<u> </u> "Excused"
Councilmember Wilson	<u> X </u> "Aye"	<u> </u> "Nay"	<u> </u> "Excused"

Resolution 26-21 was Adopted with a vote of 5:0.

2. Consideration of Resolution 26-22; A Resolution of the Roy City Council Adopting an Interlocal Agreement between Roy City Corporation and the Weber School District for Law Enforcement Services.

Police Chief Gwynn reported that the last time this interlocal agreement had been negotiated was in 2023, and he said this new resolution would hold for five years. He stated that the significant changes addressed the attendance of SROs to the schools as well as the school district's financial obligations. He elaborated on these changes.

Councilmember Hulbert thought these changes were fair and gave the school district time to readjust. Councilmember Wilson asked for more detail and Chief Gwynn provided more context about the role and



staffing of SROs. Mayor Jackson commented that she greatly appreciated having the SRO on the school campus and said it made her feel much safer when she was at work at the school. Councilmember Hulbert echoed Mayor Jackson's thanks for the work of the SROs and said she had heard great things about them from the students. Chief Gwynn noted that his department aimed to rotate the SROs every couple of years, so that all the officers could get the experience.

Councilmember Hulbert moved to approve Resolution 26-22; Councilmember Wilson seconded the motion to approve. The roll call votes are as follows:

Councilmember Hulbert	☒ "Aye"	☐ "Nay"	☐ "Excused"
Councilmember Jackson	☒ "Aye"	☐ "Nay"	☐ "Excused"
Councilmember Saxton	☒ "Aye"	☐ "Nay"	☐ "Excused"
Councilmember Sphar	☒ "Aye"	☐ "Nay"	☐ "Excused"
Councilmember Wilson	☒ "Aye"	☐ "Nay"	☐ "Excused"

Resolution 26-22 was Adopted with a vote of 5:0.

3. Consideration of Resolution 26-23; A Resolution of the Roy City Council Amending the Roy City Personnel Policy and Procedures Manual.

City Attorney Wilson recapped the history of this discussion to date. He reported that he had integrated the feedback that the Councilmembers had given him at their previous discussion. City Attorney Wilson overviewed two options for phrasing and explained the pros and cons of each. He asked the Council which option they preferred.

Councilmember Jackson asked where the onus for this item had come from, and City Attorney Wilson confirmed that this was in response to the topic that she had brought up at their previous meeting. Councilmember Jackson thanked City Attorney Wilson for his timeliness and made some suggestions about how the language could be phrased.

Councilmember Wilson thought it was a good idea for employees to have some benefits, especially since this benefit did not cost the City very much. She felt the benefit should be retained, although she believed an eight-year limit was very long. She summarized that the benefit was appealing and should be kept, although it was not often utilized. Councilmember Jackson concurred that the benefit was underutilized but felt it was still worth changing the language to remove the loophole. Councilmember Wilson suggested five years instead of eight, and Councilmember Sphar agreed with that proposal. Councilmember Saxton thought it should be kept as it currently was.

Councilmember Sphar moved to deny Resolution 26-23; Councilmember Hulbert seconded the motion to deny.

Councilmember Jackson motioned to approve Resolution 26-23 while changing the year requirement from 8 years to 5 years. There was no second. The motion to approve failed.



The roll call votes for the original motion to deny Resolution 26-23 are as follows:

Councilmember Hulbert	☒ "Aye"	☐ "Nay"	☐ "Excused"
Councilmember Jackson	☐ "Aye"	☒ "Nay"	☐ "Excused"
Councilmember Saxton	☒ "Aye"	☐ "Nay"	☐ "Excused"
Councilmember Sphar	☒ "Aye"	☐ "Nay"	☐ "Excused"
Councilmember Wilson	☒ "Aye"	☐ "Nay"	☐ "Excused"

Resolution 26-23 was denied with a vote of 4:1.

G. Discussion Item

1. Points of Information to Public Comment – Councilmember Wilson

Councilmember Wilson responded to some recent public comments. Councilmember Wilson addressed the issue of staff turnover in the City. She acknowledged that some turnover was healthy, although Roy City had experienced rates of turnover that were abnormally high. She then responded to public comments that the City was overstaffed and clarified that this was not the case. Councilmember Wilson explained that Roy City was a full-service city, and on average full-service cities had five employees per 1,000 residents. She stated that Roy City only had four employees per 1,000 residents, which was less than the national average. Councilmember Wilson then defended the Parks and Recreation department, in response to comments about Parks and Recreation not being an essential service. She referenced some data that indicated Parks and Recreation was a critical service, and she expressed how Parks and Recreation increased quality of life and assisted other departments in Roy City.

Councilmember Jackson referenced the public comment earlier in the meeting about the MyWater app and the issue of residents underwatering their lawns. She thought it was a good idea to add messaging on their website that encouraged people to use their allotments. She clarified that if someone went over their allotment, their water would be turned off. City Manager Andrews replied that was correct and so it was not possible for residents to go over their water usage.

Councilmember Jackson asked for an update on Class C fireworks. Mayor Jackson replied that they had decided to ban all fireworks for the 24th. City Manager Andrews elaborated that fireworks were usually allowed two days before and two days after that date, but that had been banned for the current year.

Councilmember Jackson clarified that the purpose of her presentation at the last meeting had been to share her findings with the public, not to defend the proposed tax increase. She discussed that her goal was to make the public aware of all of the work that had been done on the budget and ensure that they understood the consequences of making budget cuts. She also noted that the fire department's decision about annexation played a large role in what their ultimate budget would be.

Councilmember Jackson asked Fire Chief Williams about the professional fireworks show that was planned for Roy Days. Chief Williams responded that there had not been any formal conversations as of



yet, although he knew that the vendor had been approved and that there were precautions in place. Chief Williams said he would ask the Fire Marshal to have a conversation with the vendor, and that he would look into further mitigation measures. He also reported that his staff would be present at the show.

Mayor Jackson discussed the amount of people in Roy City who were underwatering. She appreciated that residents were concerned about water usage, but expressed that it was discouraging to see so many brown lawns throughout the city. Councilmember Wilson commented that the MyWater app was helpful because it alerted residents to leaks and other issues. Councilmember Hulbert echoed Councilmember Jackson's earlier suggestion to add messaging about how to use the app.

H. City Manager and Council Report

City Manager Andrews reported to the Council that he had shared with them the schedule of events for Roy Days.

Mayor Jackson spoke about the recent fires. She reported that she had gone to visit the area and met with the residents who had lost their homes. She thanked the first responders who had helped during the crisis. She discussed the rationale for banning fireworks and said that other cities in the County had made the same decision, due to the fire risk that they posed. Mayor Jackson shared more about her experience and expressed condolences to those who had been impacted by the fires. Mayor Jackson then thanked the Councilmembers for all the work they had put into the budget.

Councilmember Jackson suggested that the City revisit their CERT program. She said it had not been worked on in recent years and expressed that she wanted to get it back up and running. She thought that it could have been helpful to have in the recent fires. She announced that she was working with the County CERT coordinator to take inventory of what Roy City currently had.

Councilmember Jackson asked about the video livestream. City Manager Andrews replied that residents could always watch the meetings live on Youtube, and he explained that the Zoom livestream that evening was because a Councilmember was joining electronically.

Mayor Jackson said she was glad that Councilmember Jackson was looking into CERT. Councilmember Wilson extended her thanks to all of the community members, Staff, and first responders who had aided in the fire. Councilmember Hulbert specifically thanked the Red Cross, and said that although the fire had been one of the worst tragedies in Roy City, it had brought out the best of the city.

I. Adjournment

Councilmember Sphar motioned to adjourn the meeting; Councilmember Hulbert seconded the motion; all present members voted in favor and the meeting adjourned at 6:41 p.m.



ROY CITY CORPORATION

Council Meeting Minutes

Date: July 21, 2026

Time: 5:30 p.m.

Roy City Council Chambers, 5051 S 1900 W. Roy, UT 84067

Ann Jackson, Mayor

Attest:

Brittany Fowers, City Recorder

FINAL