



**Sugar House Park Authority**  
**Board Meeting Agenda**  
[sugarhousepark.org](http://sugarhousepark.org)

6332 S. Airport Road,  
West Jordan, UT 84084  
385-468-7275  
[parks@saltlakecounty.gov](mailto:parks@saltlakecounty.gov)

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**Date** Thursday, September 10, 2026  
**Time** 6:00 – 9:00 pm  
**Location** This meeting will be conducted electronically via Webex and in-person.

**Join from the meeting link**

<https://slco.webex.com/slco/j.php?MTID=m22ef1f9d5ef2592c6f59c653220546cd>

**Join by phone**

+1-213-306-3065 United States Toll (Los Angeles)

+1-602-666-0783 United States Toll (Phoenix)

**Join in-person**

Sugar House Garden Center

1602 E. 2100 S.

Salt Lake City, Utah 84106

\*The walking tour portion of the meeting will only be conducted in-person.

**Contact** If you have questions or require additional assistance, please contact Jeniffer Goodman at (385) 468-1800 with three working days' notice.

**Public Notice** Agendas, recordings, and past meeting minutes can be accessed on the Utah Public Notice site at [utah.gov/pmn/](http://utah.gov/pmn/)

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## Sugar House Park Authority Board Members

|                     |                                 |
|---------------------|---------------------------------|
| Roxanne Christensen | Chair                           |
| Richard Layman      | Vice Chair                      |
| Shehan Jaro         | Treasurer                       |
| Siavash Ghaffari    | Member                          |
| Jacqueline Rosen    | Member                          |
| Eric Forbush        | Member                          |
| Maxwell Stocking    | Member                          |
| Kim Shelley         | Salt Lake City Representative   |
| Patrick Leary       | Salt Lake County Representative |

## AGENDA

|   | TOPIC                                                                                                                                                                                                                                                                                          | PRESENTER           | TIME      |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------|
| 0 | Welcome and Roll Call                                                                                                                                                                                                                                                                          | Roxanne Christensen | 6:00 p.m. |
|   | <i>Informational Only</i>                                                                                                                                                                                                                                                                      |                     |           |
| 0 | Public Comment Period                                                                                                                                                                                                                                                                          | Roxanne Christensen | 6:01 p.m. |
|   | This 15 min for comments from the public on any agenda item, issue, or matter for the park authority's consideration and attention. A board member may be appointed to follow up if further discussion and follow-up are required. <b>Public comments are limited to 2 minutes per person.</b> |                     |           |

|          |                                                                   |                         |                  |
|----------|-------------------------------------------------------------------|-------------------------|------------------|
|          | <i>Informational Only</i>                                         |                         |                  |
| <b>1</b> | <b>Approval of Special Events and Athletic field Use Requests</b> | <b>Maxwell Stocking</b> | <b>6:10 p.m.</b> |
|          | <i>Action Item: Park Authority Vote(s) Required</i>               |                         |                  |

| Document Ref. | Organization/Event/Name                          | Pavilion(s) or Field(s)                                     | Date(s)    |
|---------------|--------------------------------------------------|-------------------------------------------------------------|------------|
| Portfolio 1   | <b>Subtoberfest/ Rand Construction</b>           | Big Field Pavilion                                          | 10/09/2026 |
| Portfolio 2   | <b>*Jingle Bell Run/ Arthritis Foundation</b>    | Big Field Pavilion                                          | 12/05/2026 |
| Portfolio 3   | <b>*Region 6 XC Championships</b>                | Big Field/Big Field Pavilion-Fabian Lakeside-Parley's Creek | 10/02/2026 |
| Portfolio 4   | <b>*U of U OBGYN Dept BBQ</b>                    | Parley's Creek                                              | 09/17/2026 |
| Portfolio 5   | <b>*Sugar Beet Challenger School Fall Picnic</b> | Sugar Beet Pavilion                                         | 09/22/2026 |

\*These event requests are exempt from appearing before the Park Authority for approval because they have been held for three or more consecutive years.

|                       | TOPIC                                                                                                                                                                                                                                                | PRESENTER                  | TIME             |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|------------------|
| <b>ADMINISTRATIVE</b> |                                                                                                                                                                                                                                                      |                            |                  |
| <b>2</b>              | <b>Park Walking Tour*</b>                                                                                                                                                                                                                            | <b>Roxanne Christensen</b> | <b>6:20 p.m.</b> |
|                       | a) Pond<br>b) Softball Field Construction<br>c) Yellow Playground + Sugar Beet Pavilion<br>d) Retaining Wall                                                                                                                                         |                            |                  |
|                       | <i>Informational Only</i>                                                                                                                                                                                                                            |                            |                  |
| <b>3</b>              | <b>Updates from Salt Lake County</b>                                                                                                                                                                                                                 | <b>Patrick Leary</b>       | <b>8:00 p.m.</b> |
|                       | a. Incident Reports<br>b. SLCDPU Water Meters<br>c. Culinary Waterline Study & Design<br>d. SHPA Legal Standing<br>e. Eligible for TRCC 2027<br>f. FY2027 Projects for SHP<br>g. FY2027 O&M Budget for SHP<br>h. Salt Lake County Contract with SHPA |                            |                  |
|                       | <i>Informational Only</i>                                                                                                                                                                                                                            |                            |                  |
| <b>4</b>              | <b>Updates from Salt Lake City</b>                                                                                                                                                                                                                   | <b>Kim Kelley</b>          | <b>8:10 p.m.</b> |
|                       | <i>Informational Only</i>                                                                                                                                                                                                                            |                            |                  |
| <b>5</b>              | <b>Meeting Minutes</b>                                                                                                                                                                                                                               | <b>Roxanne Christensen</b> | <b>8:15 p.m.</b> |
|                       | a. August 2026                                                                                                                                                                                                                                       |                            |                  |
|                       | <i>Action Item: Park Authority Vote(s) Required</i>                                                                                                                                                                                                  |                            |                  |
| <b>5</b>              | <b>Financial Statements</b>                                                                                                                                                                                                                          | <b>Shehan Jaro</b>         | <b>8:20 p.m.</b> |
|                       | b. Approval for July 2026<br>c. Preview Preliminary August 2026<br>d. Sugar House Garden Center - Roxy                                                                                                                                               |                            |                  |
|                       | <i>Action Item: Park Authority Vote(s) Required</i>                                                                                                                                                                                                  |                            |                  |

|          |                                                                                                                                                         |                            |                  |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|------------------|
|          |                                                                                                                                                         |                            |                  |
| <b>6</b> | <b>SLCo Park Operation Financial Summaries</b>                                                                                                          | <b>Patrick Leary</b>       | <b>8:25 p.m.</b> |
|          | e. SLCo May, June, and July, August 2026                                                                                                                |                            |                  |
|          | <i>Informational Only</i>                                                                                                                               |                            |                  |
|          |                                                                                                                                                         |                            |                  |
| <b>7</b> | <b>General Updates</b>                                                                                                                                  | <b>Roxanne Christensen</b> | <b>8:30 p.m.</b> |
|          | 1. Board Member Terms<br>2. Garden Center Management<br>3. SHGC Parking Lease by SLCSD<br>4. Projects with SLCSD                                        |                            |                  |
|          | <i>Action Item: Park Authority Vote(s) Required</i>                                                                                                     |                            |                  |
|          |                                                                                                                                                         |                            |                  |
| <b>8</b> | <b>On-going Board Items</b>                                                                                                                             | <b>Roxanne Christensen</b> | <b>8:40 p.m.</b> |
|          | A. Park Security Report – Siavash<br>B. TreeUtah – Roxanne<br>C. Social Media / Website Report – Roxanne<br>D. Other Board Business – Open to the Board |                            |                  |
|          | <i>Informational Only</i>                                                                                                                               |                            |                  |
|          |                                                                                                                                                         |                            |                  |
| <b>9</b> | <b>Adjourn</b>                                                                                                                                          | <b>Roxanne Christensen</b> | <b>8:55 p.m.</b> |
|          |                                                                                                                                                         |                            |                  |