

PCSD Study Session, Business Meeting and Closed Executive Session

Tuesday, August 25, 2026

4:00 PM

Provo City School District

280 West 940 North

Provo, UT 84604



A. 4:00 p.m. Study Session

The following YouTube links are available to watch the meetings live or at the viewer's convenience:

PCSD Live YouTube Channel: youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbylUQ

4:00pm Study Session: <https://youtube.com/live/d8UQ3Rl0l8?feature=share>

7:00pm Business Meeting: <https://youtube.com/live/Q41PnczqnP4?feature=share>

Approximate Audio Timestamps are provided in the minutes for each agenda item.

A. 1. Welcome

Meeting called to order at 4:00pm

A. 2. Roll Call (Audio Timestamp 00:00:14)

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Meeting; Meg Van Wagenen, Board Meeting; Malaki Lesa, Student Board Member; Shyah Ward, Student Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator

* Superintendent Wendy Dau is participating online via Zoom

* Board Member Lisa Boyce not present for Roll Call

A.3. Motion to Convene (Audio Timestamp 00:00:55)

I move that we convene our study session. This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce: Absent

Gina Hales: Aye

Melanie Hall: Aye

Emily Harrison: Aye

Teri McCabe: Aye

Jennifer Partridge: Aye

Megan Van Wagenen: Aye

A.4. Board Member Training: Emily Harrison, School Board Professional Governance Standards *(Audio Timestamp 00:01:11)*

Summary:

- Board Members should be: Advocates, Accountable, Knowledgeable, Collaborative, Engaged and Respectful
- Responsibilities Acronym: AASHORE: Approve Budgets, Adopt Policy, Set Clear Expectations, Hire Superintendent and Business Administrator, Oversee the District Plan, Reports as Needed, and Establish District Goals

** Board Member Lisa Boyce arrived at 4:03pm*

A.5. Student Travel: PHS Cheer to CA and Dance and Art Classes to CA

(Audio Timestamp 00:03:19)

Summary:

The following requests for overnight student travel were considered by the board in this meeting:

- Provo High School Competition Cheer Team to National Competition in Anaheim, CA, February 17-21, 2027
- Provo High School Dance and Art to Anaheim, CA, March 17-21, 2027
 - a. The board requested the trip be amended to only one day in the Disneyland Parks to reduce ticket price costs for families and to adhere to district policy.

A.6. Overview of District Focus *(Audio Timestamp 00:14:26)*

[Ignite the Magic Presentation](#) is attached to this item on this agenda.

Summary: Superintendent Dau highlighted successes in the district from last year and explained the focus of the new year in helping each school and student reach new academic goals, classroom observations and open practices.

Motion to take a 5-minute Break *(Audio Timestamp 00:38:02)*

I move that we take a 5-minute break. This motion, made by Melanie Hall and seconded by Megan Van Wagenen, Carried.

A. 7. DLI & Boundary Study Committee Update *(Audio Timestamp 00:44:22)*

The [DLI Presentation](#) is attached to this item on the agenda.

Summary:

Discussion about how this Dual Language Immersion Committee started, its format and request to discuss as a board again. This topic will be an item on the next board meeting agenda.

A. 8. RDA Request from Philo Ventures: Lakeview Crossing *(Audio Timestamp 01:25:05)*

Summary:

The Provo City Executive Development Director, Cody Hill, and Philo CEO Greg Whitehead presented a proposal for an RDA near the Provo Airport and the Epic Sports Park.

- It would start the base value with the property value instead of at \$0, so it would bring in funds to the city and district immediately.
- Incentive is there for the company to complete the project
- Development will include hotels, convenience store and restaurants, no residential plans, so won't add costs to the district.
- Will come before the board again when ready for a vote.

PCSD Policy on this topic: [Policy 6030 Tax Increment](#)

A. 9. Timpview High School Marching Band Fee Change Request

(Audio Timestamp 01:47:05)

Cami White, Assistant Principal at Timpview High School explained the Timpview High School Marching Band fee change request from \$820 to \$1500.

Summary:

- A mistake was made in sending the first request.
- It should have been \$1500 from the start and has historically been that.
- In order to cover the standard costs for travel, the marching band needs an increase.
- The board has to review this twice before voting on it.
- Will vote at next board meeting.

A. 10. Large Purchase Requests: Centegix Visitor Management System, Teacher Replacement Computers *(Audio Timestamp 01:50:42)*

The board reviewed the following large purchase requests:

- Centegix Visitor Management System \$56,100 for 3 years
 - a. Replacement for Raptor
 - b. Will help with new regulations, Raptor would need renewal and upgrades at this time as well, so already part of budget, but a replacement system will help solve some problems and work better with new legal requirements.
 - c. October 1st implementation if approved
- Teacher Replacement Computers: \$265,275
 - a. Part of normal replacement cycle, already included in budget plan

- Will both be items in the business meeting for a vote.

**Superintendent Wendy Dau logged off at 5:56pm.*

A. 11. Policy Review 2nd Readings *(Audio Timestamp*

**In the interest of time, the policies from this agenda item will be reviewed and discussed during the business meeting before each business item.*

**The procedures, 5090 P3 and 5200 P2, which are not business items, will be reviewed at a future meeting.*

A.12. Policy Review 1st Readings

**In the interest of time, the policies from this agenda item will be held for a future meeting.*

A.13. Motion to Adjourn *(Audio Timestamp 01:59:03)*

I move that we adjourn. This motion, made by Emily Harrison and seconded by Lisa Boyce, Carried.

B. 6:00 p.m. Business Meeting

B.1. Welcome

Meeting called to order at 6:06 p.m.

B.2. Roll Call *(Audio Timestamp 00:00:15)*

Devyn Dayley, Business Administrator; Lisa Boyce, Board Member; Teri McCabe, Board Member; Gina Hales, Board Vice President; Jennifer Partridge, Board President; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Melanie Hall, Board Member; Malaki Lesa, Student Board Member; Shyah Ward Student Board Member

**Superintendent Wendy Dau attending online*

B.3. Motion to Convene *(Audio Timestamp 00:01:08)*

I move that we convene the business meeting. This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce: Aye

Gina Hales: Aye

Melanie Hall: Aye

Emily Harrison: Aye
Teri McCabe: Aye
Jennifer Partridge: Aye
Megan Van Wagenen: Aye

B.4. Pledge of Allegiance *(Audio Timestamp 00:01:26)*

Led by Student Board Member Malaki Lesa

C. Community Connections

C.1. Magical Moment *(Audio Timestamp 00:02:04)*

Board President Jennifer Partridge reviewed district successes discussed in the study session from Superintendent Dau's [Ignite the Magic Presentation](#).

C.2. Public Input *(Audio Timestamp*

- Jim Brookhart, E. Center Street: Opposed to Timpanogos Elementary School rebuild
- Jeff Geerlsey, Mojave Lane: Opposed to Timpanogos Elementary School rebuild, business taxes too high
- Angela Mourick, N. Canyon Road: The school board is a powerful group, stop taxing, opposed to elementary school rebuild, don't spend more
- Shannon Bingham, Canyon Crest: Small schools in the district like Amelia Earhart, Franklin, and Spring Creek so why do we need a new elementary school, prioritize boundary changes first before rebuilding
- Sara Asay, Timpanogos: Strongly oppose asking tax payers for more money to build schools, spend money on education instead of fancy buildings
- Breanna Borup, Canyon Crest: Opposed to rebuild of Timpanogos Elementary School
- Crystal Blodgett, Texas Avenue: Opposed to Timpanogos Elementary School rebuild
- Kristy Burtenshaw, District 5: Against raising taxes
- Patricia Smith, Comanche Lane: Set example for children when going over a budget, prioritize and if you can't afford it don't get it, be fiscally responsible
- Robin Roberts: Spring Creek, Provost: Enrollment is decreasing, as you are aware, so why build another school?
- Business Administrator Devyn Dayley asked to give short explanation
- Suzanne Ron, Tree streets: We don't need new schools, use money to pay down debt instead, bloated overhead and bureaucracy

D. Business Items

D.1. Business Item: Student Travel Request: PHS Cheer to California

(Audio Timestamp 00:40:25)

Motion: I move that we approve the February 2027 Provo High School Competition Cheer Team Travel Request as discussed in open meetings tonight.

This motion, made by Gina Hales and seconded by Lisa Boyce, Carried.

Lisa Boyce: Aye

Gina Hales: Aye

Melanie Hall: Aye

Emily Harrison: Aye

Teri McCabe: Aye

Jennifer Partridge: Aye

Megan Van Wagenen: Aye

D.2. Business Item: Student Travel Request: PHS Dance and Art to California

(Audio Timestamp 00:41:16)

Motion: I move that we approve the March 2027 Provo High School Dance and Art Student Travel Request as discussed in open meetings tonight.

This motion, made by Lisa Boyce and seconded by Megan Van Wagenen, Carried.

Lisa Boyce: Aye

Gina Hales: Aye

Melanie Hall: Aye

Emily Harrison: Aye

Teri McCabe: Aye

Jennifer Partridge: Aye

Megan Van Wagenen: Aye

** Board requested Assistant Superintendent Secondary Education Darrell Jensen remind the trip leaders of the change to the itinerary to limit park admission to one day per policy.*

** Discussion summaries included on items D.3. – D.7. as time constraints did not allow for discussion on these items in the study session.*

D.3. Business Item: Policy 4064 Firearm Safety Training *(Audio Timestamp 00:43:29)*

Summary:

- Aligns with state law
- Curriculum content available for parents to review
- Parents can opt out

Motion: I move that we approve Policy 4064, Firearm Safety Training, as discussed in open meetings tonight.

This motion, made by Megan Van Wagenen and seconded by Gina Hales, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

D.4. Business Item: Policy 5350 Risk Management Coverage for New Employees

(Audio Timestamp 00:47:11)

Summary:

- Reviewed policy content and form
- Most language from state model policy
- PEA coverage is over and above this coverage, doesn't replace it, and is addressed in other policies

Motion: I move that we approve Policy 5350 Risk Management Coverage for New Employees as discussed in open meetings tonight.

This motion, made by Melanie Hall and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

D.5. Business Item: Policy 5325 Credit for Prior Teaching Experience and New Employee Placement on Salary Schedule *(Audio Timestamp 00:49:55)*

Summary:

- Gives flexibility in hiring based on experience
- Does not guarantee that all prior experience will automatically receive credit
- For certified educators, not all contracted employees

Motion: I move that we table this (Policy 5325 Credit for Prior Teaching Experience and New Employee Placement on Salary Schedule) for a future meeting.

This motion, made by Teri McCabe and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

D.6. Business Item: Policy 5410 Legal Defense of Employees

(Audio Timestamp 00:56:28)

Summary: District may provide legal defense to employees if sued and if conditions are met

Motion: I move that we approve Policy 5410 Legal Defense of Employees, as discussed in open meetings tonight.

This motion, made by Lisa Boyce and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

D.7. Business Item: Policy 5800 Employee Work Information Privacy

(Audio Timestamp 00: 57:41)

Summary: Protects employee information, separated out from student information privacy

Motion: I move that we approve Policy 5800 Employee Work Information Privacy, as discussed in open meetings tonight.

This motion, made by Melanie Hall and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye

Jennifer Partridge: Aye
Megan Van Wagenen: Aye

** NOTE: Procedures 5090 P3 and 5200 P2 were on the study session agenda to be discussed and as procedures are not voted on, therefore not on this list of business items. The board will review those in a future meeting.*

D.8. Business Item Large Purchase Request: Centegix Visitor Management

System (Audio Timestamp 01:01:50)

Motion: I move that we approve the large purchase request for \$56,100.00 for the new Centegix Visitor Management System as discussed in open meetings tonight.

This motion, made by Megan Van Wagenen and seconded by Gina Hales, Carried.

Lisa Boyce: Aye
Gina Hales: Aye
Melanie Hall: Aye
Emily Harrison: Aye
Teri McCabe: Aye
Jennifer Partridge: Aye
Megan Van Wagenen: Aye

D9. Business Item Large Purchase Request: Teacher Replacement Computers

(Audio Timestamp 01:04:31)

I move that we approve the large purchase request in the amount of \$265,275.00 for the purchase of teacher replacement computers. This motion, made by Emily Harrison and seconded by Lisa Boyce, Carried.

Lisa Boyce: Aye
Gina Hales: Aye
Melanie Hall: Aye
Emily Harrison: Aye
Teri McCabe: Aye
Jennifer Partridge: Aye
Megan Van Wagenen: Aye

E. Motion to Adjourn Business Meeting and Convene the Closed Executive Session (Audio Timestamp 01:07:08)

Motion: I move that we adjourn the business meeting and convene a closed executive session for the purpose of litigation and personnel.

This motion, made by Melanie Hall and seconded by Gina Hales, and decided with a roll call vote, Carried.

Roll Call Vote:

Melanie Hall: Aye

Emily Harrison: Aye

Meg Van Wagenen: Aye

Jennifer Partridge: Aye

Gina Hales: Aye

Teri McCabe: Aye

Lisa Boyce: Aye

F. Closed Executive Session

F.1. Welcome

Meeting called to order at 7:23pm.

F.2. Roll Call

Jennifer Partidge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent; Jason Cox, Deputy Superintendent

F.3. Litigation

F.4. Character, Professional Competence, or physical or mental health of an individual

F.5. Adjourn