LONE PEAK PUBLIC SAFETY DISTRICT MINUTES

Wednesday, May 13, 2026
7:30 am
Approved September 9, 2026

Highland City Hall, 5400 West Civic Center Drive, Highland, Utah 84003

7:30 AM REGULAR MEETING

Call to Order: Chair Chrissy Hannemann
Invocation: Board Member Kim Rodela

The meeting was called to order by Chair Chrissy Hannemann as a regular meeting at 7:32 am. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting.

PRESIDING:	Chrissy Hannemann, Chair
BOARD MEMBERS:	Brittney P. Bills – present Carla Merrill – present Kim Rodela – present Brent Rummler - present
STAFF PRESENT:	LPPSD Executive Director Erin Wells, LPPSD Assistant Executive Director Shane Sorensen, Fire Chief Brian Patten, Police Chief Brian Gwilliam, LPPSD Recorder Stephannie Cottle, LPPSD Attorney Walter J. Bird, Human Resources Generalist Jess Andra (left at 8:13 am)
OTHERS PRESENT:	Doug Cortney, Brian Hodson, Zach Burkard, Jake Beck, Rusty Bybee, Tayton Christiansen, Liz Rice, Colter Christen, Owen Olsen, Griff Cannon, Nancy Jones, Taylor Lythgoe, Kaden Coleman, Charlie Thurston, Melissa Fahrni

UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

There were no public comments.

1. CONSENT AGENDA

a. Approval of Meeting Minutes – April 1, 2026

Board Member Brent Rummler MOVED to adopt the consent agenda.

Board Member Kim Rodela SECONDED the motion.

The vote was recorded as follows:

Board Member Brittney P. Bills Yes
Board Member Carla Merrill Yes

Board Member Kim Rodela Yes
Board Member Brent Rummler Yes

The motion passed 4:0

2. LONE PEAK PUBLIC SAFETY DISTRICT BUDGET ADJUSTMENTS FY 2025-2026

The Board will consider budget adjustments for Lone Peak Public Safety District FY 2025-2026**.**

LPPSD Executive Director Wells presented the year-end budget adjustments for FY 2025–2026. Because the Board meets every other month, these adjustments were presented in May rather than the typical June timeframe, and Ms. Wells noted that the figures reflect somewhat rounded estimates as a result. Ms. Wells highlighted the following key adjustments:

- **Revenue increases** included modest additional revenue in the Police Department from report fees and similar services; $17,000 in lease revenue carried over from FY 2025 due to timing, with a corresponding offsetting expense; and an additional $62,000 in ambulance charges for services, reflecting the Fire Department's continued growth in call volume. A $2,000,000 revenue and expense entry was noted as an audit-driven recognition of the Zions Bank lease financing for the previously authorized ladder truck and engine — funds that never directly touched the District's accounts but must be recognized per auditor requirements. The sale of the Pierce Tower generated approximately $350,000, which was used first to retire a $100,000 remaining lease obligation, with the balance applied toward equipment for the new engine.
- **Expenditure adjustments** included previously Board-authorized vehicle purchases for the Police Department, dispatch server upgrades, administration vehicles and a side-by-side for the Fire Department, and costs related to the new vehicles authorized in 2022 now being taken into ownership. Wildland budget adjustments were also presented, estimating $495,000 in Wildland revenue with offsetting expenses and a net positive outcome for that program.

Ms. Wells noted that total fund balance, accounting for these adjustments and the tentative FY 2026–2027 budget, is projected to remain near $2,000,000 across all departments, not including Wildland revenue due to its inherent uncertainty.

Chair Hannemann asked for clarification on the revenue source column, specifically whether certain revenues would be charged back to the member cities. Ms. Wells confirmed that departmental revenues — such as fees collected for police reports — are retained by the District and do not flow back to the cities, though the Board could consider such refunds in future years as fund balance grows.

Board Member Brent Rummler MOVED to approve the resolution adjusting the Lone Peak Public Safety District fiscal year 2025-2026 budget as proposed.

Board Member Brittney P. Bills SECONDED the motion.

The vote was recorded as follows:

Board Member Brittney P. Bills Yes
Board Member Carla Merrill Yes
Board Member Kim Rodela Yes

Board Member Brent Rummler Yes

The motion passed 4:0

Later in the meeting, Ms. Wells mentioned that the Board did not open a public hearing regarding the budget adjustments and District Attorney Bird suggested that the Board open a public hearing and revote on the budget adjustments following the public hearing.

Chair Chrissy Hannemann opened the public hearing at 8:16 am.

There were no public comments

Chair Chrissy Hannemann closed the public hearing at 8:16 am.

Board Member Brittney P. Bills MOVED to approve the resolution adjusting the Lone Peak Public Safety District fiscal year 2025-2026 budget as proposed.

Board Member Kim Rodela SECONDED the motion.

The vote was recorded as follows:

Board Member Brittney P. Bills Yes
Board Member Carla Merrill Yes
Board Member Kim Rodela Yes
Board Member Brent Rummler Yes

The motion passed 4:0

3. FORMAL APPROVAL OF DISTRICT PICK-UP OF URS EMPLOYEE CONRIBUTION FOR TIER 2 EMPLOYEES

The Board will consider a resolution approving the District pick-up of the Employee Tier 2 contribution to URS.

LPPSD Executive Director Wells presented a resolution formalizing the District's existing practice of covering the Tier 2 employee contribution gap to the Utah Retirement Systems (URS) for public safety employees — a practice that has been in place for approximately five years. She acknowledged that the item came as a short-notice addition to the agenda, explaining that during a recent URS audit, the District was informed that a formal Board resolution was required to authorize and document the pickup amount on an ongoing basis. Ms. Wells emphasized that the funds are already included in the budget previously reviewed by the Board and that no additional appropriation was being requested.

Police Chief Briam Gwilliam provided historical context, noting that the pickup was implemented around 2021 amid significant law enforcement staffing pressures. At that time, the practice of covering the Tier 2 gap was widespread among Utah County agencies and was incorporated into the District's budget with Board awareness, though not as a standalone resolution. Chief Gwilliam confirmed that a recent survey of Utah County law enforcement agencies indicated all respondents were continuing to pick up this amount for the current year.

Board Member Rummler offered detailed background on the mechanics of the URS Tier 2 system. He explained that the Utah Legislature created Tier 2 in 2011 to reduce pension costs, establishing a 10% contribution cap for civilian employees and incrementally setting higher mandatory contribution thresholds — 12%, then 14% — for public safety employees. The current URS public safety contribution rate has risen to approximately 19.8%, creating a gap above the legislatively mandated 14% floor. State law expressly authorizes municipalities to pick up the excess for public safety employees, but does not permit a direct pickup above 10% for civilian (non-public safety) employees. Ms. Wells and the District's HR Generalist, Jess Andra, clarified that for civilian Tier 2 employees, the District addresses the gap through a quarterly bonus — a legally compliant workaround used by Highland and Alpine Cities as well.

The Board engaged in substantive discussion about the broader policy implications of the matter. Board Member Rummler expressed that while he supports competitive total compensation, he wanted to ensure that future comparisons with peer agencies are genuinely comprehensive — accounting for all elements including the URS pickup, the District's Social Security exemption, and the 401(k)-style matching contributions in lieu of Social Security. The District's HR Generalist clarified that the District contributes a base of 2.5% per employee into a URS 401 fund regardless of employee participation, and matches an additional 2.5% if the employee contributes the same, for a potential total of 7.5% — comparable to, though slightly less than, the 6.2% Social Security contribution made by agencies that are not Social Security-exempt.

Board Member Merrill expressed reservations about the late notice of the item and stated she would like more comprehensive salary and benefits data before approving future budgets. She noted she had reached out to North Utah County mayors that morning and received mixed responses regarding whether other cities were participating in the Tier 2 pickup, with at least one city not doing so and another treating it as a contentious budget issue. She indicated that while she would not oppose approval at this meeting given that the funding was already embedded in the budget, she expects a full total compensation analysis to accompany any future tentative budget.

Chair Hannemann added perspective from her prior experience with education governance, noting the long policy debate that preceded the creation of Tier 2 and expressing concern that the pickup practice effectively circumvents the intent of the legislature's cost-containment measure. She clarified she does not have a vote on the Board but wanted the concern on the record.

The Board directed staff to incorporate a comprehensive total compensation study — covering salary, URS pickup, Social Security exemption, 401 matching, and comparable peer agency data — as part of the FY 2027–2028 budget process.

Board Member Brittney P. Bills MOVED that the Board approve the resolution authorizing the Lone Peak Public Safety District to pick-up the Tier 2 employee contribution to URS.

Board Member Carla Merrill SECONDED the motion.

The vote was recorded as follows:

Board Member Brittney P. Bills Yes
Board Member Carla Merrill Yes
Board Member Kim Rodela Yes
Board Member Brent Rummler Yes

The motion passed 4:0

4. LONE PEAK PUBLIC SAFETY DISTRICT FINAL BUDGET FOR FY 2026-2027

The Board will consider the final budget for the Lone Peak Public Safety District for FY 2026-2027.

LPPSD Executive Director Wells presented the final FY 2026–2027 budget, summarizing the changes from the tentative budget previously approved by the Board. Two adjustments were noted: a minor downward correction to retirement figures that had been slightly overstated, resulting in a modest reduction of approximately $5,000 in city assessments; and the addition of $78,600 for outfitting costs (equipment, striping, and related installation) for the four approved police vehicles and motorcycle, which had been omitted from the tentative budget. Per prior Board direction, the outfitting costs are to be funded from fund balance.

Chair Chrissy Hannemann opened the public hearing at 8:15 am.

There were no public comments.

Chair Chrissy Hannemann closed the public hearing at 8:15 am.

Board Member Brent Rummler MOVED that the Board approve the resolution adopting the Fiscal Year 2026-2027 Budget for Lone Peak Public Safety District.

Board Member Carla Merrill SECONDED the motion.

The vote was recorded as follows:

Board Member Brittney P. Bills	*Yes*
Board Member Carla Merrill	*Yes*
Board Member Kim Rodela	*Yes*
Board Member Brent Rummler	*Yes*

The motion passed 4:0

5. POLICE DEPARTMENT MOTORCYCLE PURCHASE

The Board will consider a request by the Lone Peak Police Department to purchase two (2) Harley-Davidson motorcycles.

Chief Gwilliam presented a request to purchase two Harley-Davidson police motorcycles outright from fund balance rather than continuing the Department's eight-year practice of leasing motorcycles on a two-year cycle. The existing lease expired in April, and arrangements were made to retain the current units pending Board action. The total cost of the two motorcycles, including equipment and decals, is $60,590.

Responsive to a question asked by Chair Hanneman about the usefulness of motorcycles, Chief Gwilliam noted that the motorcycles are deployed from approximately March through October depending on road conditions, and are used for traffic enforcement, parades, public relations, and line-of-duty funeral escorts. He further noted their value in locations where a standard patrol vehicle cannot safely be positioned, and their utility in high-traffic conditions. Board Member Rummler confirmed these operational advantages.

Board Member Brent Rummler MOVED to approve the purchase of two Harley Davidson police motorcycles to include the additional equipment and installation.

Board Member Brittney P. Bills SECONDED the motion.

The vote was recorded as follows:

Board Member Brittney P. Bills	*Yes*
Board Member Carla Merrill	*Yes*
Board Member Kim Rodela	*Yes*
Board Member Brent Rummler	*Yes*

The motion passed 4:0

6. DEPARTMENT REPORTS

a. Administration

I. Fraud Risk Assessment

Ms. Wells presented the District's annual Fraud Risk Assessment, required by both the District's insurance carrier and the State Auditor. The District's current score is 350 out of 395 points, placing it in the "Low" risk category — unchanged from the prior year. Ms. Wells noted that achieving the "Very Low" category would require at least six additional points, which would necessitate implementing a formal internal audit function or finance committee, neither of which the Board has elected to pursue. Two specific action items were identified: staff is preparing a conflict of interest and ethical behavior statement for all Board members to sign, which will be distributed shortly; and Board members were reminded of a requirement to complete entity-specific governance training before the close of the fiscal year. Ms. Wells indicated that staff would follow up to confirm completion status and provide any necessary links or materials.

The Board was also informed that recent improvements in staff qualifications and the separation of financial duties have contributed to a clean audit record over the past three years, resolving deficiencies that had existed previously. No Board action was required on this item.

b. Police Department

Chief Gwilliam reported that the Department is preparing for the summer season, historically a busier period for law enforcement. Testing for a newly approved Sergeant position is underway, with a promotion anticipated on July 1 at the start of the new fiscal year. Concurrently, the Department has begun recruitment for a new officer position to backfill the anticipated internal promotion. Chief Gwilliam noted that this is the first recruitment in several years that is not replacing a departing officer, reflecting a period of full staffing and departmental stability over the past five to six months. Chief Gwilliam also reported on the Department's participation in a multi-county distracted driving enforcement effort during April, funded by state overtime reimbursements. The effort resulted in more than 70 traffic stops across both cities, with 30 to 40 citations issued for distracted driving.

c. Fire Department

Fire Chief Patten reported that outfitting of the new ladder truck and engine is nearing completion, with some ordered components still arriving. Both Wildland deployment crews have recently returned, with one engine crew returning less than 24 hours prior to the meeting. Chief Patten stated that fire danger is expected to be exceptionally high throughout the year, both locally and across the western United States. He briefed the Board on significant legislative developments affecting the District and member cities. House Bill 48 (2025) and House

Bill 41 (2026) together will require each city to formally adopt a Community Wildfire Protection Plan (CWPP) and a Cooperative Wildfire Services (CWS) agreement with the state, as well as a new urban interface map and the 2024 Urban Interface Code. He indicated that the CWPP is expected to be delivered to each city council for adoption within the next one to two weeks, with a target adoption date before July 1, 2026. The CWS agreement has already been completed; city managers and city attorneys have been provided with the associated MOU documents. Chief Patten explained that the CWS agreement is particularly important because it positions the state to cover costs in the event of a wildland fire within the cities, provided the District can demonstrate qualifying investments and mitigation efforts — including the new engine, water system improvements, and other in-kind contributions. He noted that failure to maintain the agreement would leave the cities financially exposed. Regarding the 2024 Urban Interface Code and the new state-dictated interface map, He clarified that the compliance and enforcement burden will fall primarily on city code enforcement staff rather than the Fire Department, as the code will be incorporated into city ordinance and will apply to both new construction and existing properties. He noted that the state's current interface map is drawn more narrowly than the District has historically defined the interface, and cities may petition to add areas but have limited ability to remove areas from the designation. Chief Patten acknowledged that wildland mitigation is an ongoing and continuous challenge given growth patterns and open space within the cities, and that any expanded community risk reduction function for the Department would require dedicated funding and staffing beyond current capacity.

7. CLOSED MEETING

The Board may recess to convene in a closed meeting for the purpose of discussing items as provided by Utah Code Annotated §52-4-205.

There was no closed meeting.

ADJOURNMENT

Board Member Carla Merrill MOVED to adjourn the regular meeting and Board Member Brittney P. Bills SECONDED the motion. All voted in favor and the motion passed unanimously.

The meeting adjourned at 8:41 am.

I, Stephannie B. Cottle, LPPSD Recorder, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on May 13, 2026. This document constitutes the official minutes for the Lone Peak Public Safety District Board Meeting.

Stephannie B. Cottle, CMC, UCC
LPPSD Recorder

Fraud Risk Assessment

Continued

*Total Points Earned: 350 /395 *Risk Level:

Very Low	Low	Moderate	High	Very High
> 355	316-355	276-315	200-275	< 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	Y	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	Y	5
b. Procurement?	Y	5
c. Ethical behavior?	Y	5
d. Reporting fraud and abuse?	Y	5
e. Travel?	Y	5
f. Credit/Purchasing cards (where applicable)?	Y	5
g. Personal use of entity assets?	Y	5
h. IT and computer security?		5
i. Cash receipting and deposits?	Y	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	Y	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	Y	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	Y	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	Y	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	Y	20
7. Does the entity have or promote a fraud hotline?	Y	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?		20

*Entity Name: Lone Peak Public Safety District

*Completed for Fiscal Year Ending: 2026 *Completion Date: 4/9/2026

*CAO Name: Erin Wells *CFO Name: David Mortensen

*CAO Signature: Erin Lee Wells *CFO Signature: [signature]

*Required