

Town of Cedar Fort

Cemetery Committee Meeting Minutes

Monday, August 3, 2026 – 7:00 PM

Cedar Fort Cemetery, 200 South Street, Cedar Fort, UT

CALL TO ORDER

The meeting was called to order at **7:06 p.m.**

1. Roll Call

Committee Members Present:

- Andra Carter
 - Lynda Norris
 - Gina Hacking
 - Vickie Draper
 - Sexton: Harry Draper
-

2. Prayer / Thought

A prayer was offered by Andra Carter.

3. Pledge of Allegiance

All present stood and recited the Pledge of Allegiance led by Gina Hacking.

CONSENT ITEMS

1. Approval of Minutes: July 6, 2026

The Committee reviewed the July 6, 2026 meeting minutes.

During review, members noted two corrections:

- Vickie Draper's name needed to be added to the attendance list.
- Harry Draper's name had been incorrectly listed as "Harry Brooks" and needed to be corrected.

The Committee also briefly discussed scheduling for the Cemetery Youth Service Project. It was noted that the youth group has been scheduled to assist with the cemetery cleanup on Wednesday, October 7.

Andra Carter made the motion:

"I make a motion to approve the July 6, 2026 meeting minutes with the corrections to add Vickie Draper to the attendance list and correct Harry Draper's name."

Seconded: Lynda Norris

Vote:

All those in favor said "Aye."

The motion passed unanimously.

Following approval of the minutes, Lynda Norris asked about removing a large pine tree near her parents' headstone. She offered to personally pay for the removal if necessary.

Mayor Cook explained that:

- Several cemetery trees are planned to be removed as part of Fire Department training exercises.
- The large pine tree near the headstone is one he would prefer not to use for training because of its location near the monument.
- He has previously worked with Carlson Trees and would obtain a quote for removal.

Lynda indicated she would coordinate directly with Wyatt regarding the project, and another committee member also offered an additional contractor contact.

BUSINESS ITEMS

1. Grave Markers

The Committee reviewed a proposed order for new cemetery grave markers.

Members discussed purchasing:

- 100 grave markers
- Laser-engraved nameplates
- Mounting rods and hardware

Committee members noted the markers measured approximately 6" x 9", were constructed of durable weather-resistant material, and were designed to withstand long-term exposure to the elements. Members who had inspected the sample markers commented favorably on their durability and appearance.

The Committee discussed that the document presented was an order rather than an invoice and that approval by the Cemetery Committee was required before forwarding the purchase request to the Town Council for final consideration.

Andra Carter made the motion:

"I make a motion to approve the July 6, 2026 meeting minutes with the corrections to add Vickie Draper to the attendance list and correct Harry Draper's name."

Seconded: Lynda Norris

Vote:

All those in favor said "Aye."

The motion passed unanimously.

PUBLIC COMMENT

Chair Carter invited public comment.

No formal public comments were received.

The Committee then discussed plans for the upcoming Cemetery Service Project in October.

Discussion included:

- Possible food options for volunteers following the cleanup project.
- Holding a community gathering afterward featuring hot dogs, popcorn, and hot chocolate.
- Hosting an outdoor showing of "It's the Great Pumpkin, Charlie Brown" as a family-friendly community activity.
- Timing the cleanup to conclude around sunset before the movie.
- Continuing discussion of the event at future meetings before finalizing plans.

No action was taken.

ADJOURNMENT

Motion

A motion was made to adjourn the meeting.

Cody Cook made a motion:
"I make a motion we adjourn."

Seconded: Lynda Norris

Vote:
All those in favor said "Aye."

The motion passed unanimously.

The meeting adjourned at **7:21 PM**.

Minutes approved by the Cedar Fort Town Cemetery Committee on:

09/07/2026

Date


Kandice Johnson, Town Recorder