

OGDEN VALLEY CITY COUNCIL
MINUTES OF OGDEN VALLEY COUNCIL WORK SESSION MEETING
August 10, 2026, 2:00 p.m.

Huntsville Town Hall, Council Chambers, 7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Present
Chad Booth	Council Member	Present
Kay Hoogland	Council Member	Present
Don Hickman	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Tia Shaw	Council Member	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present
Brian Carver	City Planner	Present via Zoom

1. Call to Order by Mayor Wampler at 2:01pm

- a. Roll Call – all members present
- b. Pledge of Allegiance led by Mayor Wampler
- c. Moment of Silence for approximately one minute

2. Standing Items:

- a. Planning Update

The public hearing for the Shoreline zone changes is scheduled for August 25th, 2026. The post cards will go out by Wednesday. The notice will be posted on Friday.

There is a new application for agritourism, with a concern about the weight of the conditional use fees.

- b. Legal Update

The Utah Supreme Court Justice Steven P. Dent heard the order on August 5th. He denied the injunction but did not dismiss the case. He indicated the City could have sued the County. The case is still alive.

- c. Finance/Budget and Truth-in-Taxation Update

The Finance Committee continues to move forward with Truth-in-Taxation. They need to identify an audit company to review the 2026 fiscal year.

The Truth-in-Taxation hearing is scheduled for August 11, 2026. The notices have been sent out and the Zoom link is set. Comments can be made in the hearing tomorrow, or via email. All comments will be attached to the minutes. The hearing is the only item on the agenda with a brief presentation by the Finance Director.

d. Proposed Property Tax Impact Schedule

The Property Tax Impact Schedule documents are available at each meeting, in the office, and on the website.

3. Grant Funding Plan

The City will begin the discussion about how the grants work and the current budget allocations. The priorities need to be determined for the grant team to go after grants.

Council member Hickman indicated that Storm Water needs to be considered a priority. Council member Shaw indicated that economic development should be considered a priority.

Mayor Wampler indicated that grants take time, and that the City needs some things. As an example, she mentioned emergency preparedness. There could be equipment needs.

Council member Dooling-Baker indicated the City needs to have a strategy plan as a community to go for grants.

Mayor Wampler indicated, if the grant is free the City can go for it.

Other ideas for grants proposed were Olympics, People for Bikes, Utah Trails, Watershed, Economic development, Energy infrastructure. Council member Hoogland indicated the City should partner with the Parks to seek grants.

Council member Hickman indicated the Council should work with the JUB grant team to understand the probability of success for a grant.

Council member Hoogland expressed that Council members should ask residents what they want to see for grants in the Town Hall meetings, collect feedback on the OVC website about interests, and set up an advisory group to help with the grant idea / prioritization process.

For the Olympics, some Cities have a good start on setting up for the Olympics with grants; some of the venues have not been dedicated.

Council member Hoogland also indicated that for some, impact fees can be used and would need to be utilized before expiration.

Mayor Wampler indicated for grants we need to know our direction to focus our funding. The City has \$40K in the budget for grant fund matching, with paid staff for 5 months to assist. She asked that Council members email their priorities.

4. Discussion on Critical Steps to Initiate Hiring Process

- a. Portfolio SOP Manuals, Priority Positions, Budget Allocations, etc.

Portfolio SOP Manuals

Council member Hoogland indicated that with the resolution passed on the City Structure, each Council member needs to discuss and write up their portfolios. Council member Dooling-Baker stated a template for this write up will help.

Mayor Wampler indicated that each Council member will do their own manual to give to the person those responsibilities are transitioned to. Council member Hoogland indicated it should include a history of what has been done, and capture resources (who to call). She suggests a 2-page summary and will also suggest a template.

Priority Positions & Budget Allocations

Council member Hickman indicated the Council needs to look at the funding to see where the dollars are. Council member Dooling-Baker indicated the funds in the chart are malleable so that if we can pay someone less, we can pay someone else more.

Council member Hickman indicated his priority is to hire a part-time City Administrator and a full-time Public Works Manager. Council member Dooling-Baker thinks the City should hire a Community Development Manager.

Council member Hoogland indicated the part-time City Administrator could help with the selection of the Public Works Manager. Her thought is to hire the City Administrator first, then the Public Works Manager and the lastly Community Development Manager.

Mayor Wampler indicated the City will save money by hiring the Public Works Manager since that work is currently being done with more expensive contractors.

Council member Booth indicated that some of the work can still be spread between City Council members, retaining oversight and still be involved in some of the day-to-day operations. He also indicated the City should not wait too long to hire the Community Development Manager to get in tune with the residents wants.

Mayor Wampler indicated the City needs to see what is available out there to hire for the funds available.

Council member Hoogland indicated that Bill Morris has expressed interest in being a part-time City Administrator and currently holds that role for Marriott-Slaterville.

The Council decided it is a good idea to put out a solicitation for a part-time City Administrator as soon as possible.

5. Discussion of Proposed Appointment of Treasurer with Advice & Consent

Council member Hoogland spoke about the need for Kay Larrison, the current Treasurer to step down. She indicated there were advertisements for this position. There was a selection committee of Sherrie Broadbent, Kay Larrison, and Kay Hoogland that conducted two interviews.

She indicated they propose Brenda Grow as a replacement Treasurer subject to advice and consent. She was Treasurer for North Ogden, knows the Caselle software, and currently works for Huntsville Irrigation. Council member Hoogland indicated she had checked references.

6. Discussion with WCSO on Crossing Guard

The City is proposing to the Sheriff Office to continue to cover the crossing guard. Additional alternate crossing guards are needed in case of absence. Training will be provided.

7. Discussion on Top Three Code Enforcement Priorities

The form for complaints to be made for code enforcement is live on the OVC website. Council member Dooling-Baker indicated there is a triage of the complaints. She asks for guidance on the priorities. She indicated that Public Health and Safety and STRs are current priorities.

Council member Hoogland indicated that education needs to be provided to residents regarding STRs.

Council member Dooling-Baker indicated they are working on getting the complaints on City Inspect, and will provide a list of complaints to the City Council.

8. Discussion on Advisory Groups

- a. Business, Regional Weed Board, Grant Funding, Revenue Chasing, etc.

Mayor Wampler indicated the Advisory Group cannot be formed without a co-chair council member. She stated that when the co-chair is determined, an article can be placed in the Ogden Valley News to promote the committee.

Council member Hoogland indicated she will co-chair the Dark Sky advisory group and may be able to take another.

9. Council Comments

Council member Hickman indicated that Waste Management is changing the scheduled day for waste pickup for approximately 800 homes starting on August 24th.

He also indicated that he and Nate Smith are working on a sewer study, and that Nate is trying to set up a meeting with UDOT for long-range planning.

He indicated the Transportation Utility Fee study has started.

Council member Shaw indicated there is interest in having the City take over the Liberty Days event (July 4th).

Council member Hoogland indicated she is putting articles together on how to get tax relief and will work with Council member Shaw to put a too-bag article together.

Council member Dooling-Baker indicated that if someone leaves, their access to the data is stopped.

She wants to discuss the process for the decision on the name and how people need to feel like we listened.

10. Closed Meeting (As needed for any purpose as allowed in UCA 52-4-25).

A closed meeting was convened at 4:13pm to discuss litigation strategy.

11. Adjournment

Council member Hoogland moved to adjourn the meeting. Council member Booth seconded the motion. The meeting was adjourned at 4:49pm.

The August 10, 2026 City Council meeting minutes were approved by the Ogden Valley City Council on the 31st day of September, 2026.

Signature: *Sharon Robbins*

Printed Name: Sharon Robbins