

Agenda
Southwest Technical College
Board of Trustees Meeting
April 30, 2026; 12:00 – 2:00 p.m.
Southwest Tech Boardroom

Board of Trustees

Chairperson: Darin Gifford (Iron County Business Representative); Kristie McMullin (Iron County Business Representative); Garrett Cottam (Iron County Business Representative); Jamison Robinett (Iron County Business Representative); Sharon Corry (Iron County Business Representative); Melinda Pfundstein (Iron County Business Representative); Beverly Burgess (SUU Trustee); Jarad Brinkerhoff (Kane School District); Michelle Tullis (Iron County School District); Myron Cottam (Garfield School District);

Invited Guests: Doug Seager and Holly Bishop

I. Agenda Items by Chairperson - Darin Gifford

A. **Call to order**

A quorum was confirmed. Chairperson, Darin Gifford called the meeting to order at 12:05pm.

B. **Pledge of Allegiance**

Chair Person Darin Gifford led the Pledge of Allegiance.

C. **Approval of the Agenda**

Jarad Brinkerhoff motioned to approve the agenda as presented. Beverly Burgess seconded the motion and the motion passed unanimously.

D. **Approval of the March 5, 2026 Minutes**

Garrett Cottam made a motion to approve the March 5, 2026 meeting minutes, Beverly Burgess seconded the motion. The motion passed unanimously.

II. Special Item:

A. **State Auditor's Report**

Doug Seager and Holly Bishop present the state audit report, highlighting an unmodified opinion on the financial statements for the year ended June 30, 2025. They explain the additional report on internal control and compliance, stating no significant issues were identified.

B. **Department Highlight - Director of Nursing, Tim Hatch & Faculty - Practical Nursing, Kylee McBride**

Tim Hatch, the Director of Nursing, introduces himself and his role in managing the Nursing programs. Kylee McBride, a faculty of Practical Nursing introduced herself and her role in the Nursing Program. Brennan Wood and Kylee discuss the partnership with SUU and the benefits of the LPN program for students.

C. Student Presentation

Maggie Robinson, a student in the LPN program, shares her journey, including her determination to get into the program and the personalized learning environment she found. Brennan Wood and Darin Gifford express appreciation for the program and the students' positive feedback.

II. Action Items:

A. Approval of FY27 Budget - Clarissa Crosby

Clarissa Crosby explains the budget process, starting with directors' requests in July and the subsequent approval process with the system office and legislature. She details the budget summary, breaking it down by revenue and expense types, and fund types like education and general, unrestricted, restricted, and others. Clarissa highlights the major capital expenditures, including the diesel technology building and a mobile lab for rural areas. She discusses the 2.5% COLA increase, market adjustments for faculty, and the significant increase in medical insurance premiums. Garrett Cottam motioned to approve the motion, and Beverly Burgess seconded. The motion passed unanimously.

B. Approval of Architectural Programming - Brennan Wood

Brennan Wood is requesting approval of architectural programming in accordance with policy, as new legislation now requires programming for capital development projects. Melinda Pfundstein motioned to approve the motion, and Myron Cottam seconded. The motion passed unanimously.

C. Approval of FY27 Program Fees - Scott Leavitt

Scott Leavitt presents the program fees for the following year, explaining the changes in fees and the rationale behind them. He clarifies that the total cost of the programs remains the same, but the fees have been reclassified to better reflect the actual costs. Brennan Wood and Scott discuss the potential impact of the Truth in Tuition initiative on fee categorization and the need for consistency across the system. Darin Gifford and Scott Leavitt discuss the use of AI in education, noting that students are already using AI and the need for proper training and ethical use. Beverly Burgess motioned to approve the motion, and Melinda Pfundstein seconded. The motion passed unanimously.

D. Approval of FY27 Board Meeting Schedule - Valerie Stringfellow

Valerie proposes the board meeting schedule for fiscal year 27, with adjustments to some dates based on feedback from board members. Change January 7th to January 14th, and change April 30th to April 28th for 2027.

Jarad Brinkerhoff motioned to approve the motion, and Myron Cottam seconded. The motion passed unanimously.

III. Discussion Items:

A. Investment Report - Clarissa Crosby

The investment report is reviewed, showing strong returns on investments, with interest from the 9988 funds covering the medical insurance premiums.

IV. Adjourn

Darin Gifford motioned to adjourn the meeting at 1:20pm.

Next Board Meeting: September 3, 2026 at 12pm in the Southwest Technical College Boardroom.

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETING

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Valerie Stringfellow (970) 376 - 4793, three days prior to the meeting. In accordance with the Open and Public Meeting Act, this meeting is being recorded. Trustees may participate in a Board of Trustees meeting by means of electronic media.

Upcoming Events and Informational Items:

- A. May 6, 2026, Practical Nursing Pinning Ceremony, 6 - 8pm
- B. May 7, 2026, STECH Graduation at SUU's AFEC, 6 - 8pm
- C. May 25, 2026, Memorial Day - Campus Closed
- D. June 9, 2026 STAC Ribbon Cutting, 11:30 - 1pm
- E. June 9, 2026, STECH Open House, 6 - 8pm
- F. June 15, 2026, Juneteenth - Campus Closed
- G. June 17 - 19th, Management Retreat - Brian Head: *Board invited to Brian Head on 6/17, 4:30 - 6:30pm NOISE Activity, Dinner at 6:30pm followed by games in the Conference Room.*