GREATER SALT LAKE
Municipal Services District

MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
Held Wednesday August 12, 2026
At 860 W Levoy Dr Ste 300
Taylorsville, UT 84123

Trustees Present:
Keith Zuspan, Chair
David Brems
Jesse Valdez
Allan Perry
Michael Jensen (via Teams)
Laurie Stringham (via Teams)

Trustee Excused:
Sean Clayton

Staff Present:
Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Lizel Allen, Director of Engineering
Mark Schneider, Director of Information Technology
Trent Sorensen, Director of Planning and Development Services
Mark Anderson, Legal Counsel
Richard Stephens Assistant City Engineer
Chad Anderson, Assistant City Engineer
Joel Grant, Human Resources Manager
Kirk Boyington, Chief Building Inspector (via Teams)
Martin Pease, Engineering Accountant (via Teams)
Matt Starley, Senior Long Range Planner
Bianca Paulino, Long Range Planner

Others Present:
Michael Miller, Salt Lake County

1. Call to Order

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

4. **Approve July 22, 2026 and August 5, 2026 Board Meeting Minutes**

    Trustee Stringham moved to approve the July 22, 2026 and August 5, 2026 Board Meeting minutes as presented. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Jensen, Perry, Stringham and Valdez each voting "aye".

5. **Approve Task Order No. 2 to the Master Professional Services Agreement dated August 13, 2025, for Butterfield Canyon Road Washout Remediation Including Drainage Design Alternatives in the not-to-exceed amount of $119,877.22**

    Chad Anderson explained the purpose, scope and urgency of the project. WSP USA, Inc., has a Professional Services Agreement with the MSD. Task Order No. 2 states the scope of the engineering services to be provided and includes a not-to-exceed cost ceiling for the services.

    Trustee Brems moved to approve Task Order No. 2 to the WSP USA, Inc. Master Professional Services Agreement dated August 13, 2025, for Butterfield Canyon Road washout remediation including drainage design alternatives, in the not-to-exceed amount of $119,877.22. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Jensen, Perry, Stringham, and Valdez each voting "aye".

6. **Approve Contract with Lyndon Jones Construction, Inc. for Emergency Butterfield Canyon Slide/Roadway Repairs at a not-to-exceed cost of $750,000**

    Chad Anderson displayed photographs of the Butterfield Canyon Road washout area and explained the purpose, scope and urgency of the project and Lyndon Jones Construction's intended role in the remediation stage of the project. Some refinements to the Contract are needed. It was recommended by Legal Counsel that the General Manager and the Director of Engineering be authorized by the Board to negotiate and finalize the Contract as quickly as possible so the remediation work can proceed.

    Trustee Brems moved to approve a Contract with Lyndon Jones Construction, Inc. for emergency Butterfield Canyon slide/roadway repairs at a not-to-exceed cost of $750,000 and to authorize Marla Howard and Lizel Allen to negotiate and finalize provisions of the Contract, which is to be signed by the General Manager. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Brems, Jensen, Perry, Stringham, and Valdez each voting "aye".

7. **Approve Budget Adjustment transferring $948,324 from RAISE Magna Downtown to 7200 W from SR-201 to 2100 S ($798,324) and 9100 W Sidewalk Project ($150,000)**

    Chad Anderson explained that the RAISE Magna Downtown Project was on hold, thus preventing the completion of the Project quickly enough to satisfy Grant funding requirements. He stated that, with the Board's approval, Grant funds budgeted for the

RAISE Magna Downtown Project could be used to pay part of the cost of the 7200 West from SR-201 Joint Project with West Valley City and of the 9100 West Sidewalk Project. Both the 7200 West Joint Project and the 9100 West Sidewalk Project can be completed within the time constraints that apply to the Grant funding.

Trustee Perry moved to approve a Budget Amendment transferring $948,324 from RAISE Magna Downtown to 7200 West from SR-201 to 2100 South ($798,324) and to the 9100 West Sidewalk Project ($150,000). Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Jensen, Perry, Stringham, and Valdez each voting "aye".

8. Approve U.S. Department of Transportation Grant Agreement under the Safe Streets and Roads for All Grant Program with a Federal Share of $400,000 and the MSD to provide $100,000 as the Recipient Share

Bianca Paulino explained the purpose of the Grant and the funding match requirements.

Trustee Stringham moved to approve the U.S. Department of Transportation Grant Agreement under the Safe Streets and Roads for All Grant Program with a Federal Share of $400,000 and the MSD to provide $100,000 as the Recipient Share. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Jensen, Perry, Stringham, and Valdez each voting "aye".

9. Appoint Daniel Hoffman as the District Clerk

Trustee Perry moved to appoint Daniel Hoffman as the District Clerk. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Brems, Jensen, Perry, Stringham, and Valdez each voting "aye".

10. General Manager report

Marla Howard presented her General Manager's Report:

- She informed the Board of the progress made in completing seven of the nine past-due reconciliations and addressed the way forward for the two remaining accounts.
- She informed the Trustees that she has been asked to make a presentation to the Government Operations Interim Committee to explain the MSD's background, statutory authority and services.
- She informed the Board that staff is scheduling a late September on-site meeting with ReEngine Consulting.

11. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other city, town, unincorporated county or Greater Salt Lake Municipal Services District business to discuss.

12. Identify future agenda items

No future agenda items were suggested.

13. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(d))

This agenda item was not needed.

14. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205 (1)(f))

This agenda item was not needed.

15. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

16. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

17. Adjourn

It was moved by Trustee Stringham and seconded by Trustee Brems that the Board meeting be adjourned. The motion carried with Trustees Zuspan, Brems, Jensen, Perry, Stringham and Valdez each voting "aye".

Chair Zuspan declared the meeting to be adjourned at 6:20 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 9th day of September, 2026.

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Keith Zuspan, Chair

ATTEST:

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Daniel Hoffman, Clerk