

Department of Government Operations

September 12, 2025

9:30-11:00

Green River Conference Room

Attendees: Andy Marr, Lee Fairbourn, Marie Loosle, Wen Zhai, David Dyches, Ken Williams, James Kichas, Laura Alt, Jamie Rasmussen, Jake Hennessy, Marissa Cook, Tommy Riley, Paul Bowers, Van Christensen, Greg Paras

Jake Hennessy opened the Department of Government Operations fee hearing, noting it is separate from the internal service fund rate hearings. He also explained that not all divisions have fees. He then reviewed each division's fees and any changes to their fees.

The GovOps Executive Director's Office (EDO): This fee is for GRAMA requests and is managed by the EDO. These fees are charged by each division as GRAMA requests are received. There was no recommended change to this fee - Jake asked for comment and received none.

Division of Facilities and Construction Management: Jake Hennessy introduced the Division of Facilities Construction and Management (DFCM) fees, starting with program management fees for non-state-funded projects, for which no changes are recommended. They then discussed two new proposed fees: property acquisition and property sales, both set at 1% of the sale price. Lee Fairborn, Real Estate Manager for DFCM, explained that these fees allow DFCM to provide in-house real estate services, saving agencies 2-3% in third-party brokerage fees while recovering some of DFCM's costs. They also clarified that the fee would only apply when DFCM services replace a third-party broker, similar to project management fees, and would not apply to projects directly appropriated to DFCM. The Electric Vehicle (EV) fee which is now residing in DFCM, had no changes to the recommended fee. There was no comment on these fees.

Division of Finance: Jake Hennessy reported that the Division of Finance has multiple appropriations with proposed rates, including financial information systems, financial reporting, payable disbursement, and payroll groups. He stated that no fee changes are being recommended for any of these appropriations. There was no comment on these fees.

Division of Human Resource Management: Jake Hennessy presented two changes within the Division of Human Resource Management: a 54% reduction in the notary background check fee, decreasing it from \$3.25 to \$1.50, and the removal of the "other training fee per hour". Marie Loosle clarified that the "other training fee" was being removed because it had not been utilized for several years, and there was already an approved rate for consulting-type training, making the fee a duplication. Jake Hennessy noted that the \$750 management course fee would remain unchanged. There was no comment on these fees.

Division of Archives and Records Service: Jake Hennessy presented changes to State Archives fees, noting there are several reductions and eliminations. Kenneth Williams, Director of State Archives, explained that these changes reflect a move away from microfilm preservation services and towards digital or electronic service delivery. He also mentioned that the changes simplify mailing charges for analog records. There was no comment on these fees.

Division of Finance/Office of State Debt Collection: Jake Hennessy announced that no recommended changes are being made to the fees for State Debt Collection. There was no comment for these fees.

Division of Technology Services/Utah Geospatial Resource Center (UGRC): Jake Hennessy introduced the fees for the Division of Technology Services (DTS), specifically those for the Utah Geospatial Resource Center (UGRC). While no changes are being made to existing fees, a new "subcontractor imagery data usage fee" of \$125 per user per month is being added. Jamie Rasmussen explained that this fee applies to subcontractors using over 250 gigabytes of data monthly for the Discover service (Giza application), which provides aerial imagery and custom base maps.

Jake Hennessy thanked everyone for their efforts and then adjourned the meeting.