

SPRING CITY COUNCIL MINUTES

Thursday, August 6, 2026, 7:00 PM

The meeting was held in the Council room at Spring City Hall, 45 South 100 East, Spring City, Utah.

In Person Attendance: Linda Christiansen, McCrae Christiansen, Mike Nelson, Carla Nelson, Kim Crowley, Yvonne Wright, Cade Penney, Ruth Bergener, Brittany Evans, Zoe Evans, Maggie Grindstaff, Lowell Brown, Robert Buckner, Roger roper, Dana Chapman, Trevor Hooser, Cory Madsen, Ruth Ann McCain; Recorder.

Zoom Attendance: Whit Allred, Craig Paulsen, Michael Miller, Laurel Workman, Spring Citizen,

Pledge of Allegiance: Mayor Paul Penrod

Expression of Choice: Paul Penrod for Jane Hawkes

Roll Call: Michael Broadbent, James Baker, Chris Anderson, Paul Penrod, Laurel Workman, Stan Soper-absent.

Mayor and Council Member Department Reports

Council Member Michael Broadbent reported that an engineer was scheduled to look at the hydro controller to improve its operation during low-water years and allow the system to be brought back online remotely when it trips, rather than requiring staff to drive to the hydro facility. Kent also cleared trees and brush along the old hydro power line easement east of town, which could provide a natural fire break. He also sorted through the power meters received from Washington City and found 64 that were basically new, representing approximately \$5,600 in equipment at no cost to the City.

Council Member Broadbent stated that a citizen continues to pursue paving 400 South between 500 and 700 East and asked about independently applying for grant funding rather than going through the City. After discussing the idea with Whit and Cory, Council Member Broadbent expressed concern that an independently pursued grant could create financial or other obligations for the City and could potentially affect the City's other grant applications and project priorities. He said the matter remains ongoing.

Council Member Broadbent explained that Planning and Zoning recently moved six subdivision applications to the next stage, while one application was denied because the property was within the protected historic area established by Ordinance 2025-05.

He also reported ongoing discussion about correcting issues within the City's ordinances. Because there are a number of items to address, he suggested they nibble at it by making smaller corrections over time rather than trying to address everything at once. Land use changes would require public hearings, which could potentially be scheduled periodically as amendments are ready.

Two areas being considered are establishing time limits for applicants to act on approvals and putting Planning and Zoning approvals and denials in writing. Council Member Broadbent said he and Cami will work on written decisions going forward because information from oral approvals or denials can sometimes be lost and could affect the ultimate outcome.

Council Member James Baker reported that Public Works recommended maintenance on the ballpark benches. The work will include painting and replacing any damaged boards or boards that could cause splinters, with the cost expected to be under \$500.

Council Member Baker explained that Roger Roper had contacted him regarding the DUP Firehouse. The item is on the evening's agenda and will be discussed further at that time.

Council Member Baker reported that he contacted the group being organized to review the City's current signage and lighting ordinance. The group includes five individuals representing local businesses, Main Street Alliance, and the Historic Subcommittee and will meet Saturday morning. They have been asked to review the City's existing ordinance, compare regulations in surrounding communities, and bring any recommended updates back to the Council within 45 days.

Council Member Chris Anderson reported that the Fire Department has been very involved with current wildfire activity, with members assisting with firefighting efforts and Spring City serving for a time as a base of operations for personnel working on the Black Canyon Fire. He recognized the seriousness of the fire and expressed appreciation for the firefighters' work and concern for their safety.

Council Member Anderson turned the report over to Police Chief Chad Huff, who introduced Trevor Hooser as the City's new part-time police officer. Chief Huff reported that Officer Hooser previously worked for the Highway Patrol and comes to the City with FDO training. He will work one or two shifts each week and provide on-call coverage when Chief Huff is away, giving the department better overall coverage. Chief Huff said Officer Hooser is nearing completion of the department's FTO training and has been really good so far.

Council Member Laurel Workman reported that the July 24th celebration was successful and thanked everyone who helped make it possible.

She expressed appreciation to Jane Hawks for her service with the senior dinners, noting that she will really be missed. Becky Brunner will be taking over the senior dinners, and Council Member Workman thanked her for accepting that responsibility.

Council Member Workman reminded the Council that next month they will need to decide how to use the remaining funds from the water project and encouraged members to review the information provided by Sunrise Engineering. She also thanked those who helped prepare and send the recent letter to residents regarding the City's water situation.

Council Member Stan Soper was absent from the meeting.

Mayor Paul Penrod reported that the Forest Service had temporarily used Spring City as its Incident Command Post (ICP) for the Black Canyon Fire. As the fire moved south toward Riva Ridge, primary operations transitioned to Castle Dale; however, a contingency remains in Spring City, and City personnel continue to assist with the fire.

The City is working on a land use agreement with the Forest Service covering its use of City facilities, including the gymnasium, Senior Citizen Center, restrooms, and water. Mayor Penrod noted that the City will continue supporting the operation as needed and stated that we don't know how long this is going to go on. He also announced a public meeting with the Forest Service and County Commissioners at 7:00 p.m. the following evening in the City Hall upstairs meeting room for residents who have questions about the fire.

Council Member James Baker asked about the City's water tank levels and whether additional conservation should be encouraged to maintain adequate water for fire protection. Mayor Penrod reported that Public Works is monitoring the tanks closely and is comfortable with the current levels. The City recently asked residents to be more conscientious with culinary water use, particularly lawn watering, while recognizing that gardens and fruit trees still need water. Mayor Penrod acknowledged that maintaining adequate water for fire flow remains a concern.

Public Comments

Kim Crowley stated that she was speaking on behalf of her neighborhood and said, we do not want 700 East to be a thoroughfare. She expressed concern about directing large trucks onto a residential street near the elementary school where children walk, ride bikes, and play, and residents regularly walk their dogs. She also felt the existing road is too narrow to safely accommodate large trucks without being widened.

Ms. Crowley questioned why truck traffic could not remain on Main Street or be directed south and then west toward the highway. She expressed concern that the east side of town would bear the impact of the proposed route and asked the Council to consider the families and homeowners who live along 700 East. She also noted that she had tried to find a way to submit comments through the Jones & DeMille information but was unable to locate a place for public comment, which was why she came to the meeting to voice her concerns.

Ruth Bergener expressed concern and appreciation for the firefighters working under difficult conditions and asked whether there was something the community could do to make it easier for them or to express gratitude, including our Spring City's volunteer firefighters who are assisting.

Mayor Paul Penrod thanked her for the suggestion and noted that community members have already brought treats for firefighters. He explained that crews are being cared for at their camps, and being provided with water, Gatorade, and snacks to keep the firefighters hydrated. He thanked Ms. Bergener for her thoughts and concerns and prayers, noting that it has been a rough year for firefighters.

Linda Christiansen, Sanpete County Clerk, 2027 Municipal Election and Presentation of the Draft Interlocal Cooperation Agreement between Sanpete County and Spring City

Sanpete County Clerk Linda Christiansen thanked the Council for allowing her to discuss the updated Interlocal Election Agreement and preparations for the 2027 municipal election. She explained that under Utah law, city recorders are the election officers for municipal elections, while she serves as the County Election Officer. One of her priorities has been building a stronger relationship with municipal leaders, particularly city recorders, because they carry much of the responsibility for elections right at the grassroots level.

Ms. Christiansen explained that the updated Interlocal Election Agreement has not changed significantly, although responsibilities have been clarified and the election administration fee has increased to \$4 per registered voter, per election. She emphasized that \$4 per voter does not cover the County's full cost, but is considered a fair amount for cities. Through the agreement, the County handles the technical portions of the election, including ballot printing and mailing, signature verification, vote tabulation, equipment, and post-election audits. The draft has been approved by the County Commission and County Attorney, and she encouraged the City to have its attorney review it and provide any feedback. The final agreement is expected to be sent for signatures in December and must be returned no later than April 2027.

Ms. Christiansen encouraged the Council to budget for the possibility of both a primary and general election. Spring City currently has approximately 690 registered voters and has held primaries fairly regularly in recent election cycles. She recommended including a primary-election contingency in the budget rather than assuming only a general election will be necessary.

Ms. Christiansen stressed that while the County handles ballot processing and the technical election infrastructure, a successful election is only possible with active participation from our city recorders and local officials. She explained that the City Recorder remains the City's Municipal Election Officer and is responsible for several important parts of the election process. These include posting candidate filing information, sample ballots and required election notices on the Utah Public Notice Website; reviewing the ballot to make sure it meets State Code requirements and signing approval before it is printed; collecting candidate financial disclosures and conflict-of-interest statements; and keeping the County informed of changes or vacancies involving the Mayor or City Council. The Recorder, and potentially other designated City staff, must also participate in poll-worker and election-security training and assist with ballot pickup and delivery. Ms. Christiansen emphasized that only trained individuals may handle ballots because the County takes chain of custody and ballot security very seriously.

Ms. Christiansen provided an election calendar illustrating that City and County responsibilities continue throughout the entire year, saying elections start on January 1st, not November 3rd. She reminded the Council that election deadlines aren't suggestions. They are strict laws. The 2027 primary will be held in August, with the general election on November 2, 2027. She particularly encouraged the Council to plan ahead for the election canvass, which by law must occur no

sooner than seven days and no later than fourteen days following an election. She suggested reviewing the Council's meeting calendar in advance and adjusting a regular meeting or scheduling a special meeting if necessary to ensure the canvass falls within that required window.

Ms. Christiansen also emphasized the value of having City officials directly involved in the election process, particularly because the Council serves as the canvassing board. She said it is difficult to feel confident in election results without having someone from the City on the front lines with us, participating in and understanding the process. She noted that the Sanpete County Elections Office was recently recognized by the Lieutenant Governor's Office for excellence in elections as one of five counties statewide to receive an award in Excellence in Elections. She credited that recognition not only to County staff but also to the municipal recorders who work alongside them.

Ms. Christiansen concluded by expressing appreciation for City Recorder Ruth Ann McCain and the role she plays in the County's election team. She said Ms. McCain takes her responsibilities seriously and emphasized the importance of City participation in understanding and verifying the election process. She told the Council that the goal is for local officials to see how the process works so they can be confident that our elections are clean and they are secure. Mayor Penrod congratulated Ms. Christiansen and the County Office on receiving the statewide award and thanked her for coming.

Spring City Royalty

Council Member Laurel Workman invited Miss Spring City to introduce herself and give the Council an update.

Zoe Evans introduced herself as the 2026 Miss Spring City and identified Soraya Zubeldia as First Attendant and Josie Harmer as Second Attendant. She reported that the royalty has enjoyed participating in the summer parades and helping with the July 24th activities, with the Sanpete County Fair parade remaining on August 29.

Miss Evans also reported on her service project, Little Miss Spring City, which included two camps for girls ages 4 through 11. Eleven girls participated, learning a dance, answering an on-stage question, and riding on their own float in the July 24th parade. She said her goal was to help the girls build confidence and felt the project was successful.

When Mayor Paul Penrod asked about her favorite part of serving as Miss Spring City, Miss Evans said it has been being more involved in the community and meeting more people. Mayor Penrod congratulated her and thanked her for her work.

Planning and Zoning Report

Council Member Michael Broadbent asked the Council to consider establishing time limits for applicants to begin projects after receiving subdivision or development approval. Mayor Penrod agreed that some projects can drag along and suggested researching how other cities and the County handle approval deadlines. Council Member Chris Anderson also recommended looking

at surrounding communities for guidance. Council Member Broadbent agreed to research the issue.

Council Member Broadbent asked how the Council felt about doing a quarterly tweak of the ordinances to address issues as they are identified. Council Member Anderson supported the idea, suggesting they collect needed changes over the three-month period and then address them together rather than making ordinance changes every month. He asked that Council Members be reminded when the quarterly review is coming up so they can submit items they have noticed that need to be addressed. Council Member Broadbent said he would work on gathering those issues and would also let the Planning and Zoning Commission know about the quarterly review so they could submit their ideas.

Master Transportation Plan

Mayor Paul Penrod asked Council Member Michael Broadbent to update the Council on the Master Transportation Plan. Council Member Broadbent said the plan was essentially complete and consistent with what had been presented at the public meetings. However, he noted that the proposed future street grid extends primarily north and west into the buffer area, with less extension to the south and east. Because much of the City's growth is occurring to the east and south, he had asked the engineers to extend the grid pattern in those areas so future development would have an expectation of how the City's street grid should continue. He was waiting for a response to that request.

Council Member Chris Anderson then asked about the earlier public comment concerning a proposed thoroughfare. Kim Crowley clarified that she was concerned about 700 East being designated as a truck route through her residential neighborhood. Public Works Director Cory Madsen explained that the proposed route does not extend south through Ms. Crowley's neighborhood. The route shown on the plan goes north on 700 East toward 950 North and remains on the north side of town. Mayor Penrod confirmed, There shouldn't be any thoroughfare through your neighborhood. Ms. Crowley said the map had led her to believe otherwise and expressed relief at the clarification, although she continued to have concerns about truck traffic through residential areas.

Council Member Broadbent explained that, as he recalled the plan, trucks coming down Spring City Canyon would travel north on 700 East toward 950 North, while traffic coming from Canal Canyon would travel south. He noted there are limited options for moving truck traffic through and around the City.

Council Member Broadbent said he was comfortable moving forward with approval as long as the requested map change was made.

Council Member Michael Broadbent made a motion to approve the Master Transportation Plan subject to that second map in Appendix 1 being updated. **The motion was seconded by Council Member James Baker. Discussion:** There was no further discussion

Vote:

Michael Broadbent	Yes
James Baker	Yes

Chris Anderson	Yes
Laurel Workman	No
Stan Soper	Absent

DUP Museum Window Repair, Roger Roper

Council Member James Baker introduced the DUP Museum window project, and Roger Roper reviewed the bids and grant funding. Mr. Roper reported that the current price from Jones Paint & Glass for six custom windows is approximately \$16,537, with installation estimated at an additional \$2,600 to \$3,000 or more if significant dry rot is discovered. He noted that the existing metal-framed windows have been causing moisture problems and some deterioration of the window sills.

Mr. Roper explained that five bids had been considered and that both he and Craig had recommended the higher bid from Jones Paint & Glass because of the quality of the windows and the historic nature of the building. Some of the less expensive manufacturers could not provide windows that would meet the preservation standards of the grant. The proposed Marvin windows have a fiberglass exterior and wood interior, can more closely match the historic appearance of the building, and were considered a better long-term option. Jones Paint & Glass also has experience with historic preservation projects in Sanpete County. Mr. Roper stated that this is the time to get the right window and felt the additional cost was a good investment to ensure the windows meet the appropriate standards and will last.

Council Member Chris Anderson asked how the additional expense would affect the City's budget. City Recorder Ruth Ann McCain explained that the project was not originally budgeted, but she had discussed it with Dave Oxman and believed funds could be adjusted to establish the required budget line item. Mr. Roper also reported that he had spoken with the grant administrator, Monte Bona, about increasing the grant amount and was told that additional funding could be available. The grant is expected to continue covering approximately half of the eligible window and installation costs.

Council Member Chris Anderson made a motion to approve the project with the bid from Jones Paint and Glass and that we ask Monte to give us additional grant funds to move forward with it. **The motion was seconded by Council Member Michael Broadbent Discussion:** There was no further discussion

Vote:

Michael Broadbent	Yes
James Baker	Yes
Chris Anderson	Yes
Laurel Workman	Yes
Stan Soper	Absent

Ordinance 2026-09 Feeding of Deer Prohibited

Mayor Paul Penrod presented the proposed deer feeding ordinance for discussion. He explained that it would prohibit intentionally making food available to attract or feed deer on public or private property, including items such as fruit, grain, minerals, and salt.

Council Member Chris Anderson supported the ordinance noting that residents would not inadvertently violate it when legitimately feeding livestock. He explained that the proposed exceptions appear to address this concern so that, for example, someone feeding farm animals would not be in violation simply because deer also eat the feed.

City Recorder Ruth Ann McCain reported that Police Chief Chad Huff recommended making a violation a Class B misdemeanor, rather than having the Council establish a specific fee, which would allow the judge to determine the appropriate fine. Mayor Penrod agreed that this was a good suggestion.

Financial Reports for July 2026

Council Member Michael Broadbent made a motion to approve the financial reports for July 2026. **The motion was seconded by Council Member Chris Anderson. Discussion:** There was no further discussion

Vote:

Michael Broadbent	Yes
James Baker	Yes
Chris Anderson	Yes
Laurel Workman	Yes
Stan Soper	Absent

Payment of Bills

Council Member James Baker made a motion to pay our bills. **The motion was seconded by Council Member Michael Broadbent. Discussion:** There was no further discussion

Vote:

Michael Broadbent	Yes
James Baker	Yes
Chris Anderson	Yes
Laurel Workman	Yes
Stan Soper	Absent

Minutes for July 9, 2026, City Council Meeting

Council Member Michael Broadbent made a motion to approve the minutes for the July 9th, 2026 City Council meeting. **The motion was seconded by Council Member James Baker. Discussion:** There was no further discussion

Vote:

Michael Broadbent	Yes
James Baker	Yes
Chris Anderson	Yes
Laurel Workman	Yes
Stan Soper	Absent

Minutes for July 16, 2026, Joint Work Meeting

Council Member Michael Broadbent made a motion to approve the minutes from July 16th 2026 for the Joint Work meeting. **The motion was seconded by Council Member James Baker.**

Discussion: There was no further discussion

Vote:

Michael Broadbent	Yes
James Baker	Yes
Chris Anderson	Yes
Laurel Workman	Yes
Stan Soper	Absent

Council Member Chris Anderson motioned to adjourn. Council Member Michael Broadbent seconded the motion.

Adjournment: 8:06

APPROVED

