

The following are the approved minutes of the Centerfield City Council meeting held August 5, 2026 in the Centerfield City Hall. Those in attendance; Mayor Travis Leatherwood, Brittney Fisher, Ryan Smith, Jon Hansen, and Bart Hammond.

Other employees in attendance: Jonah Christensen & Lacey Belnap
Meeting is being conducted by Mayor Travis Leatherwood
Meeting opened at 7:00 PM.

- 1- Roll Call
- 2- Pledge of Allegiance - Councilman Hammond
- 3- Invocation - Mayor Travis Leatherwood

Minutes of July 15, 2026

Councilman Smith moved to approve the minutes from July 15, 2026. Seconded by Councilman Hamond. Carries 4-0.

Miss Gunnison 2026 Royalty

Allison Taylor, Miss Gunnison Valley 2026, introduced herself and her attendants, Seely Peterson, First Attendant, and Kaydence Barclay, Second Attendant. Taylor shared her community service initiative, "Hometown Heroes of Gunnison Valley," through which she recognizes a different group of community members each month for their contributions.

She has recognized elementary school teachers and local veterans and plans to recognize post office workers next. Taylor also noted that the attendants will assist with face painting at the upcoming Harvest Moon event. The Council thanked them for their community involvement and service.

Linda Christiansen, Sanpete County Clerk: Discussion regarding the 2027 Municipal Election and presentation of the DRAFT 2027 Interlocal Cooperation Agreement between Sanpete County and Centerfield City

Sanpete County Clerk Linda Christiansen presented information regarding the updated interlocal election agreement between Sanpete County and Centerfield City and the upcoming 2027 municipal election cycle. She explained that the County Clerk's Office administers county elections and works closely with municipal recorders, who serve as the official election officers for their municipalities.

The proposed interlocal agreement contains minimal changes from previous agreements, with an updated \$4 per registered voter election administration fee and clarification of responsibilities. The fee applies only when an election is held. However, if candidates withdraw after ballots have been printed, the City would still be responsible for the associated election costs. The County Commission and County Attorney have reviewed and approved the draft agreement. The final agreement is expected to be sent for electronic signature in December

2026 and must be returned by April 2027, with signatures required from the Mayor, City Recorder, and City Attorney.

The County will handle ballot printing and mailing, signature verification, vote tabulation, equipment, and post-election audits. City responsibilities include poll worker participation and training, ballot pickup and delivery, posting required election notices and candidate filing information, reviewing and approving sample ballots, and collecting required financial disclosure and conflict-of-interest statements. City officials were encouraged to keep the County informed of any mayor or council vacancies or changes throughout the year.

The Clerk reviewed the anticipated 2027 municipal election schedule, noting that a primary election is required when candidate filings exceed twice the number of open seats. A primary would be subject to the same \$4-per-voter fee. The Council was encouraged to budget for a potential primary contingency. The general election is scheduled for November 2, 2027. The Clerk also emphasized that election deadlines are statutory requirements and must be followed.

Discussion was held regarding the election canvass. State law requires the canvass to occur no sooner than seven days and no later than fourteen days after the election. The Council was encouraged to consider scheduling a special meeting for the canvass when establishing the annual meeting calendar.

The Clerk also discussed the possibility of establishing a future polling location in Gunnison to improve accessibility and reduce congestion at the County Courthouse. Such a location would require accessible voting equipment, trained election workers, and at least two trained individuals present at all times. Staffing and training were identified as the primary challenges. The County is continuing to explore the feasibility of the proposal.

Linda recognized Centerfield City Recorder Lacey Belnap for her extensive election training, experience, and assistance to the County Elections Office. She noted that Lacey is trained in signature verification, auditing, and ballot review and expressed appreciation for the City's support of her participation in county election activities.

The Council discussed the draft interlocal agreement and confirmed that the previous agreement expired at the end of 2025 because 2026 is an off-election year. The Council was encouraged to review the proposed agreement with the City Attorney and provide any questions or suggested changes to the County Clerk.

Josh Spiers- Old Rock Church Discussion

Pastor Josh Spears of Gunnison Valley Fellowship Church requested permission to rent the Old Rock Church on a consistent weekly basis for Sunday church services. He explained that the church is seeking a stable location and proposed using the building on Sundays from

approximately 8:00 a.m. to 1:00 p.m. The church's typical schedule includes Bible study, fellowship, and a worship service concluding around 11:30 a.m.

The Council reviewed the existing Sunday rental schedule and discussed the impact of reserving the building for a recurring weekly rental versus maintaining availability for community members. The Council also discussed the potential benefit of having consistent rental income from the facility. After reviewing the calendar, the Council discussed a six-month trial period with a review after approximately four months.

Councilman Hammond made a motion to allow the Gunnison Valley Fellowship Church to rent the Old Rock Church from November 1, 2026 - April 26, 2027 excluding December 20, 2026 on Sunday's from 8 AM - 1 PM. The arrangement will be reviewed at the March 3, 2027 City Council meeting to determine whether the rental should be extended. Seconded by Councilwoman Fisher. Carries 4-0. The church will pay the six-month rental amount in advance.

Sanpete News - Lloyd Call- Local Advertising Sponsorships

Lloyd Call of the Sanpete Messenger presented the City with an opportunity to continue its annual \$90 sponsorship of Gunnison High School sports team photographs, which are published four times annually along with graduating senior photographs.

Call also presented additional sponsorship opportunities, including the Gunnison High School and Middle School Honor Roll, published four times annually, and sports schedule posters, published three times per year. The additional sponsorships would include Centerfield City's name and/or logo in the publications and on the posters displayed throughout the community. The total additional sponsorship cost discussed was \$335, in addition to the \$90 sports sponsorship already committed to by the City.

The Council discussed the value of supporting local students, academics, athletics, and the Sanpete Messenger's coverage of community news.

Councilman Fisher made a motion to approve the additional \$335 sponsorship for the honor roll, sports publication inserts, and sports schedule posters. Seconded by Councilman Smith. Carries 4-0.

Planning & Zoning Commissioner

The Council discussed the appointment of a new Planning and Zoning Commissioner following Brandon Childs' departure from the Commission. Current members include Cody Ludvigson, Collin Edwards, Jaden Sorenson, and Jacob Hatch. Jaden Sorenson was recognized as the most experienced member and expressed willingness to serve as Chair; however, concerns were discussed regarding his availability due to sports and hunting seasons.

The Council discussed the importance of having a chair who can regularly attend meetings, as well as the benefit of retaining Jaden's experience and knowledge on the commission. It was suggested that Jacob Hatch serve as Chair, with Jaden Sorenson serving as Pro Tem. The Pro Tem would assist with continuity when the Chair is absent and remain informed of Commission matters.

Councilman Hansen made a motion to appoint **Jacob Hatch as Commissioner of the Planning and Zoning Commission and Jaden Sorenson as Pro Tem**, subject to confirmation that both are willing to accept the appointments. Seconded by Councilman Smith. Carries 4-0.

Minor Subdivision Ordinance

The Council continued discussion of the proposed Minor Subdivision Ordinance and reviewed several recommended revisions. The Council discussed changing the minimum lot size language to be consistent with the City's zoning requirements, removing the 1,000-foot provision, and limiting a minor subdivision to a one-time split, with any subsequent split being processed as a major subdivision.

The Council also discussed road right-of-way requirements. It was clarified that the proposed 90-foot right-of-way recommendation would apply primarily to new roads associated with major subdivisions, while existing roads would generally remain at their current widths.

The Council identified additional changes to the ordinance, including:

- Removing language regarding agricultural property of 100 continuous acres, as the provision was adopted from the County and is not applicable to the City.
- Removing provisions related to proof of culinary water rights that were determined to be unnecessary.
- Removing inapplicable Wildland Urban Interface language.
- Changing references from "County" to "City" where appropriate.
- Updating references to the City Recorder.
- Reviewing potential subdivision application fees for both minor and major subdivisions.

The Council discussed establishing separate fees for minor and major subdivisions due to the additional staff time, review requirements, and documentation involved with subdivision applications. Staff will research fees charged by other municipalities and develop a proposed fee for consideration. A future public hearing would be required to amend the City's fee schedule.

The Council agreed that the ordinance should be rewritten to incorporate the discussed changes and reviewed again before adoption. The ordinance was tabled for further review and

consideration at the next City Council meeting, at which time the Council may consider adoption and establish an effective date.

Unfinished Business/Report of Council Members

Mayor Leatherwood-

The Council was reminded that Community Night Out will be held Monday, August 17, with Bart and the Youth Council assisting with the event. The Council was encouraged to attend. It was also announced that Mazie Hunt has been appointed as the new Youth City Council Mayor, replacing Adam Jackson.

The Council reviewed the current condition of the city's spring water supply, noting a significant decrease in flow compared to normal levels. Due to the ongoing drought conditions and concerns about the reliability of the spring during future drought years, the Council discussed the need to revisit potential water sources. Previous options were reviewed, including potential water sources identified by Sunrise Engineering and the possibility of partnering with Gunnison City on its new well. It was noted that additional investigation, testing, engineering, and potential CIB funding would be necessary before pursuing a secondary source. The Council agreed that this should be a priority for further study during the fall and winter months.

The Mayor also recognized Councilwoman Fisher for her final City Council meeting, expressing appreciation for her service and contributions to community beautification, the cemetery, and city parks.

Brittney Fisher-

Councilwoman Fisher shared that, prior to her final day on the City Council, she plans to assist with ordering new City flags and begin preliminary work with Randi on updating the City website, including developing an informational page.

The Mayor and Council expressed their sincere appreciation to Councilwoman Fisher for her service and contributions to the City, noting that his departure would leave a significant gap in the City's staff and Council operations. Councilwoman Fisher stated that it had been a privilege to serve and that she greatly enjoyed her time on the Council.

Jon Hansen-

Councilman Hansn reported that irrigation water had been turned back on and the delivery rate had increased slightly. The Council discussed the limited remaining water supply and expressed concern that the available supply may be depleted within the next few days. The irrigation water year is expected to be nearing its end.

The Council received an update on the irrigation system improvements. The new pipeline from the tanks has been completed and will provide additional pressure and allow water to be moved to the upper pond. Remaining piping connections and installation work are expected to be completed soon, with the system potentially becoming operational within approximately one week.

The Council also discussed recent pond levels and the need to maximize the use of available water. The lower pond has periodically reached capacity while the upper pond has also been full, resulting in water being lost through seepage. Staff discussed bypassing the normal system

when the lower pond reaches capacity and conducting a 24-hour test to determine how quickly the water supply is used and how long the pond takes to refill.

The goal is to determine whether the system can be operated approximately once per week, rather than waiting several weeks between irrigation deliveries, while monitoring pressure and water availability. Staff will continue testing the system and report back on the results.

Ryan Smith

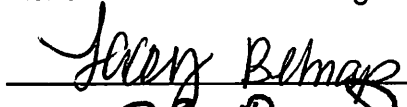
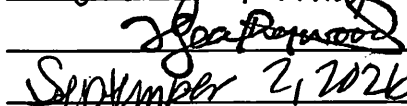
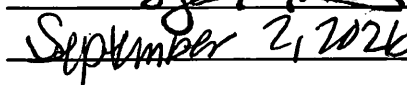
Councilman Smith discussed plans for the upcoming Christmas Tree Lighting and requested permission to use the budget previously allocated for the Christmas Tree Lighting to purchase several vinyl banners for advertising. The banners would be incorporated into the City's Harvest Parade entry featuring carolers and a Christmas tree, and would later be displayed near the City Building to promote the Christmas Tree Lighting. The Council expressed support for the proposal and had no objections to the use of the existing budget for the banners.

Recorder Belnap informed the council of upcoming training opportunities, including the R6 Regional Growth Summit in Richfield on October 22 and the Utah League of Cities and Towns Annual Conference in Salt Lake City on October 27–28. Council members were encouraged to attend, particularly the R6 Regional Growth Summit. It was noted that scholarship funding may be available through R6 to assist with conference fees, mileage, and lodging. Staff will monitor registration information and coordinate attendance.

Jonah reported that secondary water meter installation is approximately 85% complete. The culinary water project is progressing well, with remaining work including completion of concrete walls and required pipe and water testing before moving forward with the next phase.

The Council also discussed concerns with the sewer sludge and the culinary spring, which was reported to be in poor condition and described as the worst condition observed to date.

Councilman Hansen made a motion to adjourn the meeting. Seconded by Councilwoman Fisher. Carries 4-0. Meeting adjourned at 8:43 PM.

	_____	Lacey Belnap, City Recorder
	_____	Travis Leatherwood, Mayor
	_____	Approval Date