



Town of Manila
145 E Hwy 43, Manila Utah
Office: 435-784-3143
Fax: 435-784-3356

TOWN OF MANILA
PLANNING AND ZONING REGULAR MEETING
TOWN OF MANILA CONFERENCE ROOM
145 E HWY 43

JULY 2, 2026, AT 5:30PM

Minutes

MEETING CALLED TO ORDER: Chairman Dennis Andelin called the meeting to order at 5:40pm.

PRESENT: Chairman Dennis Andelin, Vice Chairman Rod Alexander, Randall Despain, Brian Nelson, Sarah Mraz, Ashlynn Allphin

GUESTS: Gretchen Northcott, Mayor Kathi Knight, Nancy Olsen

EXCUSED: All were present

OPENING REMARKS:

Mayor Kathi has appointed Sara Mraz from Town Council to the Planning and Zoning board; she has replaced William Rylander.

MINUTES FROM PREVIOUS MEETING: Review and approval of minutes from May 7, 2026: Regular Meeting.

Results:

Approved; Rod made the motion to approve May 7th, 2026 minutes, Randall second. Motion Carried

OLD BUSINESS:

No old business due to no meeting last month

NEW BUSINESS:

The board members discussed Gretchen Northcott's request of a building permit for her lot located on 77 N Main Street.

Brian Nelson stated that the shipping container needs to be at least 10ft from propane tank on Gretchen's property. Other than that he had no other issues with Gretchen's request for the shipping container on her property.

Results:

Approved; Brian made the motion to approve the building permit if it follows the correct setbacks from propane tank on property. Dennis seconded the motion. All in favor. Motion carried.

Town Mayor: Kathi Knight
Town Clerk: Jennifer Allphin
Deputy Clerk: Mattee Forbes
Public Works: Gary Palleson

Town Council: William Rylander
Gretchen Northcott
Deb Brown
Sara Mraz



Town of Manila
145 E Hwy 43, Manila Utah
Office: 435-784-3143
Fax: 435-784-3356

SCHEDULE NEXT MEETING AND ADJOURN: The board scheduled their regular meeting starting at 6:00pm August 6th (first Thursday of the month). Dennis called the meeting to close, Brian made the motion, Rod seconded. The meeting adjourned at 5:48 pm.

Dennis Andelin Chairman

Mattee Forbes Deputy Clerk

Town Mayor: Kathi Knight
Town Clerk: Jennifer Allphin
Deputy Clerk: Mattee Forbes
Public Works: Gary Palleson

Town Council: William Rylander
Gretchen Northcott
Deb Brown
Sara Mraz

APPROVED 08-06-2026