CEDAR MOUNTAIN SERVICE DISTRICT
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Cedar Mountain Service District

Minutes

August 5, 2026 Board Meeting

This meeting was held in person.

Board Members present:
Chairperson Paula Bell-Saxton - in person
Vice Chairman Brent Carter - in person
Treasurer Sheryl Snow - absent
District Clerk Zach Hascall - in person
Member Scott Bowen - in person
Commissioner Patty Kubeja - via Google meet

Chairperson Paula Bell-Saxton called the meeting to order for the Cedar Mountain Service District on August 5th, 2026, at 6:00 pm. Prayer - Brent Carter

Pledge - Zach Hascall

Public Comment - none

Board Member Comments -
Scott Boween noted that there had been a fatal accident locally and 477 fires affecting 475k acres in Utah and expressed appreciation to all of the first responders.

Consent Agenda -
Zach Hascall made a motion to approve the Consent Agenda consisting of Agenda for August 5, 2026, Meeting Minutes July 8, 2026, Public Hearing Minutes July 8, 2026 and financials of July 2026.
Scott Bowen seconded the motion.
All were in favor, none opposed, motion carried unanimously.

Roll call was taken. All members were present in person with the exceptions of Treasurer Sheryl Snow was absent and Commissioner Kubeja attended via Google meet.

Commissioner Comments - Patty Kubeja

The Commissioner echoed the appreciation of first responders on the mountain and also recognized the Sheriff's Office who had been enforcing the fire restrictions. The County is in the process of applying for a mitigation grant from the State using funds from short-term rentals (TRT) with results expected toward the end of the year which could provide support for the district in providing EMS services.

Agenda:

Treasurer's Report - Zach Hascall

Assets -	July 31, 2026
Checking/Savings	
Fire Operations Checking	$62,115.81
Snow Removal Checking	$11,050.77
Dust Checking	$26,110.11
Fire PTIF 8810	$1,505,782.64
Dust PTIF 8811	$10,730.94
Snow PTIF 8812	$631,972.41
Total all accounts	$2,247,762.68

Scott Bowen commented with his appreciation to all who had worked on the budget and being in a good position half way through the year.

Clerk's Report - Zach Hascall

Some categories that were over included Wildland Operations due to additional staffing, earlier assignments and a busier season. Payroll is roughly $100k higher than last year but also due to Wildland. Daily operations and staff have kept overtime to a minimum. The September report will include a review of the snow removal fund

District Manager's Report - Kendalee Cox

Community donations to date total $6,350 and are greatly appreciated. Captain Melissa Billings assisted in getting the entire administrative staff is now CPR certified. The Station 1 bay ceiling repair was completed. Dust control touch-ups were completed July 9th with applications to ensure complete coverage. The recent grading of roads was due to recent rains and the county's need to maintain Class B roads and will continue in September. Upcoming events include the Kane County Fair and Rodeo and a Bingo night in Swains Creek.

Chief's Report, Fire/EMS and Wildland Operations - Captain Dan Matthews in the absence of Chief Barnard

There were 59 calls in July compared to 51 the same month last year with year-to-date total of 212 compared to 200 last year. A $75k grant for EMS supplies and equipment was secured. The custom fitted turnout gear had arrived in July. The wildland season is projected to be the largest in history having exceeded $660k in billing. All crews are currently deployed in Nevada and other western states. There was a discussion regarding the need of the turnout extractor to reduce carcinogen exposure.

Personnel Action Report -

One staff member working out of class as a qualified Captain.

Zach Hascall made a motion to approve the Personnel Action Report as presented.
Scott Bowen seconded the motion.
All were in favor, none opposed, motion carried unanimously.

Extractor Purchase Request -

Three quotes were presented for the purchase. The preferred model was able to wash 2 sets of turnouts and would not require any additional installation or remodel costs. Donations received year-to-date would cover part of the purchase with the remainder of approximately $1700 from budgeted equipment funds.

Zach Hascall made a motion to approve the purchase of L.N. Curtis and Sons extractor for $8,006 as presented.
Scott Bowen seconded the motion.
All were in favor, none opposed, motion carried.

Wildland Report-

Zach Hascall addressed a recent purchase of tires for Engine 73 which exceeded the monthly purchasing limit of the Chief and District Manager. The purchase was necessary for the crew to deploy, and the Board acknowledged the decision was made to prevent costly delay in operations. The tires previously purchased were to be repurposed on another vehicle.

Dust Statement -

Paula Bell-Saxton requested the ratification of the dust statement that had been read in the July 8th board meeting. Scott Bowen expressed continued disagreement with the statement and its placement on the district website, suggesting that fire restrictions should take priority. Zach Hascall made a motion to approve the statement however the motion failed due to a lack of a second, and no action was taken. It was decided to address it again at a later date.

Other Business -

There was a discussion about the current deployment of wildland crews who had reported the Widemouth 2 fire was the most aggressive they had ever witnessed.

The next board meeting is scheduled for Wednesday September 2nd, 2026.

There will be discussion in the September meeting regarding the use of the remaining $37k reserve dust funds which may be held in reserve or used for additional road maintenance. The water bill for the dust service had not been received but estimated to be in the $3-4k range leaving an estimated $30k in reserve.

Adjournment -

Zach Hascall made a motion to adjourn the meeting.
Scott Bowen seconded the motion.
Meeting adjourned at 6:40 pm.

Minutes Approved By ______________________ September 2, 2026

Name Paula Bell-Saxton, Title Chair

Signed copy on file at 3620 Mammoth Creek Road, Duck Creek Village, UT 84762