SSBG Committee Meeting

MEETING MINUTES

September 2, 2026 | 2:00 PM

Approved:

ATTENDEES

Kena Mathews, Community Action Services and Food Bank
Kendall Crittenden, Wasatch County Council
Mike Winward, Wasatch County Senior Center
Heather Hogue, United Way Utah County
Diann Glenn, Wasatch Community Foundation
Claudia Saldana, MAG

ABSENCES

Tonja Hanson, Summit County Council
Jessica Wilde, Summit County Senior Center
Kendall Crittenden, Wasatch County Council
Tim Brosnahan, Welfare and Self-Reliant Services, The Church of Jesus Christ of Latter-day Saints

DISCUSSION & AGENDA ITEMS

1. INTRODUCTIONS:

a. Claudia Saldana (MAG) opened the meeting and led introductions.
b. Committee members introduced themselves and confirmed attendance.

2. ACTION: Approve March 24, 2026 Meeting Minutes

The committee reviewed the previous meeting minutes from March 24, 2026.

Motion: Kena Mathews moved to approve the March 24, 2026 meeting minutes as presented.

Second: Diann Glenn seconded the motion.

Vote: All in favor. None opposed. Motion passed unanimously.

3. Review FY2027 Application, Scoring Criteria, and SSBG Policies

Claudia Saldana presented the FY2027 SSBG Application, Scoring Criteria, and SSBG Policies for committee review. Committee members noted that the application and policies remain consistent with the prior year's adopted standards and expressed satisfaction with the scoring criteria structure.

4. ACTION: Approve FY2027 Application, Scoring Criteria, and Policies

Motion: Heather Hogue moved to approve and re-adopt the FY2027 SSBG Application, Scoring Criteria, and SSBG Policies as presented.

Second: Diann Glenn seconded the motion.

Vote: All in favor. None opposed. Motion passed unanimously.

5. ACTION: Approve FY2027 Application, Scoring Criteria, and Policies

Motion: Heather Hogue moved to approve and re-adopt the FY2027 SSBG Application, Scoring Criteria, and SSBG Policies as presented.

Second: Diann Glenn seconded the motion.

Vote: All in favor. None opposed. Motion passed unanimously.

6. ACTION: Nominate and Approve Chair and Vice Chair

- **Chair Nomination:**
  - **Motion:** Kendall Crittenden moved to re-nominate **Heather Hogue** to continue serving as Committee Chair.
  - **Second:** Diann Glenn seconded the motion.
  - **Outcome:** Motion passed; Heather Hogue re-elected as Chair.
- **Vice Chair Nomination:**
  - **Motion:** Kena Mathews nominated **Kendall Crittenden** to serve as Committee Vice Chair.
  - **Second:** Diann Glenn seconded the motion.
  - **Outcome:** Motion passed; Kendall Crittenden elected as Vice Chair.

6. Next Meeting Schedule

The committee discussed scheduling the upcoming application scoring and award review meeting for March 2027.

Date & Time: Monday, **March 8, 2027, at 12:00 PM (Noon)**.

Location: In-person lunch meeting at the **Wasatch County Library / Senior Center 465 E 1200 S, Heber City, UT 84032**

Claudia Saldana will send out a formal calendar invite and an updated committee contact list.

7. ACTION: Adjournment

- **Motion:** Heather Hogue moved to adjourn the meeting.
- **Second:** Diann Glenn / Kendall Crittenden seconded the motion.