

VERMILLION CLIFFS

Special Service District

August 7, 2026 10:00 am

Kane County Commission Chambers

76 N Main Street Kanab, UT 84741

MINUTES

Attending: Gwen Brown (chair), Celeste Meyeres, Patty Kubeja, Jeff Stott, Clayton Cutler.

Welcome

Invocation - Patty Kubeja

Pledge of Allegiance - Celeste Meyeres

CONSENT AGENDA:

Approval of VCSSD Meeting Minutes for June 3, 2026

Motion to approve the meeting minutes for June 3, 2026

Motion: Gwen Brown

Motion: passed unanimously.

PUBLIC COMMENT:

Diane Leek: Commend the first responders for a quicker than expected response to a fire out east a couple weeks ago. Addresses concerns about property tax assessments omitting the VCSSD charge. States that a flat fee charged to all residents is not a fair assessment of property charge. Also inquires how a fire response would work if a fire were to start in Best Friends' and another one starts out east, which fire would Kanab City respond to first since they are contracted with both entities.

The Board speaks to these concerns and clarifies that tax notification is only for tax purposes and does not address fees for service districts. That notice will be sent out later in the year. In response to the question about where Kanab City would respond first, they were unclear, but with different MOUs in place, someone would respond.

Pat Moffitt: Emphasizes the importance of the upcoming election to elect board members to the VCSSD and the participation of candidates in the election process. Also addresses issues regarding the volunteer firefighters and lack of information for potential volunteers. Thanks to the first responded

Don Clark: Would it be possible for the current board to host a candidate forum for the upcoming election.

Bruce Davis: Not in favor of an assessed value model for collecting fees.

REGULAR SESSION:

1. Discuss Volunteer Firefighter Hazmat Training Course

Chair Brown informs the public that Kanab City is hosting a HAZMAT training that is required for any volunteer firefighters beginning November 6, held each Friday and Saturday through December 12. Anyone interested in participating can contact Kanab City.

2. Discuss and Vote on Service Agreement Regarding New Attorney for the VCSSD Board

The Board turns the time to Attorney Stott to discuss this item. The Board has hired a new attorney, Tracy Cowdell, to handle the affairs of the Vermillion Cliffs Special Service District. He outlines the details of the agreement with the new attorney.

Motion to approve the service agreement with Tracy Cowdell to serve as the new attorney beginning 1 September as presented.

Motion: Patty Kubeja

The motion passed unanimously.

3. Financial Updates and Review

The Board turns the time to Clerk Cutler to discuss the financials of the Vermillion Cliffs SSD. He provides an overview due to Kimball & Roberts for auditing services, in addition to the current bank statement provided by State Bank of Southern Utah.

The Board asks Clerk Cutler to provide a more detailed breakdown of the statements for the Board's information at the next meeting.

The Board discusses future procedures for paying invoices, including adding any payments to the consent agenda of meetings.

Motion to pay the invoice from Kimball and Roberts in the amount of \$3,100.

Motion: Gwen Brown

The motion passed unanimously.

4. Other Discussion Items

Board Member Meyeres provides an overview of the 6% annual escalator listed in the contract between the Board and Kanab City. She provides a situation and suggests that the 6% fee be paid from the fund balance of the District.

The Board discusses the idea again.

Pat Moffitt: Inquires about the Utah Association of Special Districts and wonders if the District had considered joining the association.

The Board discusses the idea of joining the idea of UASD.

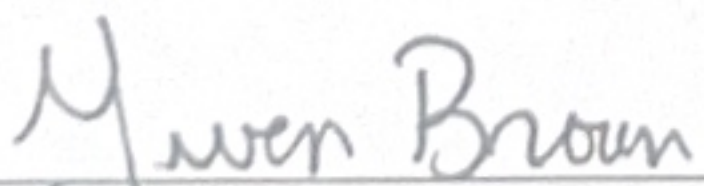
Board Member Meyeres updates the Board and public about the proposed RP&P lease with the BLM on Crescent Butte Trail.

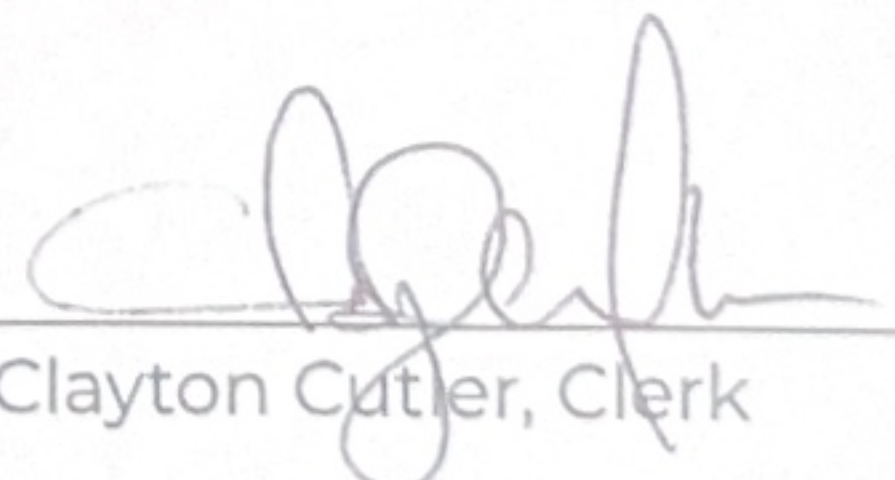
Motion to adjourn the meeting.

Motion: Gwen Brown

Motion: Passed unanimously.

The meeting adjourned at 10:40 am.


Gwen Brown, Chair


Clayton Cutler, Clerk