



**HISTORIC PRESERVATION COMMITTEE MEETING
WEDNESDAY, APRIL 1, 2026 – 9:00 A.M.
COUNCIL CHAMBERS, PAROWAN CITY OFFICES
35 E 100 N, PAROWAN, UT 84761**

Call to Order

Chair Merry Dean called the Historic Preservation Committee meeting to order at 9:00 a.m. Committee members present included Kristen Robinson, Debra Slotboom, Keith Naylor, and Christine Price. City Recorder Callie Bassett was also in attendance.

Declaration of Conflicts with any Agenda Item

Merry Dean asked if there were any conflicts with the agenda. No conflicts were declared by any committee members.

Approval of Minutes from March 18, 2026

Merry Dean inquired whether committee members had received and reviewed the minutes from the March 18, 2026 meeting. There was some confusion as not all members had received them, though Kristen Robinson confirmed she had read them and found them acceptable.

Motion: Kristen Robinson moved to approve the minutes from March 18, 2026. Debra Slotboom seconded the motion. The motion passed unanimously.

Application for Victor Camara – New Chinese Restaurant Sign – 88 N Main Street

The committee reviewed a sign application for a new Chinese restaurant at 88 N Main Street. Merry Dean acknowledged the design was "pretty bold" but noted it was the business's logo and they had the right as a business to use their branding. Callie Bassett observed that the colors were typical Chinese colors associated with Chinese restaurants.

Keith Naylor noted that while the committee has broad discretion, it becomes challenging when dealing with personal logos and business brands. The discussion revealed this would be a Main Street-facing sign, with an existing small side sign that may not be functional.

Debra Slotboom expressed her only concern was removing the panda from the design, though Kristen Robinson felt the panda was what catches the eye. The committee discussed whether to impose a time limit for permanent signage, with Keith Naylor suggesting a 90-day requirement for permanent signage installation.

During the discussion, Victor Camara, the restaurant owner, arrived and provided clarification. He explained he was having registration issues with the business name and expected resolution within two weeks. He indicated the current application was for a temporary banner, not permanent signage. Camara mentioned potential plans for a neon sign in the future, which prompted discussion about neon sign regulations.

Keith Naylor reviewed the sign ordinance and confirmed that neon signs are permitted for business signs if they comply with electrical codes and are not flashing. The committee clarified that steady illumination would be acceptable, but flashing signs are prohibited.

After discussion about whether to approve the temporary banner or wait for the permanent sign design, the committee decided to approve the banner application with the understanding that any permanent neon signage would require a separate review and approval process.

Motion: Kristen Robinson moved to approve the sign application for the temporary banner, consistent with size and other regulations contained within the Parowan City sign ordinance, with a 90-day timeframe for permanent signage installation. Christine Price seconded the motion. The motion passed unanimously.

Application for Joshua Casados – Approval of House Paint Colors – 81 N 100 East

Merry Dean explained this was an administrative approval case where the homeowner had painted his house without prior approval but contacted the city after receiving a letter about historic district requirements. Merry praised the homeowner for his honesty, noting he did not have to contact them as they would not have known about the painting otherwise.

The committee reviewed actual paint chips showing the colors used. Merry noted the colors were much prettier in person than in copies and were within the historic district guidelines. The main house color was a light shade with brown trim. Several committee members confirmed they had driven by the property and found the colors attractive and appropriate.

Keith Naylor suggested this type of positive interaction helps spread good word about the committee's reasonable approach to compliance issues.

Motion: Debra Slotboom moved to approve the house paint colors for 81 North 100 East. Christine Price seconded the motion. The motion passed unanimously.

Reaction to Historic Preservation Overlay District Letter

Merry Dean asked committee members about their experiences with public reaction to the historic preservation district notification letter that had been sent to property owners. She mentioned that Facebook "blew up" initially but noted that people did not know she was on the committee.

Debra Slotboom reported she had not experienced any issues and had gotten off Facebook, so she did not see the reactions. She noted it had died down since the initial response. Merry explained that some people seemed to think they had been personally targeted rather than understanding it was a general reminder to all historic district property owners.

Callie Bassett reported receiving one angry phone call from someone threatening to come to the office, though they never followed through. She noted that the city now includes the historic district letter in packets for new utility customers moving into the district, which Keith Naylor praised as a good proactive approach.

The committee agreed they felt comfortable explaining the letter and the historic district requirements to anyone who asked.

Member Reports

Kristen Robinson asked about the history of changes to the historic district boundaries, specifically when areas were last added or removed. The discussion revealed that changes had been made to 200 South and possibly Main Street boundaries, but committee members were not certain of the exact timeline or extent of changes. Callie Bassett offered to research the ordinance history to provide accurate information.

Keith Naylor questioned the inclusion of the arm extending up Highway 143 past the cemetery, suggesting the committee should ensure the district boundaries are appropriately sized. He emphasized the importance of having proper control and flexibility in the regulations while maintaining effective enforcement.

Debra Slotboom expressed her passion for maintaining cohesive appearance standards in the historic district, comparing Parowan to other cities like Park City and Heber that have established branding. She acknowledged struggling with some decisions, particularly regarding neon signage, but committed to supporting approved decisions even when they conflicted with her preferences.

Adjourn

Motion: Kristen Robinson moved to adjourn the meeting. The motion was seconded and approved unanimously. The meeting adjourned at 9:31 a.m.


Callie Bassett, City Recorder

Date Approved: Sept. 02, 2026