

Town Council Agenda Packet - September 2, 2026

Some of the following minutes may, in part or whole, be inaccurate as they were unrecorded due to a recording failure. These minutes have been recorded by hand to the best of the collective knowledge of the staff present at this meeting.

Town of Spring Lake

Town Council Meeting Agenda

Meeting to be Held

June 17, 2026 – 6:00 P.M.

3744 West 12240 South

Spring Lake, Utah 84651

NOTICE IS HEREBY GIVEN THAT THE COUNCIL OF THE TOWN OF SPRING LAKE WILL HOLD A TOWN COUNCIL MEETING ON WEDNESDAY, JUNE 17, 2026, AT 6:00 PM.

JOIN US DIGITALLY AT <https://zoom.us/j/95517483913?pwd=Pybwa95aHcnSZ8KWS06rj6PbbEi3aw.1>

1. CALL THE MEETING TO ORDER/ROLL CALL: WADE MENLOVE, MAYOR

Councilmembers Present: Mayor Menlove; Councilmembers Bascom, Charles, Judd (via Zoom ~6:25pm), & Marsh.

Councilmembers Absent: NA

Staff Present: Rebecca Batty, Recorder; Brenda Warner, Deputy Recorder; Carrie Knapp, Treasurer.

Public Present: Sign-in sheet uploaded as an attachment to the minutes.

2. OPENING CEREMONIES

a. PLEDGE OF ALLEGIANCE: BY INVITATION

Mayor Menlove: Led those in attendance at the Pledge of Allegiance

b. PRAYER/MOMENT OF SILENCE: BY INVITATION

Councilmember Bascom: Offered a prayer to begin the meeting.

PUBLIC COMMENT

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO BRING FORWARD ANY ITEM THAT THEY WISH TO DISCUSS. THESE ITEMS DIFFER FROM THOSE ON THE AGENDA CONSIDERED FOR PUBLIC HEARINGS. PLEASE KEEP COMMENTS TO THREE MINUTES MAXIMUM.

Resident: Voiced concern about permits and what is happening since some people are building anyway.

Resident, Layne Batty: Strawberry Canal Road will be closing soon to be paved for trail use;

Mayor Menlove: Funding for that is provided by MAG; he thinks the trail system will be nice to have.

Guest (Dale Keep): UDOT changes to the area of Spring Lake that I15 runs through; they will be widening the freeway from the north Payson exit to Santaquin.

Residents: Other projects along the highway on 12000 S; there may be a roundabout instead of a stoplight.

PUBLIC HEARINGS

3. PUBLIC HEARING – ORDINANCE NO. 26-07 ALLOWING FOR THE ADOPTION OF A FINAL FY 26-27 BUDGET.

Mayor Menlove: Introduced the public hearing and asked Carrie Knapp to walk those in attendance through it.

Carrie Knapp: Comment unrecorded due to a recording failure.

Mayor Menlove: Comment unrecorded due to a recording failure.

Mayor Menlove: Said that both Payson and Santaquin got back to him today on police service, and both said no based on the amounts we proposed. Maybe we need to go with the County Sheriff.

Unidentified Commenter: What about patrolling the lake? Will we be responsible for police service around the lake even though Payson owns it?

Mayor Menlove: Spring Lake will be responsible for patrolling the lake, according to Payson City.Comment unrecorded due to a recording failure.

Mayor Menlove: Summarized and asked if anyone had any questions; closed the public hearing

****AGENDA ACTION ITEMS****

TOWN COUNCIL MAY TAKE ACTION ON THE FOLLOWING AGENDA ITEMS

4. DISCUSSION AND POTENTIAL ACTION – APPROVAL OF ORDINANCE NO. 26-07 ALLOWING FOR THE ADOPTION OF A FINAL FY 26-27 BUDGET.

Councilmember Marsh: Made a motion to pass/adopt ordinance NO. 26-07.

Councilmember Charles: Seconded the motion.

Vote: Mayor Menlove – Y, Councilmember Charles – Y, Councilmember Bascom – Y, Councilmember Judd – Y, Councilmember Marsh – Y. Motion carried, and ordinance passed.

5. DISCUSSION AND POTENTIAL ACTION – REVIEW RESOLUTION NO. 26-11 RESOLUTION ADOPTING FRAUD RISK ASSESSMENT POLICIES AND INTERNAL CONTROLS.

Not voted on at this time; postponed to future meeting.

6. DISCUSSION AND POTENTIAL ACTION – UPDATE ON LEGAL SERVICES REQUEST FOR PROPOSALS AND REVIEW APPLICATIONS.

Mayor Menlove: Discussed RFP's received back (2);

Councilmember Charles: Asked if we could move forward to accept the RFP from Hayes Godfrey Bell, pending a review of their incidentals.

Councilmember Charles: Made a motion to accept RFP

Councilmember Marsh: Seconded the motion.

Vote: Mayor Menlove – Y, Councilmember Charles – Y, Councilmember Bascom – Y, Councilmember Judd – Y, Councilmember Marsh – Y. Motion carried, and RFP for legal services accepted.

7. DISCUSSION AND POTENTIAL ACTION – UPDATE ON POLICE AND FIRE SERVICE.

Mayor Menlove: Discussed in No. 3, Public Hearing on the finalization of the budget.

WORK SESSION

8. DISCUSSION – UPDATE ON GENERAL PLAN.

Name: Postponed discussion to the Planning Commission meeting at 7:30 tonight.

9. DISCUSSION – FIREWORKS CONCERNS AND POTENTIAL RESTRICTIONS.

Name: Comment unrecorded due to a recording failure.

REPORTS

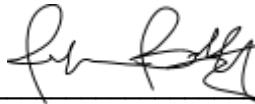
10. MAYOR/TOWN COUNCIL

- 11. STAFF MEMBERS
- 12. PLANNING COMMISSION
- 13. OTHER

CLOSED MEETING (IF NECESSARY)

POSSIBLE MOTION TO ENTER INTO CLOSED MEETING FOR THE PURCHASE, EXCHANGE, OR LEASE OF PROPERTY;
PENDING OR REASONABLY IMMINENT LITIGATION; THE CHARACTER, PROFESSIONAL COMPETENCE, OR THE
PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; OR THE DEPLOYMENT OF SECURITY PERSONNEL, DEVICES,
OR SYSTEMS.

ADJOURNMENT



Rebecca Batty, Town Recorder

In compliance with the Americans with Disabilities Act, persons needing special accommodations, including auxiliary communicative aids and services, for this meeting should notify the Town at 206-596-1488 or by email at recorder@springlakeutah.gov at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The Town does hereby certify that the above notice and agenda have been posted at the designated meeting place, the springlakeutah.gov website, and the Utah Public Notice Website.

RESOLUTION NO. 26-07

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SPRING LAKE, UTAH, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL COOPERATION AGREEMENT WITH PAYSON FIRE AND EMS FOR SERVICES

WHEREAS, the Town of Spring Lake is a municipal corporation organized under the laws of the State of Utah; and

WHEREAS, pursuant to the Interlocal Cooperation Act, public agencies may enter into agreements to provide joint or cooperative services; and

WHEREAS, the Town of Spring Lake does not currently maintain its own fire protection and emergency medical services department; and

WHEREAS, Payson Fire & EMS is an established provider of fire protection and emergency medical services in the region and is willing to provide such services to Spring Lake Town under an interlocal agreement; and

WHEREAS, the Town Council finds that entering into an interlocal agreement for fire and EMS services is necessary to protect the health, safety, and welfare of the residents of the Town of Spring Lake; and

WHEREAS, the Town Council desires to authorize the Mayor to negotiate, finalize, and execute such an agreement on behalf of the Town.

NOW THEREFORE, the Town Council of the Town of Spring Lake, Utah hereby ordains as follows:

1. – Authorization.

The Mayor is hereby authorized and directed to negotiate, approve, and execute an Interlocal Cooperation Agreement with Payson Fire & EMS for the provision of fire protection and emergency medical services to the Town of Spring Lake.

2. – Terms

The agreement may include terms related to service levels, compensation, duration, termination, and other provision necessary to carry out the intent of this Resolution.

3. – Effective Date

This Resolution shall take effect immediately upon adoption.

ADOPTED AND PASSED by the Town Council of the Town of Spring Lake, Utah, this __ of _____, 20__.

Signed: _____

Wade Menlove, Mayor

Attest: _____

Rebecca Batty, Town Recorder / Brenda Warner, Deputy Town Recorder

TOWN COUNCIL VOTE AS RECORDED

Councilmembers:	Yes	No	Abstain	Excused
Wade Menlove	_____	_____	_____	_____
Sharon Bascom	_____	_____	_____	_____
David Charles	_____	_____	_____	_____
Robert Judd	_____	_____	_____	_____
Robert Marsh	_____	_____	_____	_____

RESOLUTION NO. 26-08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SPRING LAKE, UTAH, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL COOPERATION AGREEMENT WITH UTAH COUNTY SHERIFF FOR LAW ENFORCEMENT SERVICES

WHEREAS, the Town of Spring Lake is a municipal corporation organized under the laws of the State of Utah; and

WHEREAS, pursuant to the Interlocal Cooperation Act, public agencies may enter into agreements to provide joint or cooperative services; and

WHEREAS, the Town of Spring Lake does not currently maintain its own police department and must provide for law enforcement services; and

WHEREAS, the Utah County Sheriff's Office is authorized to provide law enforcement services within Utah County and is willing to provide such services to the Town of Spring Lake under an interlocal agreement; and

WHEREAS, the Town Council finds that entering into an interlocal agreement with Utah County for law enforcement services is necessary to ensure public safety and effective enforcement of laws within the Town of Spring Lake; and

WHEREAS, the Town Council desires to authorize the Mayor to negotiate, finalize, and execute such an agreement on behalf of the Town.

NOW THEREFORE, the Town Council of the Town of Spring Lake, Utah, hereby ordains as follows:

1. – Authorization.

The Mayor is hereby authorized and directed to negotiate, approve, and execute an Interlocal Cooperation Agreement with Utah County Sheriff for the provision of law enforcement services within the Town of Spring Lake.

2. – Terms

The agreement may include terms related to service levels, personnel, response expectations, compensation, duration, termination, and other provisions necessary to carry out the intent of this Resolution.

3. – Effective Date

This Resolution shall take effect immediately upon adoption.

ADOPTED AND PASSED by the Town Council of the Town of Spring Lake, Utah, this __ of _____, 20__.

Signed: _____

Wade Menlove, Mayor

Attest: _____

Rebecca Batty, Town Recorder / Brenda Warner, Deputy Town Recorder

TOWN COUNCIL VOTE AS RECORDED

Councilmembers:	Yes	No	Abstain	Excused
Wade Menlove	_____	_____	_____	_____
Sharon Bascom	_____	_____	_____	_____
David Charles	_____	_____	_____	_____
Robert Judd	_____	_____	_____	_____
Robert Marsh	_____	_____	_____	_____