

July 1, 2025
Approved Meeting Minutes
Fairfield Town
Cemetery Board Meeting

Minutes

Date: Tuesday, July 1, 2025

Location: Fairfield Town Office, Fairfield, Utah

Time 7:00 P.M.

Minutes By: Holly Panek

Agenda Item #1

Open The Cemetery Work Session Meeting

Holly Panek opened the Cemetery Board Meeting at 7:07 p.m.

Agenda Item #2

Roll Call

Cemetery Board Members Present:

Holly Panek, Vern Carson, Brad Gurney, David Hansen/Jeri Hansen

Others Present:

Natalie McKinney, Krista Black, Karla Zufelt, Michael Weber, Samantha Manseau,
Mace McKinney

Agenda Item #3

Open Comment Period

Residents expressed concern over the cemetery cleanup after Memorial Day. Each voiced their opinion on the cleanup process and the posted cemetery rules. There was an open discussion with the Board regarding the process of restoring the headstones, and what it means to be on the National Register of Historic Cemeteries. The Board asked the residents to have patience while the work was being completed with the Utah State Historical Society. The Board also expressed a need for residents to attend the Cemetery Board Meetings so they can be better informed and also a need for volunteers to help with the upkeep of the cemetery as well as help with the leveling of headstones during the restoration process. Residents Natalie & Mace McKinney volunteered to help.

Agenda Item #4

Approve June 3, 2025

Board Member David Hansen motioned to approve the June 3, 2025, Meeting Minutes, Board Member Vern Carson seconded. Minutes were approved unanimously.

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Agenda Item #5

Discussion On Finalizing Burial Sale Open House

(Tabled)

Agenda Item #5

Review Open Assignments

(Tabled)

Agenda Item #6

Adjourn Cemetery Board Meeting

*Board Member Vern Carson made a motion to adjourn the Cemetery Board Meeting.
Board Member Chans Carson seconded the motion. The motion passed unanimously.*

The Fairfield Town Cemetery Board Meeting adjourned at 7:54 pm.

November 4, 2025

Minutes Approval Date

Stephanie Shelley

Town Recorder Stephanie Shelley

