

**MINUTES OF THE UINTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE
DISTRICT BOARD OF DIRECTORS MEETING HELD ON July 9, 2026, at 4:00 p.m., in the
Uintah County Building at 152 East 100 North, Vernal, Utah 84078.**

BOARD MEMBERS PRESENT: Nick Porter, John Laursen, Brent Bastian, Debra Hamaker, and Dan Olsen

STAFF PRESENT: Devin Cobb, Abbigayle Jackson, Donna Long and Justin Moosman.

WELCOME: Debra Hamaker welcomed everyone to the meeting and the pledge of allegiance was recited.

STANDING BUSINESS

REQUEST FOR APPROVAL OF THE MINUTES FROM THE JUNE 11, 2026, MEETING: Debra Hamaker asked if there were any comments, questions, or concerns regarding the minutes from the meeting. The Board had no concerns. *John Laursen moved to approve the minutes as presented. Nick Porter seconded the motion. The motion passed with Olsen, Bastian, Hamaker, Porter, and Laursen voting in favor.*

REQUEST FOR THE APPROVAL OF THE NEW FOSTER APPLICATION:- Donna Long explained when looking into the shelters foster program it was very limited and lacking structure. Donna has redesigned the program and thinks it could help alleviate the shelter population when needed. A home check would be required for this position as well as a light background check through animal control. The board approved this request. *Dan Olsen moved to approve this request, Nick porter seconded. The motion passed with Olsen, Bastian, Hamaker, Porter, and Laursen voting in favor.*

REQUEST FOR THE APPROVAL OF THE ANIMAL CONTROL FOSTER HOME CHECK FORM:- Colt Atwood explained this new form and the board agreed this form would be helpful when furthering the shelters foster program. *John Laursen moved to approve this request, Dan Olsen seconded. The motion passed with Olsen, Bastian, Hamaker, Porter, and Laursen voting in favor.*

DISCUSSION AND REQUEST FOR APPROVAL OF EMPLOYEE WAGE ADJUSTMENTS DUE TO URS TIER 2 RATE CHANGE: Devin Cobb explained that the URS Tier 2 contribution rate increased from 8.1% to 9.3%, requiring the district to adjust employee wages accordingly. The Board noted that it had handled similar rate changes this way in the past. *Dan Olsen moved to approve the adjustment, and Nick Porter seconded the motion. The motion passed by the following roll-call vote:*

- Dan Olsenaye;*
- Brent Bastian..... aye:*
- Nick Porter.....aye*
- John Laursen.....aye;*
- Debra Hamaker.....aye.*

PUBLIC BUSINESS

NONE

POLICY AND LEGILATION

REQUEST FOR THE APPROVAL OF RESOLUTION NO. 2026-3 AMENDMENTS TO TITLE 8: DISTRICTS PRIGRAMS, SECTION 08.06 FOSTER PLACEMENT PRGRAM, 8.06.1: REQUIREMENTS IN THE STANDARD OPERATING MANNUAL:- Devin Cobb explained with the changes to the foster program the standard operating manual had to be updated as well. This is just the correction to the district’s manual. In this amendment the requirements for fostering will include 10 hours of consecutive volunteer time at the shelter, a home inspection/visit and weekly check ins with animal control and the shelter. *Nick Porter moved to approve the adjustment, and Dan Olsen seconded the motion. The motion passed by the following roll-call vote:*

- Dan Olsenaye;*
- Brent Bastian..... aye:*
- Nick Porter.....aye*
- John Laursen.....aye;*
- Debra Hamaker.....aye.*

MANAGMENT AND COMMITTEE REPORTS

TREASURER REPORT-: Dan Olsen reported that as of June 30, 2026, there was \$210,966.78 in the Zions account, \$1,035,168.57 in the regular account, and \$172,462.31 in the capital projects account. Giving the District a total of \$1,418,597.66. During June the District also received the mineral lease deposit of \$83,333.33, with an additional deposit of \$33,996.90 for the dog boxes, that was transferred from the PTIF Capital Projects account. During the month a transfer of \$75,000 was made from the regular account to the Zions account and received dividend deposits in the amounts of \$3,299.55 and \$549.71.

The district's dividend rate for the PTIF was 3.8905%

Dan Olsen also stated The Utah Treasurer's report submitted regularly in January and July was submitted to the state.

MONTHLY PAYMENT APPROVAL REPORT-: The Board reviewed the report and had no comments. *Nick Porter moved to approve. John Laursen seconded the motion. The motion passed with the following roll call vote:*

Dan Olsenaye;

Brent Bastian..... aye:

Nick Porter.....aye

John Laursen.....aye;

Debra Hamaker.....aye.

FINACIAL STATEMENT-: The board reviewed this statement and had no concerns.

DRAFT FINANCIAL STATEMENT-: The board reviewed this statement and had no concerns.

ANIMAL CONTROL STATISTICS-: Justin Moosmann stated animal control has received 271 calls for service during the month. All forms of livestock calls are up due to the drought this summer season.

Justin stated everything else is running as usual. During the month 65 dogs, 88 cats, 2 others and 9 livestock were impounded at the shelter. The shelter received 122 visitors during the month. Erica Davis has completed all of her on-board training.

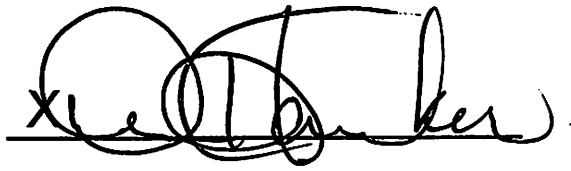
SHELTER STATISTICS-: Donna Long stated things at the shelter are still running well. She also stated that during the month the shelter received an owner surrender puppy that tested positive for parvo 5 days after intake. This strain of parvo was especially fast and unfortunately the canine passed due to the illness. The shelter also lost one more puppy due to illness. The shelter went in to lock down decontamination protocol and has since cleared the shelter of all sickness. The shelter's new windows and doors were installed which completed the lobby updates. Donna also stated she has been working on decluttering the shelter as well. All shelter staff also attended a training on Compassion fatigue and burn out. Adoptions at the shelter are still doing well between all animals.

DISTRICT ACTIVITIES REPORT-: Devin Cobb stated the new windows and front door were installed and look much neater. The Meet and Greet area is almost complete. Devin also stated he renewed the shelters entity registration. Miscellaneous Personal policy updates. The MOU with Vernal City expired 6/30/26 and is being revised to include IT support as well as all previous services. The shelter is still operating within budget. Altogether the shelter received 65 dogs, 88 cats, 2 others and 9 livestock. The shelter received 122 visitors during the month of June.

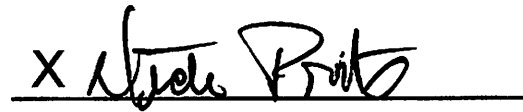
MISCELLANEOUS ADMINISTRATIVE UPDATES & REPORTS: None

ADJOURN: There being no further discussion, *Dan Olsen moved to adjourn the meeting. John Laursen seconded the motion. The motion passed with a unanimous vote, and the meeting was adjourned.*

ATTEST:

A handwritten signature in black ink, appearing to read "X [illegible]". The signature is written over a horizontal line.

Chair-person

A handwritten signature in black ink, appearing to read "X [illegible]". The signature is written over a horizontal line.

Secretary