Milford Area Healthcare Service District #3

August 26, 2026

Milford Healthcare Special Service District #3 a Regular and Annual Meeting will be held on Wednesday, August 26, 2026. Located at the Milford Memorial Hospital Conference Room 850 North Main Milford, Utah at 12:00 P.M.

Attending: Scott Symond, Lori Carter, Shauna Mayer, Caleb Evans, Brandon Wiseman, Amy Contreras, Tyler Moss, Guy Dansie, MaCayla Tolman. Attending Virtually: Nedra Kennedy

Topic	Discussion
Call to order: **Scott Symond**	• Called to order by Scott Symond. • Approval of Minutes from the June 24, 2026 meeting. A motion to approve made by Shauna Mayer. A second to the motion was made by Lori Carter. Voting was unanimous in favor of the motion.
ADMINISTRATION REPORT **Scott Langford CEO**	• Administration Report - Scott Langford was excused. Tyler Moss discussed administrative requirements needed for today's meeting. Tyler provided a brief update about the Upper Payment Limit Program. Scott Langford and Tyler Moss recently reported to the State HHS Appropriations Committee in favor of continuing the program and its benefits.
MEDICAL STAFF REPORT **Dr. Zachary Flinders**	• Medical Staff Report - Dr. Zachary Flinders was unable to join. Guy Dansie reported that no Clinical providers had been added since Dr. Flinder's last report.
QUALITY ASSURANCE SAFETY REPORT **Amy Contreras CNO**	• Quality/Safety Report - Amy Contreras reported 2 resident falls 2 occurred in August. MMH is still averaging 3 patient transfers out transfers each month. MMH had 5 patients admitted to acute care last week, Currently there are 16 long term care residents with more pending. Amy also discussed upcoming training for nursing staff.
FACILITY UPDATES **Guy Dansie COO**	• Facilities Update - Guy Dansie reported about recent flooring installed in the EMS Building, dry wall repair and painting , new photos for the walls, the need to replace the ice machine, and an X-ray battery. Guy is working to develop a plan to prioritize end of life for equipment and building infrastructure. • Ambulance Report - MaCayla Tolman reported that the new ambulance will be in service by the end of September. • MaCayla Tolman discussed the request for funds to supplement the State EMS Grant to purchase 2 new power load cots. A motion was called for by Scott Symond. Shauna Mayer made a motion to fund the power load cot cost that exceeded the Grant funds. A second to the motion was made by Caleb Evans. Voting was unanimous in favor of the motion.

	• MaCayla discussed the new EMR class for Milford High School. She reported that it started off very well. • Lucas Device approval for purchase - Amy Contreras described the need for a Lucas Device to be used in automated heart resuscitation. The price quote MMH received was $23,106.82. A motion to approve the purchase of a Lucas Device was made by Lori Carter. A second to the motion was made by Caleb Evans. Voting was unanimous in favor of the motion. • Additional Flooring/Painting - Guy Dansie discussed the additional painting costs to complete the work in the halls exceeding the original quote. An additional $5,000 was needed to complete the project. A motion to approve the additional cost was made by Shauna Mayer. A second to the motion was made by Brandon Wiseman. Voting was unanimous in favor of the motion.
FINANCIAL REPORTS Tyler Moss CFO	• Financial Report - Tyler Moss reviewed MMH financials. The numbers are aligned with expected ranges. MMH is doing higher average revenue per day than historical averages. He discussed billing times and anticipated improvements. Key indicators are looking positive overall. More information will be provided in the upcoming November meeting. • Tyler Moss discussed the financial information for the SD to the Hospital. Some bills plan to be paid on the bill payment list. • A motion was called by Scott Symond to approve the financials. A motion was made by Lori Carter. A second to the motion was made by Caleb Evans. Voting was unanimous in favor of the motion. • Budget v. Actuals were discussed by Tyler Moss. He reported a need to amend the current budget due to variables towards the end of the year. Nedra reported the total budget number was about $1.5 million. This includes taxes, insurance, and other funds that flow in and out. Big tax money comes in November. • Approval for financials Shauna motion, Second Lori, passed.
EXECUTIVE SESSION	• Executive Session (If necessary) ○ Character, professional competence, or physical or

	mental health of an individual ○ Collective bargaining strategy ○ Litigation strategy and the attorney-client privilege ○ Purchase or sale of property ○ Security information ○ Investigations of criminal misconduct ○ Discussing commercial information and trade secrets
Annual Board Meeting	• Board Resolutions - none • MMH Medical Staff 2026 Listing for Approval - motion Lori, second Caleb, passed • Governing Board Agreement and Conflict of Interest - completed. • Board Meeting Tenure/Elections - motion to keep Scott and Shauna by Lori, Caleb. passed • MMH Organizational Structure - motion Lori, second Brandon, passed. • Policy and Procedural Approval - • Training for Board Members - will be postponed for November.
Board Business	• New Business or Other Items - none.
UPL Update	• Scott Langford - excused. Discussed by Tyler Moss as part of the Administration report.
Policy Update **Guy Dansie COO**	• Policy Update - Guy Dansie discussed new requirements for the Fraud, Waste and Abuse Policy. A recent audit required a policy with references to the Federal Code. The MMH also instituted a new Maternity Leave Policy that allows new parents to have up to 3 weeks of paid leave.
Compliance Update **Guy Dansie COO**	• Compliance Update - nothing to report
Security Update **Guy Dansie COO**	• Security Update - nothing to report
Next Meeting	Proposed date - November 11, 2026.