

**MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION
MEETING HELD MONDAY, AUGUST 17, 2026, BEGINNING AT 9:00 A.M. IN
DUCHESNE, UTAH**

Present –

Commissioner Greg Miles, Commissioner Tracy Killian, Commissioner Jeff Chugg, Deputy Attorney Grant Charles, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Deputy Clerk-Auditor Oaklee Larsen, Emergency Management Director Josh Phillips, Economic Development Assistant Deborah Herron, Clerk-Auditor Chelise Curtis, Human Resource Generalist Tommi Mascaro, Brock Harrison with Jones & DeMille Engineering, Community Development Administrator Mike Gottfredson, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Present via Zoom – James Peters, Utah State Courts, Justice Court Administrator

Opening Comments

(9:02 a.m.)

Chairman Miles welcomed everyone to the meeting.

Economic Development Assistant Deborah Herron said the prayer.

Pledge of Allegiance

(9:03 a.m.)

This Day in History

(9:07 a.m.)

Chairman Miles told what happened this day in history. The Dakota War of 1862 began in Minnesota. In 1896, the Klondike Gold Rush began. In 1943, during World War II, U.S. General George S. Patton and his 7th Army arrived in Messina, Sicily, hours before British Forces, winning the unofficial “Race to Messina” and completing the Allied conquest of Sicily. This event demonstrated Patton’s strategic skill and contributed to the Allied advance in Europe. In 1998, President Bill Clinton became the first sitting president to testify before the Office of Independent Counsel as the subject of the grand jury.

Discussion & Consideration to Award Bid for the 2000 West Overlay Project

(9:09 a.m.)

Brock Harrison with Jones & DeMille Engineering presented a bid schedule and explained that discussions with the other entity are still ongoing. He recommended that the County award the base bid, its portion of the bid. The parties discussed the bid options and the other entity's delay. *Commissioner Chugg made a motion to accept the base bid from Staker and Parson Companies dba: Burdick Materials for \$1,843,770.00 from Fund 41. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Public Works Update

(9:16 a.m.)

Public Works Director Mike Casper provided an update of ongoing and upcoming work. They started paving 6000 West last week. There was some flooding on Upper Red Creek (CR 1). The parties discussed the repairs. Yellowstone Canyon also saw heavy rain. He has sent graders there today. SSD #2 is working to purchase the buildings for the road realignment in Roosevelt. The parties discussed needed repairs on Pole Line Road (CR 56). They will start chip sealing on East River Road (CR 79) next week. Director Casper spoke to one of the hauling companies about using a different route. He thanked Commissioner Chugg for the contact information.

Discussion with the State Courts for the Replacement of the Justice Court Judge

(9:26 a.m.)

James Peters, the Justice Court Administrator at the Utah State Courts, presented information about hiring a new judge for the Duchesne Justice Court. The County received the resignation letter from the current Justice Court Judge. The position will be advertised for 30 days. The AOC and Duchesne County will form a nominating commission; the commission will review applications and interview potential nominees. There is a 10-day public comment period. The Commission Chair will select the finalists. County Commission ratifies the decision. The AOC provides new judge orientation, then the Judicial Council certifies the new judge. Mr. Peters explained the vacancy advertising, the nominating commission, and local selection and certification in detail. The parties discussed the process.

Emergency Management Update

(9:46 a.m.)

Emergency Management Director Josh Phillips gave a weather and fire update. The weather forecast calls for cooler temperatures with afternoon showers. The parties discussed the Stage II Fire Restrictions, when they should be lifted, and that Ashley National Forest was never under the same restriction. A hazmat spill occurred by the Bridgeland turnoff on Highway 40; it is contained. He is working on the cleanup at the Centennial Event Center parking lot; a hydraulic spill occurred during the fair. The Little Horse fire is cleaning up nicely; they are just watching it now. It burned 119 acres. The crew member that was deployed has returned and is currently on R&R. He may deploy again, but should stay in Utah.

Discussion & Consideration of Ordinance 26-432; An Ordinance Amending the Appeal Authority, Appeal and Variance Hearing Requirements, and Amending the Appeal Standard of Review

(9:53 a.m.)

Community Development Administrator Mike Gottfredson presented the modified ordinance. The parties discussed the Ordinance and additional needed changes. *Commissioner Chugg made a motion to approve Ordinance 26-432; An Ordinance Amending the Appeal Authority, Appeal and Variance Hearing Requirements, and Amending the Appeal Standard of Review as amended. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Recess 10:07 a.m. to 10:23 a.m.

Commissioner Killian made a motion to recess. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.

Discussion & Consideration of Board of Equalizations (BOE) Adjustments

(10:24 a.m.)

Clerk-Auditor Chelise Curtis presented fifteen BOE adjustments for August 17, 2026, and explained the reasons. The Parcels needing adjustments are 00-0014-1873, 00-0003-9473, 00-0001-4138, 00-0011-2890, 00-0034-8576, 00-0003-7865, 00-0028-2834, 00-0030-4034, 00-0028-9805, 00-0007-9560, 00-0007-8330, 00-0004-8482, 00-0029-6875, 00-0033-2598, and 00-0032-7080. The parties discussed the BOE adjustments. *Commissioner Killian made a motion to accept the Board of Equalization adjustments as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of County Volunteers

(10:29 a.m.)

Human Resource Generalist Tommi Mascaro presented one volunteer for approval. The parties discussed the volunteer. *Commissioner Chugg made a motion to approve the volunteer as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Auditor's Office – Vouchers

(10:31 a.m.)

Deputy Clerk-Auditor Oaklee Larsen presented the vouchers for August 17, 2026, check numbers 173818 through 173888, totaling \$318,728.84. The parties reviewed the submitted vouchers. *Commissioner Chugg made a motion to approve the vouchers for August 17, 2026 as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Consideration of Minutes of the Combined Commission Meeting held August 10, 2026

(10:36 a.m.)

The parties reviewed the combined minutes of the August 10, 2026, meeting. *Commissioner Killian made a motion to approve the minutes of the August 10, 2026, meeting as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion of Possible Subjects for the Next Meeting

(10:41 a.m.)

Calendaring & Weekly Update on Events

(10:45 a.m.)

Closed Session – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual and Pending or Reasonably Imminent Litigation

(10:54 a.m.)

Commissioner Chugg made a motion to go in and out of a closed session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual, and Pending or Reasonably Imminent Litigation. Commissioner Killian seconded the motion.

Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Consideration to take action during the closed session

(12:07 p.m.)

No action to be taken at this time.

Adjournment

(12:08 p.m.)

Commissioner Killian made a motion to adjourn at 12:08 p.m. Commissioner Miles stated that the end of the agenda had been reached and that the motion is not contestable. The forum adjourned.

Read and approved this on the 24th day of August 2026.

Greg Miles

Commission Chairman

Chelise Curtis

Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes

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