



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
September 2, 2026 - 2:00 PM

Board members may participate electronically, when necessary, with the anchor location designated as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

You may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link:
<https://www.youtube.com/@UtahCountyGovernment/streams>

Next two upcoming Commission meeting dates: Wednesday, September 16, 2026, at 2:00 p.m. and Wednesday, September 23, 2026, at 2:00 p.m.

PRAYER/READING/THOUGHT: TBA
PLEDGE OF ALLEGIANCE: TBA

PUBLIC COMMENTS

CONSENT AGENDA

1. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 17-2026
-Jolynn Clegg, Clerk
 2. APPROVAL OF THE MINUTES FOR THE AUGUST 12, 2026 BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH SPECIAL COMMISSION MEETING
-Jolynn Clegg, Clerk
 3. APPROVAL OF THE MINUTES FOR THE AUGUST 19, 2026 BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH SPECIAL COMMISSION MEETING
-Jolynn Clegg, Clerk
 4. RATIFY APPROVAL OF LEASE AMENDMENTS RELATED TO FREEDOM COMMONS
-Brittany Thorley, Public Works
 5. RATIFY APPROVAL OF SUBORDINATION, NON-DISTURBANCE, ATTORNMEN AND ESTOPPEL AGREEMENTS WITH FREEDOM COMMONS TENANTS AND APPROVE AN AMENDED AGREEMENT WITH TENANT, FIDELITY
-Brittany Thorley, Public Works
 6. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION APPOINTING BRANDON NIELSEN AS A DEPUTY CONSTABLE.
-Aileen Conder, Commission
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7. APPROVE THE SIGNING OF AMENDMENT 4 TO UC#2023-992 WITH UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES FOR THE DISABILITY AND HEALTH PROGRAM 2023.

-Juli Van Ginkel, Health

8. APPROVE AN AGREEMENT WITH CELLEBRITE FOR THE UTAH COUNTY SHERIFF'S OFFICE

-Craig Gaines, Sheriff

9. OBTAIN COMMISSION APPROVAL AND SIGNATURE FOR MEMORANDUM OF AGREEMENT FOR SEARCH AND RESCUE EMS GRANT FUNDING.

-Jodee Kimber, Sheriff

10. RESOLUTION AUTHORIZING ADJUSTMENTS OF TAXES AS SPECIFIED IN LETTER #60556 DATED AUGUST 20, 2026.

-Burt Harvey, Auditor

11. APPROVE THE SIGNATURE OF THE COMMISSION CHAIR ON THE ANNUAL BEER TAX REPORT.

-Ezra Nair, Commission

12. RATIFICATION OF WARRANT REGISTER FOR AUGUST 19, 2026 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Jolynn Clegg, Clerk

13. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AMENDING THE ANNUAL REGULAR MEETING SCHEDULE FOR THE BOARD OF COUNTY COMMISSIONERS OF UTAH COUNTY, UTAH, FOR THE YEAR 2026.

-Aileen Conder, Commission

14. SET A DATE, TIME, AND PLACE FOR A PUBLIC HEARING TO DISCUSS AMENDING THE 2026 BUDGET FOR THE GENERAL FUND AND OTHER BUDGETARY FUNDS OF THE COMMUNITY REINVESTMENT AGENCY OF UTAH COUNTY, UTAH, FOR WEDNESDAY, SEPTEMBER 23, 2026, AT 2:00 P.M. IN THE UTAH COUNTY ADMINISTRATION BUILDING, 100 EAST CENTER STREET, ROOM 1400, PROVO, UTAH.

-Aileen Conder, Commission

REGULAR AGENDA

1. APPROVE AN AGREEMENT WITH ROTAZIO, INC. DBA TOWPRO FOR SOFTWARE SERVICES FOR THE UTAH COUNTY SHERIFF'S OFFICE

-Doug Willes, Sheriff

2. RESOLUTION DECLARING UTAH COUNTY PERSONAL PROPERTY AS SURPLUS AND AWARDED SURPLUS UTAH COUNTY PERSONAL PROPERTY AS A GIFT TO CHIEF STEVE ADAMS IN RECOGNITION OF MERITORIOUS SERVICE TO UTAH COUNTY AND ITS CITIZENS

-Cole Christensen, Attorney

3. RESOLUTION DECLARING UTAH COUNTY PERSONAL PROPERTY AS SURPLUS AND AWARDED SURPLUS UTAH COUNTY PERSONAL PROPERTY AS A GIFT TO SPECIAL AGENT RICHARD HALES IN RECOGNITION OF MERITORIOUS SERVICE TO UTAH COUNTY AND ITS CITIZENS

-Cole Christensen, Attorney

4. ADOPT A RESOLUTION AUTHORIZING THE EXECUTION OF INTERLOCAL COOPERATION AGREEMENT WITH WASATCH BEHAVIORAL HEALTH FY27 CONTRACT MATCH

-Brittany Thorley, Attorney

5. RESOLUTION ADOPTING A THREE-YEAR RETENTION SCHEDULE FOR EMAIL COMMUNICATIONS USED BY UTAH COUNTY

-Tim Taylor, Information Systems

6. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH HUETTER MILL AND CABINET TO FURNISH AND INSTALL ARCHITECTURAL WOODWORK FOR THE MEDICAL AREA OF THE SECURITY CENTER.

-RICHARD NIELSON, Public Works

7. ADOPT A RESOLUTION AUTHORIZING THE EXECUTION OF AN AFFIDAVIT REMOVING PROPERTY FROM THE CONDOMINIUM OWNERSHIP ACT

-Brittany Thorley, Public Works

8. APPROVE AND AUTHORIZE THE SIGNING OF A PERSONAL PROPERTY PURCHASE AGREEMENT RELATED TO THE FREEDOM COMMONS CONDOMINIUM

-Brittany Thorley, Public Works

9. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO REQUESTING AN INCREASE TO THE COUNTY FLEET BY RETAINING VEHICLE #702493 FOR THE UTAH COUNTY PUBLIC WORKS ROADS DIVISION.

-RICHARD NIELSON, Public Works

10. APPROVE AND AUTHORIZE THE SIGNING OF A LEASE AGREEMENT WITH UTAH LAKE AUTHORITY TO LEASE SUITE 340 IN THE TAYLOR BROTHERS BUILDING LOCATED AT 250 WEST CENTER STREET.

-RICHARD NIELSON, Public Works

11. APPROVE AND AUTHORIZE THE SIGNING OF A LEASE AGREEMENT WITH JEFFREY A. KOCHVAR TO LEASE SUITE 240 IN THE TAYLOR BROTHERS BUILDING LOCATED AT 250 WEST CENTER STREET.

-RICHARD NIELSON, Public Works

12. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE AGREEMENT BETWEEN ELVIRA RAMIREZ AND UTAH COUNTY.

-RICHARD NIELSON, Public Works

13. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE AGREEMENT BETWEEN CANYON VIEW CAPITAL PROPERTIES AND UTAH COUNTY.

-RICHARD NIELSON, Public Works

14. APPROVE THE SIGNING OF AMENDMENT 3 TO UC 2024-556 WITH UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR PUBLIC HEALTH EMERGENCY AND HEALTHCARE PREPAREDNESS PROGRAMS FY 24-28.

-Juli Van Ginkel, Health

15. APPROVE AND AUTHORIZE STAFFING PLAN CHANGES IN THE ENVIRONMENTAL HEALTH DIVISION OF THE HEALTH DEPARTMENT: ADD SIX (6) FULL-TIME, CAREER SERVICE PROGRAM SUPERVISOR - ENVIRONMENTAL HEALTH POSITIONS AND ONE (1) FULL-TIME, CAREER SERVICE PROGRAM SUPERVISOR - AIR QUALITY POSITION. DELETE SIX (6) FULL-TIME, CAREER SERVICE PROGRAM MANAGER - ENVIRONMENTAL HEALTH POSITIONS AND ONE (1) FULL-TIME, CAREER SERVICE PROGRAM MANAGER - AIR QUALITY POSITION. [STAFFING PLAN DETAILS FOR HR USE: DELETE POSITIONS: 00523, 00793, 00905, 03262, 00794, 02352, 01427; ADD SIX CS PUB POSITIONS OF JOB CODE 2600 AND ONE CS PUB POSITION OF JOB CODE 2601 TO 230-4110 ENVIRONMENTAL HEALTH]

-Cindy Roe, Auditor

16. APPROVE AND AUTHORIZE A CHANGE TO THE STAFFING PLAN IN THE SHERIFF'S OFFICE; ADD SIX (6), FULL-TIME, CAREER SERVICE, DEPUTY SHERIFF II - ENFORCEMENT POSITIONS AND ONE (1) SERGEANT - ENFORCEMENT POSITION. [STAFFING PLAN DETAILS FOR HR USE: ADD 6 CS PS POSITIONS OF JOB CODE 4016 AND 1 CS PS POSITION OF 3091 TO 220-3210 SHERIFF PATROL]

-Merritt Fullmer, Human Resources

17. APPROVE AND AUTHORIZE ADDITIONS TO THE STAFFING PLAN IN THE HOUSING DIVISION OF THE SHERIFF'S OFFICE: ADD EIGHT (8) DEPUTY SHERIFF II - CORRECTIONS POSITIONS AND FOUR (4) SERGEANT - CORRECTIONS POSITIONS. ADDITIONALLY, APPROVE AND AUTHORIZE THE CORRESPONDING REQUIRED BUDGET TRANSFERS FROM THE APPROPRIATE RESTRICTED FUNDS. [STAFFING PLAN DETAILS FOR HR USE: ADD 8 CS PS POSITIONS OF JOB CODE 4011 AND 4 CS PS POSITIONS OF 3092 TO SHERIFF - JAIL HOUSING (100-3234)]

-Merritt Fullmer, Human Resources

18. AUTHORIZE A CHANGE TO THE STAFFING PLAN IN THE PUBLIC WORKS DEPARTMENT. ADD ONE (1) FULL-TIME, CAREER SERVICE, FACILITIES MAINTENANCE SPECIALIST II POSITION AND ADD ONE (1) FULL-TIME, CAREER SERVICE, ELECTRICIAN II POSITION. [STAFFING PLAN DETAILS FOR HR USE: ACCOUNT 621-5040 – PUBLIC WORKS – BUILDING MAINTENANCE; JOB CODE 7000, GRADE 723 AND JOB CODE 7002, GRADE 721; SUPERVISORY ORG: PW – BUILDINGS AND GROUNDS]

-Mhai Lee, Human Resources

19. APPROVE AND AUTHORIZE AN AMENDMENT TO CONTRACT 2024-955 BETWEEN UTAH COUNTY GOVERNMENT AND ORIGAMI RISK LLC ADDING EMPLOYEE HEALTH AND SAFETY (EHS) MODULES.

-Tom Mugleston, Human Resources

20. APPROVE PROPERTY TAX ACTIONS INCLUDED IN RECOMMENDATION LETTER 2026-10

-Adam Beck, Commission

21. APPROVE THE PROVISION OF ACTING PAY FOR A POSITION IN THE HUMAN RESOURCES DEPARTMENT, EFFECTIVE AUGUST 4, 2026.

-Paul Jones, Commission

22. APPROVE AND AUTHORIZE A RESOLUTION RECOGNIZING SEPTEMBER 17-23, 2026 AS CONSTITUTION WEEK IN UTAH COUNTY

-Commissioner Amelia Powers Gardner, Commission

23. APPROVE CONTRACT AGREEMENT BETWEEN UTAH COUNTY AND RESOURCE CONSULTANTS

-Adam Beck, Auditor

24. APPROVE AND AUTHORIZE AN AGREEMENT BETWEEN UTAH COUNTY AND UTAH VALLEY CONVENTION AND VISITORS BUREAU FOR THE FIRST DOWN PROVO EVENT

-Skyler Beltran, Commission

25. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

26. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

27. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

28. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Utah County Clerk's Office at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.
