



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, September 1, 2026**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Gay Lynn Bennion*
 2. **REVIEW OF BUSINESS MEETING AGENDA**
Mayor Gay Lynn Bennion (10-15 min.)
 3. **REPORTS**
 - a. Arts Council Report
Administrative Services Director Barbara Higgins (15 min.)
 4. **STAFF REPORTS**
 - a. Local Campaign Contribution Limits
Mayor Bennion (20 min.)
 - b. Non-Compliant Stop Signs Discussion
Public Works Director Matt Shipp (20 min.)
 - c. Storm Water System Update
Public Works Director Matt Shipp (20 min.)
 - d. Events Discussion
Administrative Services Director Barbara Higgins (20 min.)
 5. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Spooktacular – Monday, October 26th from 5:00 p.m. to 7:00 p.m. at City Hall
 - b. Star Spangled Finale – Thursday, November 12th at 7:00 p.m. at Butler Middle School
 - c. Senior Bingo – Wednesday, November 18th at 1:30 p.m. at City Hall
 - d. Light the Heights – Monday, November 30th from 5:00 p.m. to 7:30 p.m. at City Hall

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*

6. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
7. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, September 1, 2026**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

7:00 p.m. 1.0 **WELCOME** – Mayor Gay Lynn Bennion

2.0 **PLEDGE OF ALLEGIANCE** – By Invitation

3.0 **CITIZEN COMMENTS**

During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before Noon, on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

4.0 **ACTION ITEMS**

4.1 Consideration of **Resolution 2026-61** - Appointments to the Arts Council Committee (Dara Hartman and Jarred Olson)

(This resolution provides the city council's advice and consent for the city manager's appointment of Dara Hartman and Jarred Olson to fill vacancies on the Arts Council. It also formally ratifies the council's current membership composition).

4.2 Consideration of **Resolution 2026-62** - Appointment to Health in the

Heights Committee (Nolan Black)

(This resolution grants the city council's advice and consent for the city manager's appointment of Nolan Black as a new regular member to the "Health in the Heights" public health advisory committee. It additionally ratifies the existing membership composition of the committee).

6.0 **CONSENT CALENDAR**

- 6.1 Approval of the minutes for the City Council Work Sessions and Business Meetings of August 4, 2026, August 11, 2026, and August 18, 2026.

7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Thursday, August 27, 2026, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. The agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 27th day of August 2026

Tiffany Janzen, City Recorder

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711.