

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 July 13th, 2026, at 5:30 p.m.
4

5 Board Members present:

6 Councilman Dan Bell, Bountiful City
7 Councilmember Dell Butterfield, West Bountiful City
8 Councilmember Gina Hirst, Centerville City **arrived at 5:36 p.m.*
9 Councilmember Suzette Jackson, North Salt Lake City
10 John Norman, Board Appointed Representative
11 Brett Steadman, Board Appointed Representative
12 Mayor Ryan Westergard, Woods Cross City
13

14 Staff In Attendance:

15 Tif Miller, Executive Director Jayme Blakesley, District Attorney
16 Scott McDonald, Aquatics & Fitness Director Mary Gadd, Office Manager
17 Cory Haddock, Ice & Recreation Director Michael Doxey, District Clerk
18

19 **WELCOME**
20

21 Chairman Westergard opened the meeting at 5:32 p.m.
22

23 **CITIZEN MATTERS**
24

25 None.
26

27 **RECOGNITION OF EMPLOYEE OF THE MONTH**
28

29 Mr. Miller recognized Kamree Day as the July employee of the month.
30

31 **APPROVAL OF BOARD MEETING MINUTES FOR JUNE 8TH, 2026**
32

33 Minutes of the Administrative Control Board Meeting held on June 8th, 2026, was approved
34 on a motion made by Councilman Bell, and was seconded by Mr. Norman. Board Members Bell,
35 Butterfield, Hirst, Norman, Steadman, and Westergard voted “aye.” Councilmember Jackson
36 abstained from voting since she was not present at the meeting.
37

38 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
39 **FOR JUNE 2026**
40

41 ***Councilmember Hirst arrived at 5:36 p.m.*

42 Mr. Miller highlighted the following expenditures:

- 43 • Swank Motion Pictures (#31) – \$595.00 for showing movie Zootopia 2
44 • Pavion Corp (#54) - \$449.49 for replacing a camera server
45 • Bees Baseball (#59) – \$11,992.86 for spring and summer baseball program jerseys
46 • Wasatch Aquatic Specialties (#65 & #96) - \$1,240.80 & \$6,476.80 for pool chlorine
47 • Border States Industries (#102) - \$1,672.35 for replacing a pump in the lazy river

48
49 When asked Mr. Miller explained that (#74) Cottonwood Heights Park & Recreation was
50 serving as a pass through of fees collected for a swim meet from Tsunami swimmers, (#73) Ascend
51 Learning Holdings is a payment to Club Connect that keeps track of fitness instructors certifications
52 and offers low cost CEU's for instructor use, (#50) Netwize is software to replace the wireless
53 network switches, (#53) Halie Parke is a refund of the fees they paid for an all night party, (#70) Utah
54 CareNow Urgent Care is the current company providing the drug testing for the District, (#94)
55 Umpires of Utah is the arbiter providing umpires for adult softball, and (#97) Allen Ebbert Jones is
56 another swim meet for Tsunami swimmers.

57
58 Board Members discussed monthly credit card fees and suggested exploring new processors
59 and reviewing the fee that is charged and covering more of the cost.
60

61 Total expenditures of \$538,727.23 for the period of June 1, 2026, to June 30, 2026, was
62 approved on a motion made by Councilmember Hirst, and seconded by Councilmember Butterfield.
63 Board Members Bell, Butterfield, Hirst, Jackson, Norman, Steadman, and Westergard voted "aye."
64

65 Mr. Miller informed the board about timing issues of when items are being capitalized,
66 causing a greater net loss when compared to previous years. Mr. Doxey briefly explained the process
67 and Chairman Westergard asked to revisit it in a few months to determine the best method for the
68 District. Councilmember Jackson about a timeframe for when contributions would begin again to the
69 cash reserves and Mr. Miller replied that the plan included a leveling off period and that it is
70 dependent on the years capital projects. Councilman Bell asked that the board discuss in a future
71 meeting about what factors would need to happen to reinstate board member compensation.
72

73 **DISCUSSION ON NEW APP FOR THE RECREATION DISTRICT**

74

75 Mr. Miller reported that he had a company contact him about creating an app for the District.
76 Pricing has always been too high, but they have discounted it recently by nearly \$1,500. He noted
77 that this app would have the ability to send push notifications and would have an internal staff
78 communication tool. However, it doesn't integrate with the point-of-sale software. Board Members
79 raised several concerns over the maintenance of the information, if it could be more functional than
80 the website, and whether it can provide additional revenue. Mr. Miller offered to do some further
81 research into what it is capable of.
82

83 **DISCUSSION AND UPDATE ON INTERLOCAL AGREEMENT WITH DAVIS SCHOOL** 84 **DISTRICT**

85

86 Mr. Miller explained that while the School Board met that they have some concerns over the
87 additional \$3,000 fee for equipment wear & tear, on top of the 6-month membership for each student,
88 along with various costs that they are also charged for hosting swim meets. Board members offered
89 various suggestions on how to present the fees to the School District.
90

91 Discussion turned to the sub-committee and what members were sitting on the committee,
92 with the recent turnover of board members. Mr. Blakesley suggested that it would be best to only put
93 elected officials on the sub-committee as they carry a little bit more weight. Chairman Westergard
94 received feedback from members, he then appointed Councilman Bell and Councilmember Hirst to
95 serve on the sub-committee.

96
97 **DISCUSSION ON EMERGENCY PURCHASE FOR LEISURE POOL**
98

99 Mr. Miller reported that the ADA lift in the leisure pool has been installed since the facility
100 opened, but recently a component broke that cannot be replaced and the entire lift needs to be
101 replaced. He informed the members that it is about a \$10,000 replacement cost but that the new lift
102 can fit in the original space without being retrofitted.
103

104 **UPDATE ON FUTURE PROJECT DISCUSSIONS**
105

106 Mr. Miller received the available lot dimensions from North Salt Lake on their Hatch Park
107 redesign and is now waiting for some feedback on what certain facilities would cost to be built in that
108 space.
109

110 **EXECUTIVE DIRECTOR REPORT**
111

112 Mr. Miller reported on the following items:

- 113 • 82 additional hours in ice rink rentals on Sunday nights
- 114 • Copper Cup Figure Skating competition will be in mid-August
- 115 • Recognizing the work of swim instructors who work with so many young children and
- 116 teaching them important life skills
- 117 • Centerville City council meeting the following week; Woods Cross will be soon
- 118 • Fall sports begin August 22nd
- 119 • Events – parades, movie nights
- 120 • Programs – swim lessons, flag football up-date
- 121 • Discussions with Centerville City on fields usage and fees
122

123 **DISCUSSION ON BOARD MEMBER APPLICATION AND INTERVIEW PROCESS**
124

125 Mr. Miller reported that applications have been received and discussed schedules of the board
126 members for holding the interviews.
127

128 **CLOSED SESSION**
129

130 No session was held.
131

132 **ADJOURNMENT**
133

134 At 7:16 p.m. Councilmember Butterfield made a motion to adjourn the meeting.
135 Councilmember Hirst seconded the motion.