South Davis Recreation District
Administrative Control Board Meeting

June 8th, 2026 at 5:30 p.m.

Board Members present:

Councilman Dan Bell, Bountiful City
Councilmember Dell Butterfield, West Bountiful City
Councilmember Gina Hirst, Centerville City **arrived at 5:46 p.m.*
John Norman, Board Appointed Representative
Brett Steadman, Board Appointed Representative
Mayor Ryan Westergard, Woods Cross City

Staff In Attendance:

Tif Miller, Executive Director
Scott McDonald, Aquatics & Fitness Director
Cory Haddock, Ice & Recreation Director
Tyson Beck, Bountiful Assistant City Manager
David Burgoyne, Bountiful Finance Director
Jayme Blakesley, District Attorney
Mary Gadd, Office Manager
Michael Doxey, District Clerk
Kade Huff, Recreation Manager

Others in Attendance:

Steve Carlson (Bountiful), Ron Mortensen (Bountiful)

APPROVED

<u>WELCOME</u>

Chairman Westergard opened the meeting at 5:30 p.m. and excused Councilmember Suzette Jackson.

<u>CITIZEN MATTERS</u>

None.

<u>RECOGNITION OF EMPLOYEE OF THE MONTH</u>

Mr. Miller recognized Jonah Roberts as the employee of the month.

<u>APPROVAL OF MAY 11TH BOARD MEETING MINUTES</u>

Minutes of the Administrative Control Board Meeting held on May 11th, 2026, was approved on a motion made by Councilmember Butterfield, and was seconded by Councilman Bell. Board Members Bell, Butterfield, Norman, Steadman, and Westergard voted “aye.”

<u>REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR MAY 2026</u>

Mr. Miller highlighted the following expenditures:

- Davis County Government (#16) – $1,598.08 for truth-in-taxation mailings
- Mountain Valley Mechanical (#37) - $194,761.84 for lap pool boiler, equipment, piping

- Insight Communication LLC (#42) - $89.68 for sponsor window cling
- KCHM, LLC (#57) - $10,409.00 for auditing services for 2025
- CEM Maintenance Inc (#78) - $706.00 for repairs to the leisure pool liner
- Davis School District (#79) - $1,160.00 for District portion to refinish the gym flooring

Total expenditures of $644,445.87 for the period of May 1, 2026, to May 31, 2026, was approved on a motion made by Councilman Bell, and seconded by Mr. Norman. Board Members Bell, Butterfield, Norman, Steadman, and Westergard voted "aye."

Mr. Miller reviewed the cash & investment report and highlighted some areas in the budget, comparing them to the previous years.

****Councilmember Hirst arrived at 5:46 p.m.****

<u>DISCUSSION ON PROGRAM REGISTRATION PROCESS</u>

Mr. Miller discussed the registration process for flag football and focused on maintaining it as a recreation program and not allowing a team to register together. He highlighted that the program has increased revenue of $10,000 from 2024 to 2025, but currently only uses West Bountiful Elementary fields. He mentioned they are considering expansion options. After receiving feedback from participants, both through a survey and by email, the majority would like to continue as a recreation league, but that program management can review team registration for the Spring session. After a discussion, the board agreed to maintain the program as a recreational league.

<u>DISCUSSION AND ACTION ON RESOLUTION 2026-03 ADOPTING 2026 TAX RATES</u>

Tyson Beck reported that while Davis County had not yet released the certified tax rate, the board will need to adopt a rate by resolution. Mr. Beck noted that the resolution was prepared that if the County's tax rate doesn't include the tax increase of $86,200 that it could still be included.

Councilmember Hirst made a motion to approve resolution 2026-03 adopting a tax rate for the purpose of levying taxes for the year 2026, and Councilmember Butterfield seconded the motion. Chairman Westergard called for a roll call vote and Board Members Norman, Steadman, Bell, Westergard, Butterfield, and Hirst voted "aye." There were no "nays."

<u>DISCUSSION AND ACTION ON RESOLUTION 2026-04 APPROVING AN INTERLOCAL AGREEMENT WITH BOUNTIFUL CITY</u>

Mr. Miller shared with the board the annual renewal of the interlocal agreement for financial services that are provided by Bountiful City. He highlighted a $12,000 decrease in cost, even though the discount changed from 10% to 5%, due mainly to the change in the hourly rate. Councilmember Hirst inquired what landscaping services are provided and Mr. Miller answered that field maintenance is for Rocket Park and the lawn care is for around the outdoor pool and facility.

Councilmember Butterfield made a motion to approve resolution 2026-04 approving an interlocal agreement for Bountiful City services, and Councilmember Hirst seconded the motion. Chairman Westergard call for a roll call vote and Board Members Norman, Steadman, Bell,

APPROVED

Westergard, Butterfield, and Hirst voted "aye." There were no "nays."

UPDATE ON FUTURE PROJECT DISCUSSION

Mr. Miller reported that after meeting with North Salt Lake's city manager that the city would be interested in an ice facility, due to the popularity of hockey. However, Mr. Miller added that both an Olympic-size pool and an ice rink would likely not be possible, but he was waiting to receive available space dimensions.

EXECUTIVE DIRECTOR REPORT

Mr. Miller reported on the following items:

- Ice Rink locker rooms have been updated
- Recognized Vista Education Campus for the services they provide to the District
- Continued meetings with city and county officials
- Collaborating with communities for 250th celebration
- Reviewing background check/employee onboarding companies
- Movie Nights in June, July, and August
- Natural gas price lock – 1st payment occurred in May
- Continuing reviewing creating a foundation for the District
- Summer passes on sale and seeing an increase of about $1,000 from last year

Councilmember Bell inquired about what was meant by invoicing the School District for 2025 use and Mr. Miller answered that was the Farmington High swim team use. Mr. Miller added that the new updated interlocal agreement is still under review and was pushed to another meeting.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

At 6:48 p.m. Chairman Westergard adjourned the meeting.

APPROVED