

MINUTES OF THE STUDY SESSION – August 13, 2026

The Board of Education of the Aspen Peaks School District met in a Study Session on Thursday, August 13, 2026, at 4:02 pm. The Study Session took place in the boardroom at the Alpine School District office in American Fork, UT.

Board members present: Board President Diane Knight, Vice President Amber Bonner, Nicki Brammer, Jason Hart(arrived at 4:10pm), Steve Sparti(arrived at 4:20pm), and Jason Theler. Board member Jeanne-Marie Burrows was absent.

Also present: Superintendent Perkins. Business Administrator Bea Twede was absent. There were approximately 10 others in attendance.

Agenda Items

1. Capital Planning - Boundary Recommendation - Doug Webb
 - a. We are constantly doing boundary studies, we are doing them everyday.
 - b. Beginning June 1, 2026 we started with a committee and began a preliminary boundary study.
 - c. Study Update What we look for in a boundary study
 - i. Enrollments and building capacities
 - ii. Ideal school sizes
 - iii. Feeder patterns and enrollment trends
 - iv. District wide vs targeted study options
 - v. Additional factors: growth, transportation, future developments, financial
 1. Value of continuing to study ongoing boundaries.
 - a. Supervisors are always working with schools and evaluating numbers and special programs within each school
 2. Perfect feeders
 - a. Since that's not possible, pursue a minimum percentage of feeders so that students aren't isolated when they move through the schools.
 3. Recommendations
 - a. Continue district wide boundary study for elementary schools
 - b. Continue district wide boundary study for junior high schools
 - c. No comprehensive boundary study for high schools at this time.
 - d. No school closures are recommended at this time
 - vi. Assignments asked by Board
 1. Review district wide enrollment projections and school capacity
 2. Let's see it on map:
 - a. Each schools' capacity shown without portables
 - i. Nuances of capacity
 1. Class sizes
 2. Lunchroom/gym, playgrounds
 3. Impact of SPED programs
 4. Space for a trailer
 5. Parking / traffic
 - ii. Each school has its own "footprint"
 - iii. Boundary of schools - we need feedback on elementary school boundaries
 - vii. Overview of what the committee has done thus far
 1. Formed a committee
 2. Completed a portrait of a school
 3. Numbers/Capacity/Projections
 4. Traffic Patterns
 5. Visited schools and met with administrators
 6. Collected current numbers of each school

7. Determined when last boundary changes were implemented
8. Identified hot spots
9. Portable locations
- viii. Recommendations
 1. Review October 1, 2026 school counts
 2. Observe schools, flow, class space, common areas, special programs
 3. Electronic feedback from specific areas for community input
 4. Look at small boundary changes at specific schools based on feedback
 5. Watch hot spots, start times
 6. Supervisors are always working with schools with their needs and community feedback.
- ix. Dates of last boundary changes for schools
 1. 2025-2026 - North Point, River Rock, Snow Springs and Lehi Elementaries
 2. 2024-2025 - Belmont and Ridgeline Elementaries (no change to current students) study was for Inverness Development
 3. 2022-2023 - Barratt, Forbes, Greenwood, Belmont, Traverse Mountain, North Point, River Rock, Snow Springs and Lehi Elementaries. All passed except North Point, River Rock, Snow Springs and Lehi
 4. 2021-2022 - Ridgeline and Westfield Elementaries
 5. 2020-2021 - Alpine, Ridgeline, Westfield, Cedar Ridge and Deerfield Elementaries
 6. 2019-2020 - Barratt, Forbes, Greenwood, Mount Mahogany, Meadow and Sego Lily
 7. 2018-2019 - Liberty Hills, North Point, River Rock, Riverview, Springside, Eaglecrest and Fox Hollow. All passed except Eaglecrest and Fox Hollow
- x. Questions?
 1. When are FTEs allotted? - FTEs are allotted by February so we need to make sure that we are not setting up teachers for failure by hiring at the last minute if at all possible.
- xi. Once we receive more feedback(October 1) we will be able to look at specific areas and then make a very knowledgeable decision on what areas may need a boundary study.
- xii. We need to look into OOA numbers and feeder system issues also.
2. Board Member Orientation Guide - Diane Knight commented this is one of two documents of the Board Handbook. The policy handbook with the 9000 series policies will be a third document addressed at a later date.
 - a. There are 8 main sections of The Board Member Orientation Guide
 - i. What the Board Does?
 1. The Board governs; the superintendent manages
 2. The Board acts as a body.
 3. The Board doesn't direct staff, that is the superintendent's job.
 4. What this asks of your calendar
 - ii. Your First 90 Days
 1. Get oriented
 2. Read the Board Policy Manual
 3. Train - this training isn't optional
 4. Connect - you may be asked to be a Board mentor to new Board members.
 - iii. Your First Meeting
 1. We will always have a Study Session prior to our Board Meeting.
 2. Consent agendas - do we want to start using this on our board agendas so that one motion can be made and a vote wouldn't need to be made for each item separately
 - iv. When Someone Brings You a Problem
 1. Your job is to route it, not to resolve it.

2. You can ask the person where they are on the ladder, then direct them to someone who can help.
3. Two things go straight to the Superintendent regardless of level: anything involving student or staff safety, and anything alleging illegality.
- v. Talking, Visiting and Posting
 1. This is not distance from staff. It is making sure the Superintendent is the one manager they answer to, and that seven Board members are not quietly setting seven different expectations.
 2. Ask questions prior to meetings so that the person presenting has time to prepare a response to your question.
 3. Be very careful talking to each other between meetings so that we aren't violating OPMA.
 4. Visit schools often as a guest and not an inspector. If you have a scheduled meeting with the principal make sure that the superintendent is aware of the visit.
- vi. Who To Ask
- vii. Words You Will Hear
- viii. Where To Go Deeper
 1. Everything in this guide has a fuller version in the Board Governance Handbook.
3. Board Meeting Scheduling Options - Superintendent Perkins
 - a. We need to get the dates approved for our board meetings for next year
 - i. Do we want to stay on Thursday or move to Tuesday when Alpine School District (June 15) is no longer utilizing the board room on Tuesday night?
 1. Some board members prefer Tuesday due to extracurricular activities that are on Thursday night.
 2. Quite a few municipalities meet on Tuesday night.

The meeting adjourned at 5:36 pm.