MINUTES OF THE BOARD MEETING – AUGUST 13, 2026

The Board of Education of the Lake Mountain School District met in a board meeting on Thursday, August 13, 2026, at 6:03 PM. The board meeting took place in the boardroom of the Lake Mountain School District Office in Saratoga Springs, UT.

Board members present: President Julie King, Vice President Matt Isaacson, Charity Judkins, Joylin Lincoln, Julie Myers, Melissa Sauser, and Ilene Strong.

Also present: Superintendent Carter, Deputy Superintendent Bollinger and members of the administrative staff. There were approximately 19 others in attendance.

President Julie King conducted the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Bekah, Rachel, Ezra, and Keola Graham of Eagle Valley Elementary School.

INSPIRATIONAL THOUGHT OR REFLECTION

An inspirational thought was given by Melissa Graham, PTA Secretary at Eagle Valley Elementary School.

PUBLIC COMMENT

Kember Burgon of Saratoga Springs and parent of students at Thunder Ridge Elementary, expressed concerns regarding the current transportation plan. She shared that there is currently no bus stop serving her neighborhood, with the closest stop located on Scarlett Drive. She noted that the area is expected to include more than 600 homes and questioned how approximately 400 students would be accommodated at a single bus stop. Ms. Burgon advised she contacted the Transportation department at Alpine School District and noted their primary concern was that students residing outside the designated boundaries may be taking available spaces from eligible students. She questioned whether prioritizing the small percentage of students who do not follow the rules could result in the majority of eligible students being left without a bus stop. She also raised concerns about students who live more than 1.5 miles from the school having to walk along uneven roads. She suggested that there are other areas that would provide safer locations for student pick-up and drop-off.

Trey Moodey of Saratoga Springs attended with his wife, Bonnie, to express concerns regarding the development of the property east of their home. He shared that the property is currently vacant and that residents had previously been informed it would be developed as a soccer field. He noted that they have since been notified that the intended use of the property has changed. Mr. Moodey requested that, as plans and designs for the property move forward, nearby residents be given an opportunity to provide input and share their concerns, particularly because the property directly borders their backyards. He asked that the Board ensure neighboring residents have an opportunity to be involved in and provide feedback regarding the upcoming construction.

CONSENT AGENDA

Board president King recommended that the Board approve the consent agenda. Board member Lincoln made the motion to approve the consent agenda, and it was seconded by Board member Judkins. The Board voted in favor and the motion passed unanimously.

DISCUSSION ITEMS

1. Policy 7.101 District Calendar
   Deputy Superintendent Dr. Bollinger & Assistant Superintendent of Student Services, Travis Hamblin provided an overview of the Board's ongoing policy review and revision process. Dr. Bollinger explained that approximately seven to nine policies will be presented for first reading at each Board meeting for the next several months. The first reading is intended to provide an opportunity for discussion and feedback, which will be taken back to the Policy Committee. A second draft will then be presented at

the following meeting. If no additional changes are needed, the policy will be placed on the consent agenda for final approval. The policies have been updated to reflect the new numbering system developed by the Policy Committee. The committee is also consolidating policies where possible and moving information that does not need to be maintained as Board policy into Standard Operating Procedures (SOPs). The policies have been organized into eight broad categories. Dr. Bollinger also noted that, at the previous Board meeting, the Board adopted the personnel policies from Alpine School District, which will remain in effect through June 2028 as required by state code. She noted that this particular policy was one of the first policies reviewed and adopted by the Board. As part of the current revisions, the policy title "School Calendar" has been changed to "District Calendar." Proposed changes are highlighted in red, and definitions have been revised and added for clarity. The committee is maintaining an ongoing glossary to ensure that definitions remain consistent across all policies. She explained that policies will be structured with Provisions followed by Procedures. Any changes to procedures made by staff will be brought to the Board for approval through the consent agenda. Each policy will also include a specific date for future review to ensure policies remain current and relevant.
The Board engaged in discussion regarding the specific provisions and details of the policy, asked clarifying questions, and participated in dialogue with the leadership team presenting.

2. Policy 7.102 Emergency Closures/Two-Hour Delays
Deputy Superintendent Dr. Bollinger explained that this item is not required to be maintained as a Board policy and could instead be addressed through a procedure. However, the Policy Committee determined that the public would benefit from having the procedures clearly outlined in policy and felt that doing so would help ensure consistency across all school sites throughout the district. She noted that the policy specifically distinguishes between distance learning and online learning. The communication timelines for notifying parents and staff of inclement weather were also adjusted to provide sufficient time for families and employees to receive information and make necessary arrangements. Because this policy is not required, no separate procedures are included.
The Board engaged in discussion regarding the specific provisions and details of the policy, asked clarifying questions, and participated in dialogue with the leadership team presenting.

3. Policy 7.103 Service and Therapy Animals
Deputy Superintendent Dr. Bollinger explained that this policy addresses service animals on district property and is required by state and federal law. She noted that federal law provides much of the guidance for the policy, and links to the applicable state and federal codes are included. The policy clearly defines a service animal, using the definition established in federal law, and outlines the rights of individuals who require service animals. It also provides guidance for staff regarding how to appropriately interact with service animals and individuals who use them. Dr. Bollinger noted that the policy includes provisions addressing animals used as part of curriculum programs, as well as animals that may temporarily visit a classroom for educational purposes. It also addresses accommodations and safety considerations for staff and students with allergies. The policy will be reviewed on a five-year cycle unless changes to state or federal law require an earlier review.
The Board engaged in discussion regarding the specific provisions and details of the policy, asked clarifying questions, and participated in dialogue with the leadership team presenting.

4. Policy 6.401 Student School Fees and Waivers
Assistant Superintendent of Student Services, Travis Hamblin explained that the policy governs the collection of school fees, fee waivers, fundraising, and student supplies. He emphasized that the policy is designed to ensure students are not excluded from activities or educational opportunities because of an inability to pay and provides transparency regarding the fee process. Mr. Hamblin noted that the policy is governed by state code, with Board oversight and specific restrictions on the fees that may be charged. The policy will be reviewed annually over two Board meetings to allow for public comment. It outlines allowable fees for both elementary and secondary students, as well as provisions related to overnight travel and payment requirements when fee waivers apply. He explained that the necessary forms for fees, waivers, and related processes are included with the policy. A fee waiver administrator will be designated

to promote consistency and equity across all students, with approval criteria based on state requirements. Student and family information related to fee waivers will be handled in accordance with FERPA privacy requirements. Mr. Hamblin emphasized that many of the procedures are specifically outlined to ensure each school site follows the same process and provides consistent treatment for all students and families. The Board engaged in discussion regarding the specific provisions and details of the policy, asked clarifying questions, and participated in dialogue with the leadership team presenting.

5. Policy 6.402 School Clubs
Assistant Superintendent of Student Services, Travis Hamblin explained that the policy addresses both curricular and noncurricular clubs, including how each type of club is defined and operated. The policy outlines the application and approval process for establishing a club, requirements for maintaining good standing, and the development of a constitution that identifies the club's purpose and how it will operate. Mr. Hamblin noted that the policy establishes the district as an unlimited open forum and outlines the Board's authority to close a noncurricular club when appropriate. It also details the authorization process, requirements for obtaining permission to operate a club, and the appeal process if an application is denied. He emphasized that parental permission is required for all students participating in clubs. The policy also addresses facility use and access for all curricular and noncurricular clubs.
The Board engaged in discussion regarding the specific provisions and details of the policy, asked clarifying questions, and participated in dialogue with the leadership team presenting.

6. Policy 6.403 Extracurricular Activity and Eligibility
Assistant Superintendent of Student Services, Travis Hamblin explained that the policy establishes expectations for student participation in extracurricular activities and incorporates requirements from UHSAA rules. He highlighted specific definitions and expectations related to bullying and hazing, noting that hazing is particularly important to address given the potential for it to occur in extracurricular settings. Mr. Hamblin noted that related policies and applicable manuals will be linked within the policy for ease of reference. The policy addresses student eligibility and conduct, including the recent changes to felony-related requirements under state code. It also outlines expectations for coaches and advisors, emphasizing their responsibility to act appropriately as representatives of the school and district, comply with district policies, and maintain appropriate professional relationships with students. The policy further specifies that coaches, advisors, and other staff may not consume alcohol or participate in illegal activities while on school trips and establishes requirements for meetings and communication with parents.
The Board engaged in discussion regarding the specific provisions and details of the policy, asked clarifying questions, and participated in dialogue with the leadership team presenting.

7. Policy 6.405 Student Image Use and Media
Assistant Superintendent of Student Services, Travis Hamblin explained that the policy establishes guidelines for the appropriate use of student images, including when images may and may not be used and the protocols staff must follow when taking or using photographs of students. Parent or guardian permission is required for the use of student images in accordance with the policy. Mr. Hamblin noted that news media requests involving students must receive approval from district administration. The policy also addresses directory information, including its use in yearbooks and by military recruiters, and outlines parents' rights, including available opt-in and opt-out options. He emphasized that employees may not retain student images on personal devices or post student images on personal social media accounts. The policy also includes media relations guidelines outlining the appropriate processes for interacting with the media and the responsibilities and limitations of staff when responding to media inquiries.
The Board engaged in discussion regarding the specific provisions and details of the policy, asked clarifying questions, and participated in dialogue with the leadership team presenting.

ACTION ITEMS

1. 2027 Board Meeting Calendar – DRAFT
Board member Judkins made the motion to approve the 2027 Draft Board Meeting Calendar, and it was seconded by Vice President Isaacson.

President King noted that this would be the final Board meeting held in the current building before construction begins. She explained that Board meetings will temporarily be held at Westlake High School, with the current schedule anticipated to continue through approximately August. Asterisks have been placed next to the affected dates to indicate that the location may change if construction is delayed. President King expressed appreciation to Westlake High School for making its facility available for Board meetings. She also noted that district offices will operate out of the West Transportation Building during regular business hours while construction is underway. President King further explained that Board meetings will continue to be held on the second and fourth Thursdays through June. Beginning in July, meetings will transition to the second and fourth Tuesdays, as Alpine School District will have dissolved and there will no longer be a scheduling conflict.
The Board engaged in discussion and sought clarification regarding the specifics of the new Board calendar schedule.
Board member Judkins confirmed the amended motion language and Vice President Isaacson seconded the confirmation.
The Board voted in favor and the motion passed unanimously.

SUPERINTENDENT AND BOARD MEMBER REPORTS
Superintendent Carter expressed appreciation to the Policy Committee, Dr. Bollinger, Assistant Superintendent Hamblin, and the other staff members who have dedicated significant time to developing and revising district policies. She also shared her excitement about the upcoming renovation project. Superintendent Carter introduced two new district staff members: Matthew Ferguson, Director of Finance, and Alyssha Roseman, Director of Purchasing. She noted that the Director of Nutrition Services position has been posted. The district is working to complete the process of extending employment opportunities to existing Alpine School District employees, with the process required to be completed by January 1. She shared that the district had initially hoped to complete the process by November but now anticipates it will be completed by September. Superintendent Carter thanked everyone who participated in the Administrative Conference, noting that it was a great success and that administrators enjoyed the event. She expressed appreciation for the Board's enthusiasm and support. She also highlighted the ribbon-cutting ceremony held the previous evening at Juniper Basin, describing it as a successful event with strong attendance from staff and Board members. She thanked everyone who attended and supported the event. Superintendent Carter shared that the PTA kickoff was held Tuesday, where the district's Mission, Vision, Values, and Goals (MVVG) were presented to PTA leaders from schools throughout the district. She noted that the event also had strong participation. She explained that, during construction, district staff will temporarily operate out of the West Transportation Building and can be reached by email or phone. She expressed appreciation to Westlake High School for graciously providing its facility for Board meetings during the construction period. Superintendent Carter concluded by acknowledging that the past several weeks have been particularly busy with district events and expressed her appreciation to the Board and staff for their continued support.

ADJOURNMENT
On motion by Board member Sauser and seconded by Board member Judkins, the meeting adjourned at 7:59 PM. The Board members who voted in favor were Ilene Strong, Julie Myers, Vice President Matt Isaacson, President Julie King, Joylin Lincoln, Charity Judkins, and Melissa Sauser. The motion passed unanimously.