The Minutes - Draft
Regular Governing Board Meeting
Utah Charter Academies

All meeting materials are available at links on the meeting agenda.

July 16, 2026
12:00 p.m.

APS District Office:	12894 S. Pony Express Rd., Unit 400, Draper, UT 84020/Google Meet Hybrid Meeting
Board Members Present In Person:	None
Board Members Present Virtually:	Ruth Kellersberger, Matt Howard, Thomas Hortin, Thomas Young
Board Members Absent:	None
Staff Present:	Carolyn Sharette, David Sharette, Peri Daley, Casey Crellin
Public Present:	Joe Dunlop, Rick Peterson, David Mortensen, John Buck

1 Welcome
- 1.1 Thomas Young welcomed the board members that were present via roll call at 12:05 pm.

2 Presentation and Comments
- 2.1 Public Comment - Thomas Young invited public comment. None was given.

3 Board Business - 12:06 p.m.
- 3.1 Management Agreement
  - 3.1.1 The Management Agreement is linked in the meeting agenda. David Sharette provided a brief summary of the changes to the meeting agreement compared to the previous UCA and APS management agreement. The changes include the contract length (11 months) and termination clause. Thomas Hortin asked for clarification on the reason regarding the current agreement extension reasoning and some continued negotiations. David Sharette clarified the benefit of the 11 month extension. Matt Howard asked if it would be possible to finalize negotiations before the current contract ends. Legal counsel, David Mortensen, shared that negotiations may be possible over the next two weeks. Carolyn Sharette shared some restrictions regarding APS staff availability the next two months.
  - 3.1.2 Matt Howard asked for clarification on the history of contract discussions. David Mortensen shared the contract discussion history with changes formally discussed beginning June 2026. Carolyn Sharette provided updates regarding the current audit status and the filed Summary Judgment motion. Thomas Hortin shared that he would like to continue with negotiations and not sign the agreement today. Casey Crellin provided input on the Summary Judgment status and anticipated ruling. Dave Mortensen added input to the typical outcome of the Summary Judgment. Matt Howard shared some concerns regarding the timeline of the agreement. Thomas Young recommended continuing with a motion, then determine the next agreement steps. The board discussed current availability for continuing contract discussion. Ruth Kellersberger agreed to continue contract discussions over the remaining contract period and to meet again at the end of the month.
  - 3.1.3 Financial advisor, John Buck, provided some input on how delaying the contract extension could affect the current projects and implementing the bond for said projects. John Buck shared the upcoming application/meeting next week regarding the bond. Carolyn Sharette provided additional input on the impact of current projects, including Salem High School expansion, if the bond issuance is delayed. Carolyn Sharette asked if a different contract length, such as 6 months, would still be possible in regards to the bond issuance. John Buck shared that the 6 month extension could be more beneficial than a month extension but the risk still remains that the bond issuance could be delayed. Thomas Hortin asked if a Letter of Intent to award the Management Services Request for Proposal could help with the issuance. John Buck and David Mortensen agreed that it could assist in finalizing the bond.
  - 3.1.4 Thomas Young provided a recommended motion for a 6 month extension. David Mortensen provided input on the recommended extension timeline. John Buck recommended that the award is made for continued intent to award the contract.

3.1.5 Motion: To approve the RFP committee's March recommendation to award American Preparatory Schools and extend the current contract subject to legal review until the end of January 2027. with the management of Utah Charter Academies' schools, and to approve the management agreement for six months.

3.1.5.1 Moved: Thomas Hortin

3.1.5.2 Second: Ruth Kellersberger

3.1.5.3 Vote:

	T.Y	T.Ho	M.H	R.K
Aye	X	X	X	X
Nay				
Abstain				

3.1.6 Motion: To amend the previous motion to extend the contract until January 27, 2027.

3.1.6.1 Moved: Thomas Hortin

3.1.6.2 Second: Ruth Kellersberger

3.1.6.3 Vote:

	T.Y	T.Ho	M.H	R.K
Aye	X	X	X	X
Nay				
Abstain				

4 Upcoming Board Member Opportunities - 1:05 p.m.

4.1 Utah Charter School Finance Authority Meeting on July 23rd. Matt Howard has agreed to represent the board.

5 Agenda Items for Future Meetings - 1:05 p.m.

5.1 The next Board Meeting will be held on August 27th, 2026.

6 Adjournment at 1:05 p.m.