



Minutes of the City of West Jordan
City Council Meeting
Tuesday, July 28, 2026 – 7:00 pm
Approved August 25, 2026
8000 S Redwood Road, 3rd Floor
West Jordan, UT 84088

1. Call to Order

Council: Chair Jessica Wignall, Vice Chair Kent Shelton, Annette Harris, Zach Jacob, Chad Lamb, Kayleen Whitelock

Staff: Council Office Director Alan Anderson, Senior Assistant City Attorney Patrick Boice, Mayor Dirk Burton, City Attorney Josh Chandler, Public Works Director Brian Clegg, Public Utilities Director Greg Davenport, Assistant Planner Mark Forsythe, Public Services Director Cory Fralick, Senior Planner Larry Gardner, Code Enforcement Manager Brock Hudson, Senior Planner Tayler Jensen, Assistant City Administrator Paul Jerome, Community Development Director Scott Langford, Public Information Manager Marie Magers, City Administrator Korban Lee, Senior Planner Ray McCandless, Assistant City Attorney Duncan Murray, Policy Analyst Walter Schmidt, City Recorder Tangee Sloan

Absent: Bob Bedore

Chair Wignall called the meeting to order at 7:01 pm and noted that Council Member Bedore was excused.

2. Pledge of Allegiance

Brandon Wixam led participants in the Pledge of Allegiance.

3. Council & Mayor Reports

a. City Council Reports

Council Member Jacob reported on a town hall meeting at the Utah Islamic Center held in the wake of a stabbing that occurred at Valley Fair Mall. He said many members of the community spoke about what they dealt with on a daily basis because of who they were, and said there was a constructive dialog between a community effected by policies, those who put policies in place, and those who enforced policies.

Chair Wignall attended the town hall at the Utah Islamic Center as well and found it both heavy and inspiring. She felt the conversations needed to happen even if they made individuals uncomfortable.

b. Mayor's Report

Mayor Burton expressed gratitude for the town hall at the Utah Islamic Center as well. He reported on recent activities, and encouraged participation in upcoming events in the community. He reported that the new regional Red Cross headquarters was located in West

Valley City, explained a proposal to install handicap parking at Wights Fort Cemetery, and commented that West Jordan's Good Day Catering was ranked #6 on a list of caterers in the State, listed by gross catering sales in 2025.

c. City Administrator's Report

Fire Chief Derek Maxfield reported the 2026 fireworks season had been the slowest for the Fire Department. He said residents had, for the most part, followed the ban on personal fireworks on July 4th. Personal fireworks were not prohibited for July 24th, and West Jordan did have the largest fire in the valley that night, although it was not an active night compared to other years. The Fire Department received 13 fire calls during the fireworks season in 2025, six of which were related to fireworks. In 2026, there were 10 fire calls during the fireworks season, five of which were related to fireworks. Chief Maxfield gave a shout-out to Public Works Director Brian Clegg and his crew for their help with a truck that had problems.

Deputy Police Chief Morgan Andrus reported the Police Department received 103 calls for service between July 3 and July 5, with the majority on July 4th. Deputy Chief Andrus said the department received 31 calls on July 24 and 25, half of which were regarding fireworks in restricted areas. He said the Police Department took an "education first" approach in dealing with calls.

4. Public Comment

Luke Maynes, Midvale resident introduced himself as the democratic nominee for Salt Lake County Council District 3.

Ann Marie Barrett, Draper resident and Bingham Creek Library Manager, shared results of a Salt Lake County Library System survey. She said the Salt Lake County Library System ranked 10th highest in North America for total circulation (physical and digital material), ranked 8th for physical circulation, and 4th for kids circulation. She spoke of the amazing resource provided by the library system, and encouraged participation in upcoming events.

5. Public Hearings

a. Ordinance No. 26-37 Amending West Jordan City Code Title 13-1 Landscaping Requirements and Section 13-2-3 Adding Definition of Landscape Maintenance

Mayor Burton introduced the proposed ordinance which was written to help Code Enforcement. It requires both installation and maintenance of landscaping.

City Planner Larry Gardner presented the proposed amendments including a definition of landscape maintenance, and a requirement for one tree per 25 feet of park strip frontage either in the park strip or within five feet of the sidewalk. Mayor Burton added that the language was amended to remove tenants as being responsible for landscaping, leaving the responsibility on the property owner, and language was added to address removal of dead trees.

Responding to a question from Chair Wignall, Code Enforcement Manager Brock Hudson said

Code Enforcement would respond to violations first with a courtesy notice, followed by a notice of violation if the violation continued. He said his department worked with residents if they had a plan in place and that the proposed amendments would be helpful by providing a definition of “maintain.”

Chair Wignall opened a public hearing at 7:35 pm.

Comments:

None

Chair Wignall closed the public hearing at 7:35 pm.

Council Member Jacob pointed out a scrivener error on line 121 it seemed the word “per” had been omitted.

Motion: Council Member Whitelock moved to APPROVE Ordinance No. 26-37 Amending West Jordan City Code Title 13-1 Landscaping Requirements and Section 13-2-3 Adding Definition of Landscape Maintenance.

Chair Wignall seconded the motion.

The vote was recorded as follows:

Yes: Annette Harris, Zach Jacob, Chad Lamb, Kent Shelton, Kayleen Whitelock, Jessica Wignall

No:

Absent: Bob Bedore

The motion passed 6-0.

b. Resolution No. 26-037 Requesting a Fee Waiver in the Amount of \$1,071.80 for the 2026 Jordan School District Fall Family Fair

Council Office Director Alan Anderson presented a fee waiver request in the amount of \$1,071.80 for the 2026 Jordan School District Fall Family Fair. He said the Jordan Education Foundation promoted community engagement, and expressed appreciation for their help recruiting for this year’s Youth Council.

Krista Mecham and Latrell Loveridge, representing the Jordan School District, said there were close to 7,000 multi-lingual learners in the Jordan School District. Ms. Mecham said the Fall Family Fair was a resource fair at which families could get services they needed and learn what was available in the community. She said the event had hosted up to 1,000 people in the past, and they anticipated the event getting bigger and bigger every year.

Council Member Harris thanked Ms. Mecham and Ms. Loveridge for the excellent services they provide and recognized them for their work.

Chair Wignall opened a public hearing at 7:42 pm.

Comments:

None

Chair Wignall closed the public hearing at 7:43 pm

Motion: Council Member Harris moved to APPROVE Resolution No. 26-037 Requesting a Fee Waiver in the Amount of \$1,071.80 for the 2026 Jordan School District Fall Family Fair.

Vice Chair Shelton seconded the motion.

The vote was recorded as follows:

Yes: Annette Harris, Zach Jacob, Chad Lamb, Kent Shelton, Kayleen Whitelock, Jessica Wignall

No:

Absent: Bob Bedore

The motion passed 6-0.

6. Business Items

- a. Petition from Dale Bennett for the Sugar Factory on the Creek Townhomes Development of 1.78 Acres Located at 1790 West Sugar Factory Road**
- Ordinance No. 26-29 Preliminary Development Plan/Agreement**
 - Ordinance No. 26-30 Rezone to CC-R Zone (City Center-Residential)**

Associate Planner Mark Forsyth presented a petition to rezone the subject property to allow residential development, with changes to the preliminary development plan. The Council had reviewed the request at a previous meeting, and expressed concern that there would not be enough parking. Mr. Forsyth said the applicant made a few changes to the development plan to try to mitigate the concerns.

Mr. Forsyth noted that the applicant added “guest only parking” signs to the five parking spaces in the development plan, and added language to clarify that the HOA would have the ability to regulate parking. Language was added to prevent storage in garages that would prevent parking of vehicles. Language was also added to the development agreement to state that the developer and developer’s successors-in-interest would dedicate a small parcel of land for a public trail at the northwest corner of the property.

Council Member Whitelock asked if an HOA was allowed to enter a private home or garage without permission. Assistant City Attorney Duncan Murray said an HOA could do a lot more, depending on how it was set up, compared to what the City could do. In theory, the CC&Rs would be agreed upon by the whole community amongst themselves.

Motion: Council Member Lamb moved to APPROVE Ordinance No. 26-29 Preliminary Development Plan/Agreement for the Sugar Factory on the Creek Townhomes.
Vice Chair Shelton seconded the motion.

The vote was recorded as follows:

Yes: Annette Harris, Chad Lamb, Kent Shelton, Jessica Wignall
No: Zach Jacob, Kayleen Whitelock
Absent: Bob Bedore

The motion passed 4-2.

Motion: Vice Chair Shelton moved to APPROVE Ordinance No. 26-30 Rezone to CC-R Zone (City Center-Residential) for the Sugar Factory on the Creek Townhomes.
Council Member Lamb seconded the motion.

Council Member Whitelock said she would vote against the motion because 22-foot driveways were the standard in the City, and because there was not enough parking in the development. She said she knew people would end up parking on Sugar Factory Road, and did not think the situation would be successful long-term.

Council Member Jacob said he would vote in favor of the motion because he thought the zone was appropriate.

The vote was recorded as follows:

Yes: Annette Harris, Zach Jacob, Chad Lamb, Kent Shelton, Jessica Wignall
No: Kayleen Whitelock
Absent: Bob Bedore

The motion passed 5-1.

b. Ordinance No. 26-40 Amendments to City Code Title 4, Chapter 2, Article A, and Title 6, Chapter 2 to Reorganize Firework Sales Licensing Requirements

Senior Assistant City Attorney Patrick Boice presented proposed text amendments to move licensing requirements for firework sales from Title 6 to Title 4 to make licensing requirements easier to understand.

Motion: Council Member Whitelock moved to APPROVE Ordinance No. 26-40 Amendments to City Code Title 4, Chapter 2, Article A, and Title 6, Chapter 2 to Reorganize Firework Sales Licensing Requirements.
Chair Wignall seconded the motion.

The vote was recorded as follows:

Yes: Annette Harris, Zach Jacob, Chad Lamb, Kent Shelton, Kayleen Whitelock, Jessica Wignall

No:

Absent: Bob Bedore

The motion passed 6-0.

c. Ordinance No. 26-41 Amendment to Title 4, Chapter 2, Article E – Temporary Merchants

Senior Assistant City Attorney Patrick Boice said applying for a temporary business license had been quite complex and difficult to understand. He presented proposed amendments to simplify the process. Only a temporary business license would be required, and applicants would no longer need to obtain a general business license on top of the temporary license for certain types of events. Responding to a question from Council Member Whitelock, Mr. Boice explained that individuals selling items on a street corner would be required to obtain a temporary license.

Motion: Council Member Whitelock moved to APPROVE Ordinance No. 26-41 Amendment to Title 4, Chapter 2, Article E – Temporary Merchants
Vice Chair Shelton seconded the motion.

The vote was recorded as follows:

Yes: Annette Harris, Zach Jacob, Chad Lamb, Kent Shelton, Kayleen Whitelock, Jessica Wignall

No:

Absent: Bob Bedore

The motion passed 6-0.

7. Council Office Report

Council Office Director Alan Anderson expressed appreciation to Council Office staff for putting together an emergency Council meeting on July 20 while he was out of town.

8. Consent Items

a. Meeting Minutes

- July 14, 2026 – Committee of the Whole Meeting
- July 14, 2026 – Regular City Council Meeting

b. Resolution No. 26-035 Approving a Transport Services Franchise Agreement with Emery Telecommunications & Video, Inc.

Motion: Council Member Lamb moved to APPROVE consent items as listed.
Chair Wignall seconded the motion.

The vote was recorded as follows:

Yes: Annette Harris, Zach Jacob, Chad Lamb, Kent Shelton, Kayleen Whitelock, Jessica Wignall

No:

Absent: Bob Bedore

The motion passed 6-0.

9. Adjourn

Chair Wignall adjourned the meeting at 8:06 pm.

I hereby certify that the foregoing minutes represent an accurate summary of what occurred at the meeting held on July 28, 2026. This document constitutes the official minutes for the West Jordan City Council meeting.

/s/ Cindy M. Quick, MMC
Council Office Clerk

Approved this 25th day of August 2026