

Community Engagement and Events Committee

Meeting Minutes

June 24, 2026

Attendance

Committee members attending in person:

Falguni Dharodiya, Jenny Haase, Stefania Wilks, Tara Bradshaw, and Stephanie Sherrell

Committee members attending virtually:

Amitava Ray and Lindsay Simons

Committee members absent:

Melany Moras, Mark Vincent, and Ben Pattison

Staff liaison present:

David Wilks, Community Events Manager

City Council member present:

Councilmember Kathryn Dahlin

Welcome and Introductions

Falguni Dharodiya conducted the meeting in Mark Vincent's absence. She welcomed those attending in person and virtually. All attendees introduced themselves.

Approval of Previous Meeting Minutes

The committee presented and approved the minutes from the previous meeting.

America250 Utah's Potluck

The committee discussed volunteer responsibilities and preparations for America250 Utah's Potluck, scheduled for July 5.

Members volunteering at the event were asked to arrive no later than 4:45 p.m., at least 15 minutes before the event begins at 5:00 p.m. The committee reviewed what volunteers and attendees could expect at each participating pavilion.

The group also discussed distributing rocket pops at the event. Because attendance at each pavilion was unknown, the committee noted that supplies may need to be distributed according to attendance levels.

Members were encouraged to invite friends and family members to participate. America250 Utah provides customizable flyers, invitations, and other promotional materials through its online Utah Potluck Toolkit:

<https://america250.utah.gov/utahpotluck/>

Draper Days Volunteer Assignments

David reported that the Draper Days volunteer schedule was nearly complete and thanked committee members for signing up. The committee shared the volunteer sign-up link again for members interested in helping with additional activities.

The committee discussed parade volunteer assignments, including assistance with lineup and staging. David will contact the members who signed up for the following activities to confirm assignments, arrival times, locations, and responsibilities:

- Bingo
- Parade lineup
- Pie Baking Contest

Pie Baking Contest

The committee continued planning for the Draper Days Pie Baking Contest. Discussion included:

- Pavilion layout and event flow
- Decorations and presentation
- Contestant and pie check-in
- Judging arrangements
- General event logistics

Local bakers have volunteered to serve as contest judges. The committee will finalize additional details and volunteer assignments before the event.

Draper Days Contingency Planning

The committee could not discuss Draper Days contingency plans because David needed to leave the meeting early to address weather-related delays at the Concerts in the Park venue. The concert was later canceled due to inclement weather.

David will distribute the Draper Days contingency plans to committee members for review.

July Meeting

The committee will not hold a regular meeting in July because of Draper Days activities and related volunteer commitments.

Follow-Up Items

- America250 Utah's Potluck volunteers should report by 4:45 p.m. on July 5.
- Members may use the America250 Utah Potluck Toolkit to invite friends and family.
- David will send committee members Draper Days contingency plans.
- David will contact volunteers assigned to Bingo, parade lineup, and the Pie Baking Contest with final instructions.
- There will be no regular committee meeting in July.