MINUTES OF THE
EMERY COUNTY RECREATION SPECIAL SERVICE DISTRICT
August 10, 2026

<u>Board members present</u>
Judd Beagley (Chairman)
Derek Labrum (Vice Chairman)
Jordan Leonard (Commissioner)
Tara Augare (Elmo)
Breann Cowley (At Large)
Mike Justice (At Large)
Bralin Wilde (Ferron)
Loni Meadows (Green River)

<u>Others present</u>
Cade Nixon
Cara Jenkins

The meeting was called to order by Judd Beagley at 7:00 pm in Green River, Utah.

1. Roll call for Board Members in attendance.
   Roll Call: Judd Beagley-Yes
   Tara Augare-Yes
   Jordan Leonard-Yes
   Derek Labrum-Yes
   Mike Justice-Yes
   Loni Meadows-Yes
   Bralin Wilde-Yes
   Breann Cowley-Yes

2. Approval of previous meeting minutes. Breann Cowley makes a motion to approve previous meeting minutes. Derek Labrum seconds the motion. Motion passes unanimously.

3. Discussion/Approval of Fall/Winter Wiffle Ball League. Derek Labrum and Chase Julian (participating via telephone) presented a proposal for a new Winter Wiffle Ball League to be held on Monday nights for a six-week duration. The co-ed league will target youth ages 8 to 18 and will utilize the Armory facility, ensuring it does not conflict with any other scheduled recreation sports for the season. The presenters requested that Emery Recreation assist with league operations, registration management, and promotional advertising. Mike Justice made a motion to approve the Winter Wiffle Ball League, which was seconded by Derek Labrum. The motion passes unanimously.

4. Discussion/Approval of cost and purchase of new chairs and rubber mulch. Judd Beagley presented pricing and information regarding the purchase of chairs and mulch. While Tara Augare was unable to secure mulch quotes prior to the meeting. Judd Beagley presented research on obtaining chairs directly through Lifetime, comparing those rates against retail prices from Home Depot, Walmart, and Amazon. The board reviewed the cost differences and determined

that ordering directly from Lifetime is the most cost-effective option, yielding a higher volume of chairs for the same monetary investment. Additionally, it was noted that Lifetime will invoice the Recreation department directly, eliminating the need to place the charge on a credit card. Following this discussion, Cara Jenkins provided a financial update, reviewing the remaining balance and total expenditures used from the project fund. Judd Beagley proposes that the chairs are purchased through Lifetime. Derek Labrum makes a motion to approve the purchase of the new chairs from Lifetime. Tara Augare seconds the motion. Motion passes unanimously.

5. Discussion-Musco Lighting cost estimate to replace complex lighting. Judd Beagley presented a formal cost estimate from Musco Lighting for the comprehensive replacement of the complex's lighting system. The bid specifies a total estimated cost of $399,000.00, which encompasses the procurement and installation of both the new poles and the high-efficiency lighting fixtures. Following the presentation, the board evaluated potential financing pathways to fund the project for Emery Recreation. The primary strategy under consideration is securing a loan through the Permanent Community Impact Fund Board (CIB). Jordan Leonard provided an overview of the fiscal mechanism required for the CIB funding program. The board discusses grants and other ways of funding the project. Judd Beagley states that this would be a future project and wants to start looking at funding for the project.

6. Discussion/Approval-Consideration of compensation or bonus for Interim Recreation Director. The board discusses a bonus for Cara Jenkins as Interim Director. The board reviewed the additional hours worked by Cara Jenkins during her tenure as Interim Recreation Director, with Judd Beagley noting that she put in significant time beyond her standard part-time schedule to maintain operational continuity. Based on these documented hours, the board proposed a one-time bonus payment of $1,155.00 to compensate her for the extra workload during the interim period. Derek Labrum makes a motion to approve. Mike Justice seconds the motion. Motion passes unanimously.
   Roll Call: Judd Beagley-Yes
   Tara Augare-Yes
   Jordan Leonard-Yes
   Derek Labrum-Yes
   Mike Justice-Yes
   Loni Meadows-Yes
   Bralin Wilde-Yes
   Breann Cowley-Yes

7. Discussion/Approval of Consulting fee for Shawnee Snow. The board discussed and proposed a one-time payment of $250.00 for the former Recreation Director in recognition of the time spent assisting the Interim Recreation Director on-site. This consultation and support ensured operational continuity, proper administrative filing, and accurate preparation during the transition period. Derek Labrum makes a motion to approve. Tara Augare seconds the motion. Motion passes unanimously.
   Roll Call:Judd Beagley-Yes
   Tara Augare-Yes
   Jordan Leonard-Yes
   Derek Labrum-Yes
   Mike Justice-Yes
   Loni Meadows-Yes
   Bralin Wilde-Yes
   Breann Cowley-Yes

8. Discussion-Discussion regarding the potential hiring of an external financial consultant for the Recreation Department. Judd Beagley initiated a discussion regarding how other Special Service Districts have utilized outside accounting firms to assist with financial management and bookkeeping. He suggested that, given the impending transition to a new director, the board should consider hiring an accounting firm or consultant to ensure administrative stability. Mr. Beagley noted he had spoken with Rick from Kimball & Roberts, the firm that currently conducts the Recreation District's annual audits. Rick indicated availability to provide guidance and suggested the district contact him directly when questions arise or when assistance is needed. During the ensuing discussion regarding the necessity of hiring an external firm, Mike Justice inquired about the specific financial reports required for submission. Cara Jenkins outlined the necessary compliance filings, tax obligations, and monthly account reconciliation processes required to maintain compliance. Following review, the board determined that hiring an outside accounting firm could be avoided at this time. Instead, the board decided to pursue specialized software training through Pelorus and utilize Kimball & Roberts as an advisory resource for complex financial questions.

9. Financial report and approval of Bills for Payment. Mike Justice makes a motion to approve the bills for payment. Breann Cowley seconds the motion. Motion passes unanimously.
   Roll Call:Judd Beagley-Yes
   Tara Augare-Yes
   Jordan Leonard-Yes

Derek Labrum-Yes
Mike Justice-Yes
Loni Meadows-Yes
Bralin Wilde-Yes
Breann Cowley-Yes

10. Upcoming events and Board Member Concerns. Jordan Leonard talks about Catfish on the Green August 28th-29th in Green River. The board held a discussion regarding the upcoming Green River Melon Days festival. During the review, Loni presented the official schedule of events, highlighting key attractions including the 5K run, the golf tournament, the annual parade, and the vendor fair. The recreation center is currently serving as an operational base camp for firefighting personnel responding to the Black Canyon Fire. Emergency crews are utilizing the gymnasium, surrounding grounds, and parking facilities for an anticipated duration of up to one month. The agency has established a formal compensation agreement with the recreation district for the use of these facilities.

11. Chairman Comments. Judd Beagley addressed the board to highlight the exceptional maintenance and preservation work being conducted at the campground by Blair and Maurdi Larsen. The Larsens expressed a strong interest in executing additional improvements, alongside concerns regarding ongoing tree removal needs. In response, the board reviewed the matter and discussed incorporating a dedicated tree removal line item into next year's budget. The East Emery Water District has also been helping clear up some lines at the campground. There have been some root issues and clogged pipes, and they have been helping to clean that up by digging up lines and clearing out the trees that have been clogging them. Joel Dorsch has been helping to coordinate that. With no further discussions Breann Cowley makes a motion to adjourn the meeting. Tara Augare seconds the motion. The meeting is adjourned.

12. Closed/executive session (as needed) to discuss attorney/client communications regarding litigation or other matters allowed by law. NA