# Milford Area Healthcare Service District #3

June 24, 2026

Milford Healthcare Special Service District #3 Regular Meeting will be held on Wednesday, June 24, 2026. Located at the Milford Memorial Hospital Conference Room 850 North Main Milford, Utah at 12:00 P.M.

**In Attendance: Lori Carter, Brandon Wiseman, Shauna Mayer, Scott Langford, Tyler Moss, Amy Contreras, Guy Dansie.**

**Virtual Attending: Nedra Kennedy, Caleb Evans. Excused: Scott Symond, Dr. Zac Flinders.**

| Topic | Discussion | |
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| Call to order:<br>Shauna Mayer | • Called to order.<br>• Approved Minutes from March 25, 2026. Motion made to approve the minutes by Lori Carter. A second to the motion was made by Brandon Wiseman. The vote was unanimous in support of the motion. | |
| ADMINISTRATION REPORT<br>Scott Langford CEO | • Administration Report - postponed to discuss in the executive session<br>• Executive Session - collective bargaining<br>• Executive session - litigation UPL<br>• COLA - Motion to approve a cost of living allowance for Milford Memorial Hospital employees for 5% due to inflation and retention was made by Lori Carter. A second to the motion was made by Brandon Wiseman. The vote was unanimous to support the motion. | |
| MEDICAL STAFF REPORT<br>Dr. Zachary Flinders | • Medical Staff Report - Dr. Zac Flinders was excused. | |
| ANNUAL AUDIT REPORT<br>Crimson Singleton<br>Tavis Smith | • Audit Report - presented by Crimson Singleton of Squire. The report covered trends and overall evaluation for the Milford Area Healthcare Service District #3. The report and audio recording are provided for details. No significant concerns or problems noted. One item that required attention was a new legal requirement to add crime insurance to our liability insurance. Tyler Moss reported that crime insurance coverage was added already to our current policy.<br>• A motion to accept the audit report as presented was made by Brandon Wiseman. A second to the motion was made by Lori Carter. A vote was unanimous to support the motion. | |

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| **FACILITY AND POLICY UPDATES**<br>**Guy Dansie COO** | • Facilities Update - Guy Dansie discussed a recent repair to the walk-in refrigerator by replacing the compressor.<br>• DHHS Mini Grant - The mini grant was used to purchase a new training manikin and an emergency power station.<br>• BEMS Competitive Grant - an application was made by MaCayla Tolman on behalf of Milford Valley Ambulance to purchase two more power cots for the remaining two ambulances.<br>• EMS Building Flooring - Four flooring vendors were contacted to provide cost estimates. Two responded. A motion to select Pioneer Flooring due to lower cost and previous positive performance by Lori Carter. A second to the motion was made by Brandon Wiseman. A vote was unanimous to support the motion. | |
| **FINANCIAL REPORTS**<br>**Tyler Moss CFO** | • Financial Report - Tyler Moss discussed reports. He referred to handouts for information. Nothing was unusual for the benchmark data. Nedra Kennedy also agreed that the data was in the expected parameters. A motion to approve the business and financial reports was made by Lori Carter. A second to the motion was made by Brandon Wiseman. A vote was unanimous to support the motion.<br><br>Tyler Moss discussed the possible future and current audits for the Milford Memorial Hospital. Almost finished with 2021, 2024, and 2025 audits. They should be completed in a month. Tyler might present the audit reports in the next meeting. | |
| **QUALITY ASSURANCE SAFETY REPORT**<br>**Amy Contreras CNO** | • Quality/Safety Report - Amy Contreras reported that the Milford Memorial Hospital is doing very well. There are currently 17 long term care residents and plans for more. The emergency room admissions has increased due to the recent influx of new industrial contractor staff. Amy reported 3 patient ground level falls in May. There were no | |

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| | medication errors or complaints. She discussed IV pump upgrades for Milford Memorial Hospital and may present information in the next meeting. A new training platform is also being considered. | |
| **EXECUTIVE SESSION** | • Executive Session (If necessary) A motion to enter into an Executive session was made to Brandon Wiseman. A second to the motion was made by Lori Carter. A roll call vote was called. Shauna Mayer - yes, Lori Carter - yes, Brandon Wiseman - yes, Caleb Evans - yes. The meeting was closed to the public.<br>○ Character, professional competence, or physical or mental health of an individual<br>○ Collective bargaining strategy<br>○ Litigation strategy and the attorney-client privilege<br>○ Purchase or sale of property<br>○ Security information<br>○ Investigations of criminal misconduct<br>○ Discussing commercial information and trade secrets | |
| **Board Business** | • New business - discussed possible dates and locations for the next meeting. | |
| **Compliance Update and Security Update** | • Compliance and Security Update - no complaints or issues. | |
| **Next** | **Proposed date TBD - August or July (end of August proposed) Discussed options for locations. The county fair might be a conflict to avoid.** | |