

**MTECH Board of Trustees Meeting - Minutes
(Wednesday, May 20, 2026)
Lehi Campus, Building A
Boardroom #232**

Board members present:

Julie King
Eric Weeks - virtual
Scott Barlow
Mary Crafts - virtual
Rick Ainge
Brad Tanner
Marlon Lindsay - virtual
Vanessa Perez
Melanie Hall - virtual
Megan Johnson
Paul Thompson
Maggie Judi
Brad Herbert

Clay Christensen, President
Barbara Miner, Assistant to the President

Board members not in attendance:

Brian Hulet
Dan Eckert
Meredith Reed
Breanne Dedrickson

MTECH Administration in attendance:

Joseph Demma, Vice President, College Relations
Holly Peterson, Vice President, Instruction
Kirt Michaelis, Vice President, Administrative Services/CFO
Keven Cottle, Associate Vice President, Finance/Controller
Justin Browning, Associate Vice President, Human Resources - virtual
Maile Richardson, Senior Director, Communications
Alan Barth, Director of Programs, Technology and Services
Blake Hendry, Associate Vice President, Facilities
Trac Hendry, Director of Programs, Trades
Jen McAllister, Director, Healthcare Programs
JJ Downs, Director, Healthcare Programs
Quaid Arbon, Director, Student Success
Lynn Adams, Director, College Rights and Advocacy - Virtual
Keri Banbury, Associate Vice President, Student Affairs - Virtual

Special Guests:

Eric Petersen, Attorney General
Tiffany Haggerty, Senior Program Coordinator, Nurse Assistant
Tyler Judson, Program Lead, Fabrication and Fitting Program
Anthony Carrino, Manager, Food Services
Anjuli Humphreys, Assistant Manager, Food Services
Morgan Jarvis, Director of Operations

Meeting called to order at 4:04 pm

1. Opening Items : (Presenter: Chair King)

A. Welcome to the board members, staff, and guests

Chair King welcomed the board members, staff, and guests.

B. The Pledge of Allegiance

Chair King led the group in the Pledge of Allegiance.

2. Presentations

A. Students of the Year (Presenter: Director Quaid Arbon)

Director Arbon introduced the new Students of the Year to the Trustees.

- Kimberly Tervort - Mountainland Technical College Student of the Year
- Holly Chun - Mountainland Technical College Student of the Year
- Shelby Ore - School of Healthcare Student of the Year
- Royce Keck - School of Technology Student of the Year
- Haley Osborne - School of Services Student of the Year
- Celso Pudilo Sosa - School of Apprenticeship Student of the Year
- Daniel Zarzur - School of Apprenticeship Student of the Year

B. Recognition of Outstanding Employees (Presenters: Vice President Michaelis and Director Alan Barth)

Vice President Michaelis recognized Morgan Jarvis, Director of Operations, as an Outstanding Employee.

Director Barth recognized Anthony Carrino, Manager of Food Services, and Anjuli Humphreys, Assistant Manager of Food Services, as Outstanding Employees.

C. Recognition of IOS Development Project for CNA (Presenter: CNA Senior Coordinator Tiffany Haggerty)

Tiffany Haggerty introduced a capstone iOS development project, created with the instructor and his students, to provide an electronic charting system aligned with the CNA curriculum. The IOS team developed a working charting system in four weeks that includes six simulated patients, vital monitoring, inventory, mobility, skin observation, and submission tracking. Tiffany committed to taking the app to the Utah Nursing Assistant Registry to explore adoption and next steps.

D. Program Presentation: Fabrication & Fitting Technology (Introduction by: Trades Director Trac Hendry)

Director Trac Henry introduced Tyler Judson, Program Lead for the Fabrication and Fitting Technology Program. Tyler has expanded the program from one class of six students to two classes of 15 with a wait list, demonstrating rapid enrollment growth.

Tyler gave an overview of the program and explained that it's an 11-month curriculum that supplements welding with blueprint reading, machine operation, crane rigging, structural fabrication, and pipe fitting.

3. Consent Agenda Items (Presenter: Chair King)**A. Minutes from the previous MTECH Board of Trustees Meeting**

Minutes from the March meeting were included for review and approval.

B. MTECH Check Registers and Expenditure Ratification List

Information regarding MTECH's February and March 2026, Check Registers and Accounts Payable Disbursements were provided for board members to review. The Expenditure items for Ratification List was provided for review.

C. MTECH Investment Reports

Information regarding MTECH's February and March 2026 investments were included in the report.

D. Program Approval- Automotive Technology

MTECH requested approval to align Automotive Technology with the Utah System of Higher Education (USHE). The new program is 28 credits and 840 clock hours.

E. MTECH Policies

MTECH requested approval of updates to the following policies:

- 300.385 Affordable Care Act (ACA) Health Care Eligibility Policy
- 300.331 Personnel Files Policy
- 400.418 Faculty Professional Development Policy
- 400.406 Program Discontinuance, Exigency, Crisis Policy
- 500.582 Emergency Purchases Policy is now 500.582A Emergency Purchases Procedure

MTECH requested approval to retire the following policies:

- 400.408 Program Approval and Administration
- 400.410 Academic Assessment Policy

F. MTECH Program Offerings for 2026-2027

The Instructional Department requested approval of the MTECH Program Offerings for 2026-2027.

G. Approval of Consent Agenda Items

Resolution: Approval of the Consent Agenda Items

Approval of the Consent Agenda Items

Motion by Scott Barlow, second by Paul Thompson.

Final Resolution: Motion Carries

Yea: Julie King, Eric Weeks, Scott Barlow, Mary Crafts, Rick Ainge, Brad Tanner, Marlon Lindsay, Vanessa Perez, Melanie Hall, Megan Johnson, Paul Thompson, Maggie Judi, Brad Herbert

4. Action Items

A. MTECH Operating Budget 2026-2027 Year (Presenter: Vice President Michaelis)

Vice President Michaelis reviewed the proposed MTECH 2026-2027 Operating Budget, which includes the Heber Campus, Operations and Maintenance, and faculty additions.

Approval of the proposed MTECH 2026-2027 Operating Budget

Motion by Rick Ainge, second by Paul Thompson.

Final Resolution: Motion Carries

Yea: Julie King, Eric Weeks, Scott Barlow, Mary Crafts, Rick Ainge, Brad Tanner, Marlon Lindsay, Vanessa Perez, Melanie Hall, Megan Johnson, Paul Thompson, Maggie Judi, Brad Herbert

B. Lease Extension for Orem Building C (Presenter: Vice President Michaelis)

Vice President Michaelis presented a five-year lease extension for the Orem Building C, used for warehouse and purchasing functions, noting the original five-year term had no escalation. The proposed extension includes a 15% increase with a 3% annual escalation clause.

Approval of the proposed lease extension for Orem Building C

Motion by Paul Thompson, second by Brad Herbert.

Final Resolution: Motion Carries

Yea: Julie King, Eric Weeks, Scott Barlow, Mary Crafts, Rick Ainge, Brad Tanner, Marlon Lindsay, Vanessa Perez, Melanie Hall, Megan Johnson, Paul Thompson, Maggie Judi, Brad Herbert

C. Proposed Sale of Spanish Fork Campus (Presenter: Vice President Michaelis)

Vice President Michaelis reviewed the recommended sale of the Spanish Fork Campus, reporting a new appraisal that increased the value by \$240,000, a full-price buyer offer that allows rent-free occupancy through the end of the year. The remaining programs offered at the Spanish Fork Campus will be moved over to the new Payson Building B, date for completion is November 10. Then the Spanish Fork Campus will be vacated and the building is scheduled to be paid for in June 2026.

Vice President Michaelis reviewed the recommendation to invest approximately \$8 million from the Spanish Fork campus sale to fund a planned purchase of the Payson B building in 2036. The board reviewed potential investment ideas and raised questions about investment targets, the ability to restrict funds for capital purposes, and public messaging about PTIF balances to justify holding the proceeds long-term.

Trustees requested concise, shareable slides and a breakdown of PTIF balances by restriction and near-term obligations to support communication with legislators and stakeholders.

The board approved the sale of the Spanish Fork Campus and agreed to restrict the \$8 million proceeds for the purchase of the Payson B building in 2036.

Approval of the sale of the Spanish Fork Campus as referenced in the Purchase and Sale Agreement, and to restrict the proceeds from the sale to be used for the purchase of the Payson B building in 2036, when the option to purchase can be exercised.

Motion by Vanessa Perez, second by Paul Thompson.

Final Resolution: Motion Carries

Yea: Julie King, Eric Weeks, Scott Barlow, Mary Crafts, Rick Ainge, Brad Tanner, Marlon Lindsay, Vanessa Perez, Melanie Hall, Megan Johnson, Paul Thompson, Maggie Judi, Brad Herbert

D. Lease of Heber Classrooms (Presenter: Vice President Michaelis)

Vice President Michaelis discussed a proposed lease of three classrooms at the new Heber Valley Campus to the Church of Jesus Christ of Latter-day Saints for approximately \$5,500 per month, and noted potential benefits and, student exposure of the campus. He then proposed tabling the lease pending resolution of legal issues and further review.

Approval to table the proposed lease of the three Heber Valley Campus classrooms to the Church of Jesus Christ of Latter-day Saints, pending legal review

Motion by Paul Thompson, second by Maggie Judi.

Final Resolution: Motion Carries

Yea: Julie King, Eric Weeks, Scott Barlow, Mary Crafts, Rick Ainge, Brad Tanner, Marlon Lindsay, Vanessa Perez, Melanie Hall, Megan Johnson, Paul Thompson, Maggie Judi, Brad Herbert

E. Social Media Policy in line with: Communications Director Maile Richardson)

Director Richardson reviewed the updated Social Media Policy 300.317. The board moved to adopt the updated Social Media Policy.

Approval of the updated Social Media Policy 300.317

Motion by Brad Herbert, second by Vanessa Perez.

Final Resolution: Motion Carries

Yea: Julie King, Eric Weeks, Scott Barlow, Mary Crafts, Rick Ainge, Brad Tanner, Marlon Lindsay, Vanessa Perez, Melanie Hall, Megan Johnson, Paul Thompson, Maggie Judi, Brad Herbert

F. College Brand and Usage Guidelines (Presenter: Communications Director Maile Richardson)

Director Richardson reviewed the college's updated brand guide and usage guidelines. She confirmed trademark protections are in place.

Approval of the updated Brand and Usage Guidelines

Motion by Vanessa Perez, second by Brad Herbert.

Final Resolution: Motion Carries

Yea: Julie King, Eric Weeks, Scott Barlow, Mary Crafts, Rick Ainge, Brad Tanner, Marlon Lindsay, Vanessa Perez, Melanie Hall, Megan Johnson, Paul Thompson, Maggie Judi, Brad Herbert

5. Information Items

A. SB 240 Compliance Update (Presenters: Trustee Perez and Vice President Demma)

Trustee Perez presented the work on complying with SB 240, describing two committee meetings, three modeling approaches (geography-based, county-based, and student representation balance), and the committee's preference for the geography-based model. The geographic seat-rotation model (North, Central, West, South) is the preferred option for allocating the four voting school-district seats.

Vice President Demma stated that the committee reviewed all three options, noted a majority preference for option one, and recommended ex officio representation for non-rotating districts. The region currently includes seven school districts and will become nine when Alpine District restructures.

Vice President Demma stated that any bylaw changes to implement a rotation are unlikely to take effect until 2029, unless a member leaves early.

Several trustees favored the geographic option because neighboring districts are likelier to coordinate and it avoids extremely long waits for representation under a county model.

Staff will prepare bylaw modification materials for presentation at the next meeting, reflecting the board's direction.

B. Facilities Update (Presenter: Associate Vice President Hendry)

Associate Vice President Hendry reported that the Provo Campus third-floor healthcare renovation is about 95% complete, it includes the Practical Nursing facility and classrooms.

The Payson cosmetology and apprenticeship building is progressing on exterior and interior work and is targeted for completion in November to reflect program moves.

The Heber Valley Campus is about 90% complete, receiving equipment, and tracking a June 29 substantial completion date.

Lake Mountain School District has acquired 100 acres near the previously discussed Eagle Mountain site and has allocated 20 acres to MTECH and 20 to Utah Valley University, opening the possibility of future negotiations for land purchase and legislative funding.

C. FY 2025 Annual Financial Report (Presenter: Vice President Michaelis)

Vice President Michaelis announced that the fiscal year 2025 audit was clean with no findings. The audit financial statements were included in the board documents for this meeting and on the Utah State Auditor's website.

D. Approved MTECH Board of Trustees Meeting Schedule 2026-2027 (Presenter: Chair King)

The MTECH Board of Trustees Meeting Schedule for 2026-2027 was approved at the March meeting. The attached meeting schedule was for reference purposes.

E. MTECH Update (Presenter: President Clay Christensen)

President Christensen announced his upcoming retirement in mid-September. He explained that he preferred to make the announcement in person after conversations with the Commissioner and Chair King. He will retire after 44 years in education and 20 years as the MTECH President, and expressed gratitude to his colleagues and students.

President Christensen reported that the Commissioner will not appoint an interim president and will begin a search immediately to place a new president by September.

Board members praised President Christensen's leadership and impact, stating his vision shaped the college and that serving with him has been a privilege.

Chair King reviewed growth under President Christensen's tenure: approximately 14 buildings completed and six campuses added, student enrollment has risen from about 1,200 to nearly 7,000, and staff has increased from roughly 72 to around 600.

6. Closed Session

N/A

7. Closing Items

A. Next Meeting

The next board meeting:

August 19, 2026 – 4:00 p.m.

Lehi Main Campus, Building A, Boardroom #232.

B. Adjourn

Adjourn the meeting at 5:27 p.m.

Motion by Paul Thompson, second by Maggie Judi.

Final Resolution: Motion Carries

Yea: Julie King, Eric Weeks, Scott Barlow, Mary Crafts, Rick Ainge, Brad Tanner, Marlon Lindsay, Vanessa Perez, Melanie Hall, Megan Johnson, Paul Thompson, Maggie Judi, Brad Herbert