

**CENTERVILLE CITY
ORDINANCE NO. 2026-16**

**AN ORDINANCE ENACTING SECTION 3.03.100 OF THE CENTERVILLE
MUNICIPAL CODE REGARDING THE CREATION, ORGANIZATION, AND
DUTIES OF THE CENTERVILLE CITIZEN CORPS COMMITTEE**

WHEREAS, the Citizen Corps is coordinated at the local level by Citizen Corps Councils that bring together local elected officials, first responders, educational institutions, medical facilities, faith-based and community organizations, and civic, business, and industry leaders to help build a web of volunteer support for first responder activities; and

WHEREAS, the Citizen Corps has historically been coordinated nationally by the Federal Emergency Management Agency (FEMA) in the U.S. Department of Homeland Security to work with other federal entities, state and local governments, first responders and emergency managers, volunteer organizations, and the White House Office of USA Freedom Corps, to promote volunteer service activities that support community safety and homeland security; and

WHEREAS, the City has been a participant and supporter of the Citizen Corps Program for some time and initiated the creation of an informal Citizen Corps Council in Centerville back in 2008 as set forth in Resolution No. 2008-23; and

WHEREAS, the City Council desires to enact a new Section 3.03.100 of the Centerville Municipal Code to create and formally establish the Centerville Citizen Corps Committee for the general purpose of promoting community preparedness in emergency and disaster planning, response, and recovery, as more particularly provided herein.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
CENTERVILLE CITY, STATE OF UTAH:**

Section 1. **Enactment.** Section 3.03.100 of the Centerville City Municipal Code creating the Centerville Citizen Corps Committee is hereby enacted to read in its entirety as set forth as follows.

3.03.100 Citizen Corps Committee

(a) Creation. There is hereby created the Centerville Citizen Corps Committee to act as an advisory committee to the City Council for the purpose of promoting community preparedness in emergency and disaster planning, response, and recovery.

(b) Members.

(1) Number. The Citizen Corps Committee shall be comprised of not less than five members and not more than eleven members who shall be appointed by the Mayor with the advice and consent of the City Council.

(2) Qualifications. Each Citizen Corps Committee member should possess interest or knowledge in emergency and disaster planning. Committee membership should

have representatives from a variety of public, private, and community sectors with experience in fields such as emergency management, law enforcement, fire services, public schools, weather services, hospitals or medical field, animal services, faith-based organizations, community volunteer organizations, chamber of commerce, public facilities, or communications.

- (3) Term. Citizen Corps Committee members shall be appointed to staggered terms of three years, provided members may be appointed to terms shorter than two years when necessary to provide for staggered terms or when filling a vacancy for a remaining term. Terms for Committee members may be renewable.
- (4) Liaison. The City Council may appoint one of its members to serve as a liaison to the Citizen Corps Committee. The liaison should attend the meetings of the Citizen Corps Committee and serve only to advise and act as a liaison to the City Council regarding the Citizen Corps Committee with no power to vote on the Committee.
- (5) Removal. Citizen Corps Committee members shall serve at the pleasure of the City Council and may be removed at any time with or without cause by majority vote of the City Council.
- (6) Vacancies. Vacancies on the Citizen Corps Committee occurring for any reason shall be filled by the Mayor, with the advice and consent of the City Council, in accordance with the procedures for appointment set forth herein, for the unexpired term of such Committee member.
- (7) Compensation. Citizen Corps Committee members shall receive no compensation for their services but may be reimbursed for reasonable expenses incurred in the performance of their duties or for training.
- (8) Volunteers. Citizen Corps Committee members shall be deemed volunteers for purposes of City ordinances, rules, and policies.

(c) Organization and Procedure.

- (1) Chair and Vice-Chair. Citizen Corps Committee shall elect one of its members as Chair to oversee the proceedings and activities of the Committee. The Citizen Corps Committee shall also elect one of its members as Vice-Chair to perform duties as assigned from the Chair and to oversee the proceedings and activities of the Committee in the absence or inability of the Chair to act. The Chair and Vice-Chair shall serve for one-year terms and may be elected to consecutive terms. Election of the Chair and Vice-Chair should take place during the first meeting of the Committee every calendar year. The Chair and Vice-Chair shall be voting members of the Committee.
- (2) Rules. The Citizen Corps Committee may adopt reasonable rules and regulations in accordance with this Section for governing the conduct of its business. The Committee shall conduct its meetings in general accordance with Roberts' Rules of Order.

- (3) Meetings. The Citizen Corps Committee may hold meetings at such times as the Committee determines is necessary and as properly called with notice given to the public and Committee members as required by law. The Citizen Corps Committee should meet as often as necessary to adequately conduct their duties regarding emergency preparedness, disaster planning, and training exercises.
 - (4) Open Meetings. Meetings of the Citizen Corps Committee shall be conducted in accordance with the Open Public Meetings Act, as set forth in Utah Code §§ 52-4-101, et seq., including public notification of meeting place, time, and agenda items. The Citizen Corps Committee shall keep a public record of its proceedings, and all minutes and recordings of the meeting and decisions of the Committee shall be filed in the office of the City Recorder.
 - (5) Quorum. No official business of the Citizen Corps Committee shall be conducted except in the presence of a properly constituted quorum. A quorum shall consist of a majority of the appointed members of the Citizen Corps Committee, provided the minimum number of members required for a quorum shall be three. All official business must be decided upon by majority vote of the quorum, provided that the minimum number of votes required to take any action shall be three.
- (d) Duties. The Citizen Corps Committee acts in an advisory and voluntary capacity to the City Council and other departments for the purpose of providing guidance on emergency and disaster planning, response, and recovery. The Citizen Corps Committee shall perform the following duties.
- (1) Initiate, sponsor, and promote community involvement in emergency and disaster planning, response, and recovery.
 - (2) Carry out projects, programs, or activities in emergency and disaster planning as directed by the Mayor or City Council.
 - (3) Provide oversight of training and disaster planning programs for residents, businesses, and other stakeholders.
- (e) Applicable Laws. The Citizen Corps Committee shall be subject to all applicable local, state, and federal laws, rules, and regulations.
- (1) Open and Public Meetings Act. The Citizen Corps Committee shall comply with applicable provisions and requirements of the Utah Open and Public Meetings Act, as set forth in Utah Code §§ 52-4-101, et seq.
 - (2) Governmental Immunity. Citizen Corps Committee members may be considered government employees for purposes of workers' compensation and governmental immunity in accordance with and subject to the provisions of the Utah Volunteer Government Workers Act, as set forth in Utah Code §§ 67-20-1, et seq., the Utah Immunity for Persons Performing Voluntary Services Act, as set forth in Utah Code §§ 63G-8-101, et seq., and the Utah Governmental Immunity Act, as set forth in Utah Code §§ 63G-7-101, et seq.

- (3) Conflicts of Interest. As appointed volunteers of the City, Citizen Corps Committee members shall comply with the Utah Officers' and Employees' Ethics Act, as set forth in Utah Code §§ 10-3-1301, et seq.
- (4) Budget and Finance. The Citizen Corps Committee shall be subject to applicable provisions of the Centerville Procurement Policy and all budget and finance provisions of the Uniform Fiscal Procedures Act for Utah Cities, as set forth in §§ Utah Code 10-6-101, et seq.

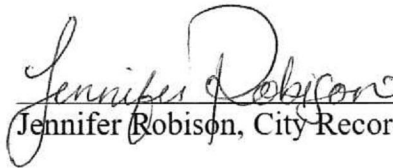
Section 2. Severability Clause. If any section, part, or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance, and all provisions, clauses, and words of this Ordinance shall be severable. This Section shall become effective without codification.

Section 3. Effective Date. This Ordinance shall become effective upon publication or posting, or thirty (30) days after passage, whichever occurs first. In addition, pursuant to Utah Code § 10-3-705, as amended, all ordinances must be recorded by the City Recorder in a book used exclusively for that purpose before taking effect.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE,
STATE OF UTAH, ON THIS 18th DAY OF AUGUST, 2026.**

ATTEST:

CENTERVILLE CITY


Jennifer Robison, City Recorder

By: 
Mayor Clark A. Wilkinson

	AYE	NAY	ABSENT	ABSTAIN
Rick Bangerter	<u>X</u>	_____	_____	_____
Cheylynn Hayman	<u>X</u>	_____	_____	_____
Gina Hirst	<u>X</u>	_____	_____	_____
Robyn Meacham	<u>X</u>	_____	_____	_____
Brian Plummer	<u>X</u>	_____	_____	_____

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provisions of the Utah Code § 10-3-713, as amended, I, the municipal recorder of Centerville City, hereby certify that foregoing Ordinance was duly passed by the City Council and published or posted as required by law.


JENNIFER ROBISON, City Recorder

DATE: 8/20/2026

RECORDED this 20th day of August, 2026.

PUBLISHED OR POSTED this 20th of August, 2026.

