



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

June 17, 2026

05:30 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

Present: Ali Lyddall, Kate Hoag, Kirsten Woodbury, Wini DeMann, Jessica Miller

Excused: Marci Muszynski, Cody Giles

Others: Julia Pehrson, Murray Library Director; Emily Hathorn, Murray Library Staff; Chelsea Hofmann, Murray Library Staff; Kayla Chandler, Murray Library Staff.

Chair Miller called the meeting to order at 5:31 p.m.

APPROVAL OF MINUTES

The minutes for the meeting were approved, as written, on a motion made by Ali Lyddall. This was seconded by Kirsten Woodbury and voting was unanimous in favor.

CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to jpehrson@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

None

REPORT(S)

1. **Financial Report, Julia Pehrson**

Attachments

1. [BUDGET REPORT JUNE 2026.PDF](#)

92% of the year has lapsed. Director Pehrson noted that spending on the adult books account is expected to exceed the budget; however, funds are available in other materials accounts to cover the overage. She also stated that most of the bathroom renovations will come out of this fiscal year. A motion to receive and file the financial report was made by Kate Hoag. This was seconded by Wini DeMann and voting was unanimous in favor.

2. Director's Report, Julia Pehrson

Director Pehrson gave the Board a tour of the bathroom renovations and demonstrated the new sound system in the large meeting room. She explained the updates being made to the restrooms, noting that each bathroom will have one stall removed to ensure compliance with ADA requirements. She also highlighted that the new sound system in the large meeting room will be significantly easier for both patrons and staff to operate.

OLD BUSINESS

None

NEW BUSINESS ITEM(S)

1. Action Item - Staff Day 10/02/2026, Julia Pehrson

Director Pehrson explained that the library holds an annual Staff Day, during which the library closes early, so staff can participate in emergency training. She requested approval to hold Staff Day on October 2, 2026, with the library closing at 1:00 p.m. instead of its regular closing time of 5:00 p.m.

A motion to approve closing the library at 1:00 p.m. on October 2, 2026, for Staff Day training was made by Ali Lyddall and seconded by Kate Hoag. Voting was unanimous in favor.

2. Strategic Plan, Julia Pehrson

Director Pehrson explained that the Utah State Library now requires all public libraries to complete an annual certification process. One of the certification requirements is maintaining a current strategic plan. She reported that the library's leadership team has spent the past four months developing a new strategic plan.

As part of this process, the leadership team revised the library's mission statement from, "Be community driven and forward-thinking," to, "Rooted in community, we will provide an atmosphere that sparks curiosity and cultivates connection."

Director Pehrson also reviewed the library's five established core values—Engaging, Helpful, Inclusive, Innovative, and Welcoming. She explained that the strategic plan will use each of these values as a guiding focus for establishing the library's goals and priorities.

- Engaging
 - Formalize outreach process
 - Establish new connections within the community
 - Strengthen existing connections within the community
 - Cross-promote library events
 - Ensure staff are focused on library patrons & meeting their needs
- Helpful
 - Resources for information and navigation — working on getting a new website that is ADA compliant

- Provide the time and training for staff to feel confident in connecting patrons with resources
- Create and refine resources for reading recommendations
- Inclusive
 - What populations in Murray are underserved?
 - Evaluate what we are doing with programs
 - Create connections with groups who use or may use the library
 - Increase programs to offer more types and times
- Innovative
 - Basic tech support
 - Improve patron interaction and utilization of digital collections
 - Expand types of physical collections
- Welcoming
 - Offer more casual passive drop-in activities
 - Create an environment that directs patrons to desired areas
 - Assess and improve spaces for specific communities using the library

A motion to support the direction of the strategic plan was made by Kirsten Woodbury. This was seconded by Kate Hoag. Voting was unanimous in favor.

3. **July Meeting, Julia Pehrson**

Director Pehrson stated that, with three board members being replaced, there may not be enough board members available to attend the July meeting. She noted that canceling the July meeting would allow time for the new board members to be confirmed by the City Council and ensure that a sufficient number of members are present to elect a new Library Board Chair, Vice Chair, and Secretary.

A motion to cancel the meeting in July was made by Ali Lyddall. This was seconded by Wini DeMann. Voting was unanimous in favor.

ANNOUNCEMENTS AND QUESTIONS

None

ADJOURNMENT

A motion to adjourn was made by Kirsten Woodbury and seconded by Ali Lyddall. Voting was unanimous in favor. The meeting was adjourned at 6:22 p.m.

NEXT MEETING

The next scheduled meeting will be held on **Thursday, July 16, 2026 , at 5:00 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

92% of Year Lapsed					
FULL ACCT	ACCT DESCRIPTION	TYPE	CY_REVISED_BUD	CY_REMAIN_BUD	CY_PCT_USED
23-0000-31110	Real Property Taxes	R	-2,607,966.00	-255,224.54	90.21
23-0000-31120	Personal Property Taxes	R	-100,000.00	12,834.20	112.83
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-125,000.00	-28,685.30	77.05
23-0000-31150	Prior Year's Tax Redemptions	R	-35,000.00	-8,980.93	74.34
23-0000-33200	State Grants	R	-10,000.00	2,794.50	127.95
23-0000-34110	Copies and Printing Fees	R	-6,000.00	1,079.23	117.99
23-0000-35125	Library Fines	R	-15,000.00	4,858.67	132.39
23-0000-36100	Interest Income	R	-220,000.00	42,469.41	119.30
23-0000-36500	Miscellaneous	R	0.00	439.90	0.00
23-2301-41100	Regular Employees	E	987,424.00	158,327.99	83.97
23-2301-41110	Seasonal/Part Time Employees	E	150,000.00	39,744.77	73.50
23-2301-41200	Social Security	E	87,211.00	17,332.03	80.13
23-2301-41300	Group Insurance	E	156,597.00	20,441.64	86.95
23-2301-41400	Retirement	E	191,627.00	32,782.42	82.89
23-2301-41500	Worker Comp	E	696.00	-525.50	175.50
23-2301-42030	Tuition Reimbursement	E	2,500.00	2,500.00	0.00
23-2301-42040	Service Awards	E	500.00	450.00	10.00
23-2301-42060	Car Allowance	E	4,500.00	276.85	93.85
23-2301-42125	Travel & Learning	E	12,000.00	3,860.42	67.83
23-2301-42140	Supplies	E	15,000.00	1,332.82	91.11
23-2301-42170	Small Equipment	E	14,000.00	9,284.63	33.68
23-2301-42180	Miscellaneous	E	28,220.00	24,624.21	12.74
23-2301-42505	Building & Grounds Maintenance	E	90,000.00	35,330.54	60.74
23-2301-42510	Equipment Maintenance	E	88,000.00	21,498.17	75.57
23-2301-42730	Credit Card Fees	E	3,000.00	882.20	70.59
23-2301-43000	Professional Services	E	30,000.00	10,690.87	64.36
23-2301-44000	Utilities	E	30,000.00	4,919.86	83.60
23-2301-44010	Internet/Telephone	E	4,000.00	2,161.45	45.96
23-2301-44020	Cell Phone	E	1,560.00	108.00	93.08
23-2301-45920	Reserve Buildup	E	561,837.00	561,837.00	0.00
23-2302-42110	Children's Books	E	61,800.00	10,424.20	83.13
23-2302-42111	Children's Audio Visual	E	6,000.00	1,494.64	75.09
23-2302-42112	Children's Audio Books	E	7,000.00	1,475.41	78.92
23-2302-42113	Children's E-books	E	18,000.00	3,063.28	82.98

23-2302-42600	Children's Programs	E	4,000.00	857.26	78.57
23-2303-42110	Young Adult Books	E	10,040.00	1,385.01	86.21
23-2303-42112	Young Adult Audio Books	E	2,700.00	502.77	81.38
23-2303-42113	Young Adult E-books	E	24,120.00	3,199.77	86.73
23-2303-42600	Young Adult Programs	E	3,000.00	300.09	90.00
23-2304-42110	Adult Books	E	54,000.00	1,173.82	97.83
23-2304-42111	Adult Audio Visual	E	29,500.00	10,948.90	62.89
23-2304-42112	Adult Audio Books	E	7,000.00	1,844.15	73.66
23-2304-42113	Adult E-Books	E	118,260.00	5,931.94	94.98
23-2304-42114	Adult Periodicals	E	3,300.00	555.19	83.18
23-2304-42600	Adult Programs	E	3,000.00	747.32	75.09
23-2370-47200	Buildings	E	120,000.00	103,630.00	13.64
23-2390-49000	Risk Assessment	E	10,957.00	1,827.00	83.33
23-2390-49310	Admin Cost Wages	E	133,213.00	57,422.00	56.89
23-2390-49311	Admin Cost O&M	E	44,404.00	9,537.00	78.52