MINUTES

UTAH ARCHITECT AND LANDSCAPE ARCHITECT LICENSING BOARD MEETING

June 17, 2026 – 9:00 A.M.

Electronic Meeting

CONVENED: 9:06 A.M.

ADJOURNED: 10:30 A.M.

Bureau Manager:	Stephen Duncombe
Board Secretary:	Nicole Herrera
Compliance:	Sicily Hill Tori Sackett
Board Members Present:	Michael Fazio Valerie Nagasawa Courtney Haddick Jarod Maw Jessica Griffith - Advisor Scott Peters
Board Members Absent:	Keith Christensen Bret Bullough
Guests:	Melissa Cannata

TOPICS FOR DISCUSSION	DECISIONS AND RECOMMENDATIONS
ADMINISTRATIVE BUSINESS	
Review minutes: Time: 6:00	The minutes dated April 8, 2026, were reviewed. Ms. Nagasawa made a motion to approve minutes as written Ms. Haddick seconded the motion. The motion passed unanimously.
Elect/Re-elect Chair And Vice Chair Time: 3:00	Ms. Nagasawa made motion to nominate Mr. Maw to stay Chairperson. Ms. Haddick seconded the motion. The motion passed unanimously. Ms. Haddick made a motion to nominate Mr. Peters to stay Vice Chairperson. Ms. Nagasawa seconded the motion. The motion passed unanimously.
ARE/LARE Score Report Review: Time: 6:35	The board reviewed the ARE and LARE score reports for exams taken since the last meeting. Items noted. No action taken.
Outreach Videos/Flowchart Time:	No update. Ms. Haddick will get Ms. Lewis the information.
Education and Enforcement Fund: Time: 8:21	Mr. Duncombe provided the Board with the balance of the fund and the current number of licensees. The Board discussed the fund's rules, limits and usages. No action taken. Architects have $97,881.35 in their fund and 3,163 Licensees. Landscape Architects have $24,727.06 in their fund and 500 Licensees.

DISCUSSION ITEMS:

NCARB Annual Meeting Resolutions: Time: 1:14:50	Mr. Maw asked the board if there were any proposed changes they would like to discuss. The board had no issues to discuss.
CLARB Uniform Standards: Time: 31:51	Mr. Peters wanted to review with the board CLARB'S uniform standard. He went through a few items. The board discussed the information.
Next Board Meeting:	August 12, 2026
ADJOURN	The meeting adjourned at 10:30 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

08/25/2026

Date

Chairperson, Utah Architect and
Landscape Architect Licensing Board

08/25/2026

Date

Bureau Manager,
Division Professional Licensing.