



Pleasant Grove Historic Preservation Commission Meeting Minutes

Meeting Date and Time: Thursday, June 25, 2026, 7 PM

Meeting Place: Old Town Hall (105 South 100 East)

Opening Motions

Absent: Nancy Webster, Eleesha Tucker, Susanne Seegmiller, Katrina Gifford, Jeanne Holdaway, Geri Taylor, Sharalyn Howcroft, Chris Schow, Sheri Britsch

In attendance: Laurel Cunningham, Denise Trickler, Teri Maneha, Amy Wadley, Grace Monson

Motion to begin meeting: Amy

Second: Denise

Motion to approve May meeting minutes: Laurel

Second: Amy

Monthly Subcommittee Check-in Reports

Conduct subcommittee monthly check-in reports from subcommittee heads:

Preservation (Chris Schow)	SHPO grant update • SHPO finally received funding from the NPS and is ready to accept applications for its annual grant (6 months late). • We voted to apply for the grant and use funds for a Reconnaissance-Level Survey. • Laurel will complete the application and send to Chris Hansen (due July 31). • Matching funds are due 31 December 2027. If awarded, we would need to seek funding from city council during their budget retreat in February 2027. • Grant is competitive with a maximum award of \$10,000. Main Street update • On June 18, Laurel emailed Scott Darrington and asked that the Historic Preservation Commission be given the opportunity to review the Downtown Plan, similar to the Planning Commission. • On June 22, Scott replied, "We should have the draft plan within the next two weeks. When we get the draft plan, Daniel will forward it to you so you can share it with your Commission. The Commission can review it and submit their notes back to Daniel." • When the Downtown Plan goes to the Planning Commission, we would like to comment during the Public Comment Period. Denise will watch the Planning Commission's agendas to see when this will be. • Laurel asked the downtown consultant to attend our July walking tour of Main Street so he could answer attendees' questions about the Downtown Plan. He declined. • Laurel asked the downtown consultant to attend our June Commission meeting to address Commission member concerns. He declined.
Community Outreach (Amy Wadley)	June 17 Little Denmark walking tour debrief • Attended by 120 participants • Captured about \$700 in book and Strawberry Days merchandise sales (including a pop-up sale on Friday the 19th) • Four Commission members at the table (2 to check out transmitters and 2 to sell books) is perfect amount.

	- Laurel will buy a second tablecloth that secures under table legs (wind was a problem with the regular ones). July 20 Main Street walking tour - Laurel will take fliers to all downtown merchants to display in their windows or as information to merchants that a tour is coming. - Will use tables in the pavilion instead of our banquet tables, which will make set-up easier. (Tour starts at 7 PM, set up will be at 6:30 PM.) - Laurel will ask Daniel Cardenas or Jacob Hawkins to attend the walking tour to answer questions from attendees about the future Downtown Plan. - We need four volunteers to staff the tables, which we will seek at our July 16 Commission meeting. August 17 walking tour of 200 South - Amy and Denise will canvas the road earlier than usual (i.e., immediately) to give potential interior tour owners more time. - Laurel will make two canvassing fliers for Denise and Amy: one for historic home owners seeking interior tours, and one for residents of non-historic homes to inform them that a tour is coming. Fall Lecture ideas - We brainstormed several ideas for a fall lecture: “Strange but True Tales from PG History” (or other title), lost history (demolished buildings), resources for historic homeowners and awards banquet, Eliza R. Snow in PG (by Sharalyn Howcroft). - We decided to host “Strange but True Tales from PG History” (or other title) in October (date determined by availability of guest actors). The other brainstormed topics can be used for our spring lecture. - Laurel will draft 4 to 5 stories from PG history of remarkable events. - Amy will ask the PG Players/Arts Commission for storytellers to present the stories dynamically. Christmas event discussion - Discussion was tabled due to lack of Commission member attendance.
Archives (Sharalyn Howcroft)	No update.
History & Publications (Laurel Cunningham)	The Main Street walking tour book is printed and ready to go. Laurel is writing the 200 South walking tour book and has nearly finished the data collection phase. Will go to print the first week of August.

Other Business Items

1. Heritage Festival discussion:

- Ashlyn Harker (assistant to Andi Veenker) gave us a report on Heritage Festival.
- The event will be largely the same as previous years.
- Andi and Ashlyn would like the Commission to host the butter-churning event as we’ve done in previous years.
- Ashlyn will attend our July meeting to deliver another update.
- Ashlyn’s email address is ashlynharker1@gmail.com.

2. Discussion about adding an attendance component to our bylaws:

- Those present agreed that we need to add an attendance requirement to our bylaws.

- Ideas included implementing a tiered membership program: those who miss 3 regular Commission meeting in a row are demoted to inactive status. Once three meetings are attended in a row, he or she is returned to active status. If absence continues, he or she is demoted to “member of the public” with no ability to vote.
 - Another idea was to require each Commission member to help at (not just attend) one Community Outreach event in a 12-month period. Failure to do so would result in demotion to inactive status until he or she complied.
 - Ironically, we tabled this discussion until July because we did not have enough people in attendance to make a decision on the matter.
3. Debrief from the June 12 SHPO Preservation Engaged Conference:
- Laurel presented information from the two classes she attended—Local Historic Districts, and historic signage.
 - From the Local Historic District class, Laurel determined that our city would not be receptive to this. Previously, she drafted a proposal to city council about establishing an LHD, but Laurel recommended that we scrap this plan.
 - Our city could benefit from historic signage. Each sign costs about \$1,000 and lasts 5-10 years. Ideas for placement included: replace all weathered signs in Rose Garden Park and add new interpretive signs of the rose garden, gazebo, and winter coral. Other signage to place: Battle Creek Canyon (sign about Battle creek Massacre), Homer Barn on Murdock Trail, Cook Family Park (sign about the Pipe Plant), and small signs on Main Street of “before and after” pictures.
4. Regular attendance at city council meetings:
- Denise Trickler feels that the Commission needs more of a presence at city council meetings.
 - Previously, Denise attended all city council meetings and invited city council to our events during the public comment period. However, she is unable to continue this due to a new job.
 - Laurel has attended city council meetings only when a new member was confirmed or she asked to be placed on the agenda to give a yearly update on the Commission’s accomplishments.
 - Varied people from the Commission should attend city council meetings to invite city council to an upcoming event or to recap a past event during the public comment period.
5. July meeting overview:
- After June 30, we will know our FY2027 budget, which will allow us to plan our projects for the upcoming fiscal year.
 - Our July 16 meeting will include our yearly brainstorming session, and Commission members should come to the meeting prepared with project ideas.

Closing Motions

Due to the lack of a full quorum (Grace Monson left the meeting midway), we did not hold closing motions.

Dates to Calendar

- | | |
|------------------------|--|
| • Thursday, July 16 | Next PGHPC Meeting, 7 PM at the Old Town Hall |
| • Monday, July 20 | Main Street walking tour, 7 PM at the Downtown Park Pavilion |
| • Monday, August 17 | 200 South walking tour, 6:30 PM at the southwest corner of Downtown Park |
| • Monday, September 14 | Heritage Festival |