



Pleasant Grove Historic Preservation Commission Meeting Minutes

Meeting Date and Time: Thursday, July 16, 2026, 7 PM

Meeting Place: Old Town Hall (105 South 100 East)

Opening Motions

Absent: Sharalyn Howcroft, Geri Taylor

Motion to begin meeting: Denise Trickler

Second: Chris Schow

Motion to approve June meeting minutes: Amy Wadley

Second: Nancy Webster

Monthly Subcommittee Check-in Reports

Conduct subcommittee monthly check-in reports from subcommittee heads:

Preservation (Chris Schow)	Laurel submitted the application for the 2026 SHPO grant. They will notify us if we're recipients in August. If awarded, we will need to ask the city for matching funds before their February 2027 budget retreat for allocation in FY 2027. Work would start on 1 July 2027 and end on 31 December 2027.
Community Outreach (Amy Wadley)	• We will hold a Main Street walking tour on July 20. Rosebud Antiques will be our only interior tour. • We will hold a walking tour of 200 South on August 17 and will need 4 volunteers from the Commission to staff the welcome table. • Amy Wadley asked for a volunteer to oversee our Instagram account. Several ideas were discussed, including rotating the assignment among the Commission or shipping information from our Facebook account (which Laurel manages) to the Instagram account. No decision was made, and we will discuss again in August. • A fall lecture will be held in October, "Strange-but-True Stories from PG History." Laurel will draft the stories, and Amy will find storytellers. Eleesha mentioned that her husband is a storyteller. A date will be chosen based on storyteller availability, but it must be in October. (November begins a busy month of planning for our Christmas event.) • Start thinking about Christmas event plans. —No gingerbread house display (no method has worked in 2 years to anticipate how many houses will be brought) —No wreath silent auction. —Event cannot get any bigger than what we've done in 2024 and 2025. We're at our capacity for budget and manpower. —We would like to get on the calendars of local performers at the beginning of the school year. —Ideas: have a Victorian clothing dress-up area for pictures. —Event will be on Monday, December 7.
Archives (Sharalyn Howcroft)	No update due to Sharalyn Howcroft's absence.
History & Publications (Laurel Cunningham)	Laurel and Jeanne are still working on the 200 South walking tour book. It will go to the printer on Friday, August 7. Laurel ordered 30 "They Came to Battle Creek" biography books to sell at Heritage Festival.

Other Business Items

1. Andi Veenker and/or Ashlyn Harker will attend our August meeting to discuss Heritage Festival. (Both were unable to attend our July meeting.)
2. After a lengthy discussion, we decided to add an attendance component to our bylaws. Consistent attendance will benefit the Commission due to continuity, all members being up to speed on projects, and members being in attendance when volunteers are sought for events and projects. Members would also be required to help staff 1 event in a 12-month period. We liked the wording used by the Library Board in their bylaws: if a member misses three meetings in a row, he or she “may” be taken down to emeritus status. Laurel will obtain wording from Tina Peterson (city’s attorney), and we will vote to adopt at our August meeting. The policy will then be taken to city council for ratification.
3. We conducted a brainstorming session for our major FY 2026-2027 projects and reviewed projects not completed in FY 2025-2026. Laurel will compile the list (with budget amounts) and bring to August meeting for a vote.

Dates to Calendar

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| • Monday, July 20 | Main Street walking tour, 7 PM at the Downtown Park Pavilion |
| • Monday, August 17 | 200 South walking tour, 6:30 PM at the southwest corner of Downtown Park |
| • Thursday, August 20 | Next PGHPC meeting, 7 PM at the Old Town Hall |
| • Monday, September 14 | Heritage Festival, 5-8 PM at Downtown Park |
| • Monday, December 7 | Christmas at the Old Town Hall, 6:30-8 PM |