



**Edith Bowen Laboratory School
Governing Board Meeting
Unofficial Minutes
The Collaboratory Room 233
August 20, 2026
3:30 PM**

Board Members Present

Dr. Steven Camicia - Board Chair
Dr. Al Smith - Dean
Chris Woodward - Elected Parent
Becky Quay - LCSD Board Member
Frank Schofield - LCSD Superintendent
Marlies Stott- PTA President
Whitney Mortenson - Elected Parent
Hollie Downs - Faculty Liaison
Dr. Nate Justis - School Principal
Dr. Laura Reina - School Vice-Principal
Jennifer Barton - Business Administrator
Carolina Harward - Gov. Board Secretary

1. WELCOME & CALL TO ORDER

a. Roll call

Dr. Steven Camicia called the meeting to order at 3:30 pm.

b. Administer Oath to board members (Notary Public; see Utah Code 53G-5-406.5)

i. The board members were sworn in.

2. CONSENT ITEMS

a. Vote to approve board meeting minutes from May 20, 2026.

Action: Vote to approve board meeting minutes from May 20, 2026.

Motion to approve: Dr. Al Smith

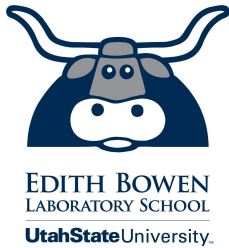
Second: Dr. Steven Camicia

Vote: Dr. Steven Camicia - yes

Dr. Al Smith - yes

Becky Quay - yes

Frank Schofield



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Chris Woodward - yes
Whitney Mortenson - yes
Marlies Stott - yes

3. BUSINESS MANAGER REPORT

- a. No updates

4. PUBLIC COMMENT

No public comment

5. REGULATORY & STATUTORY COMPLIANCE

- a. School Safety and Anti-Bullying policies
- i. Discuss Recommendations Implementation Plan (Nate Justis)
Dr. Nate Justis presented the board with the recommendations implementation plan.

[Recommendations Implementation Plan - For Governing Board.pdf](#)

b. Other Items

- i. Approve revisions to Policy 3040: Attendance (Nate Justis; vote)
Dr. Justis acknowledged and expressed gratitude to Melodie Weston for her dedication and work in developing the plan. Dr. Justis then presented the plan and answered questions.

Action: Vote to approve revisions to Policy 3040: Attendance

Motion to approve: Frank Schofield

Second: Whitney Mortenson

Vote: Dr. Steven Camicia - yes

Dr. Al Smith - yes

Becky Quay - yes

Frank Schofield



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Chris Woodward - yes
Whitney Mortenson - yes
Marlies Stott - yes

[Attendance Policy 3040](#)

- ii. Approve revisions to Policy 2020: Criminal Background and Reference Check Policy (Jennifer Barton; vote)
Jennifer Barton presented the revisions made to the policy and answered questions.

Action: Vote to approve revisions to Policy 2020: Criminal Background and Reference Check Policy

Motion to approve: Whitney Mortenson

Second: Chris Woodward

Vote: Dr. Steven Camicia - yes

Dr. Al Smith - yes

Becky Quay - yes

Frank Schofield

Chris Woodward - yes

Whitney Mortenson - yes

Marlies Stott - yes

[2020 Criminal Background Check Policy](#)

- iii. Policy review schedule (Laura Reina)
Dr. Laura Reina developed a policy review cycle and presented it to the Board for review and discussion.

[Policy Review Cycle](#)



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6. SCHOOL REPORTS

a. Principal's report

i. Annual focuses

Principal Justis presented the annual focuses.

ii. Highlights

Principal Justis presented school highlights.

7. CLOSED SESSION

On August 20, 2026, a closed session was conducted in accordance with Utah Code 52-4-205 to discuss "the character, professional competence, or physical or mental health of an individual."

Board members in attendance: Dr. Steven Camicia, Dr. Al Smith, Becky Quay, Frank Schofield, Chris Woodward, Whitney Mortenson, and Marlies Stott.

Action: Vote to enter into closed session beginning at 4:37 PM

Motion to approve: Chris Woodward

Second: Frank Schofield

Vote: Dr. Steven Camicia - yes

Dr. Al Smith - yes

Becky Quay - yes

Frank Schofield

Chris Woodward - yes

Whitney Mortenson - yes

Marlies Stott - yes

Closed session adjourned at 4:55 PM

8. ADJOURN

After the closed session ended, the board adjourned at 5:00 PM.